BILL 2012-36

****** Second and Final Reading ******

AGENDA ITEM

TO: Mayor and City Council

FROM: Barbara J. O'Connor, CMC, City Clerk

DATE: August 6, 2012

RE: Independent Audit Services

Issue:

The City has been operating for the past three (3) years under an engagement letter with Westbrook & Co., P.C. to perform our annual independent audit. The engagement ended with the 2011 fiscal yearend audit.

Staff solicited proposals for qualifications for the 2012, 2013 and 2014 audits. Five proposals were submitted and reviewed by the Finance Committee and Staff. During the review process Staff noted that Westbrook has been satisfactory with their audit performance during the past six (6) years and said continuity of the services would be beneficial to the City. The City of Cameron audits are complicated and it takes time for the auditors to become familiar with the complete needs of the audit process.

Recommendation:

The independent auditors work directly for the City Council, with the assistance of the Administrative Department. The Finance Committee recommends accepting another engagement letter for three (3) years with Westbrook & Co., P.C.

Bill 2012-36

AN ORDINANCE AUTHORIZING ACCEPTANCE OF AN ENGAGEMENT LETTER ESTABLISHING WESTBROOK & CO., P.C. AS THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AUDITOR FOR THREE (3)CONSECUTIVE YEARS

WHEREAS, the City of Cameron has solicited proposals from Certified Public Accountants to provide independent audit services for the years of 2012, 2013 and 2014; and

WHEREAS¸ five (5) proposals were received and reviewed by the Finance Committee and Staff; and

WHEREAS, following evaluation of the proposals received, it has been determined the best proposal was offered by Westbrook & Co., P.C.; and

WHEREAS, Westbrook & Co., P.C. has satisfactorily performed the annual audit for the previous six (6) years leading Staff and the Finance Committee to recommend continuity of auditing services.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AS FOLLOWS:

Section 1. The Mayor is hereby authorized to accept the engagement letter with Westbrook & Co., P.C. for performing services as the City's auditors for the next three years. A copy of the letter is attached hereto, and incorporated herein by this reference.

Section 2. The City Clerk is hereby directed to attest to the Mayor's signature and attach the City's seal to the said engagement letter.

Passed and approved on first reading this 6th day of August 2012.
Passed and approved on second reading this 20th day of August 2012.
Passed and approved on third and final reading this 20th day of August 2012.

Second and Final Reading

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Mayor Dennis M. Clark

ATTEST:

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City Clerk/Finance Clerk