CITY OF CAMERON
MINUTES
AUGUST 6, 2012

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
Jerri Ann Eddins	P
David Fry	P
Ronnie Jack	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 6th day of August 2012, at six o'clock p.m. at City Hall. Cameron Boy Scout Thomas Hutton led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Jerri Ann Eddins, David Fry and Ronnie Jack. Absent: none.

Present were City Manager Mark Gaugh, Attorney for the City Mitch Elliott and City Clerk/Finance Clerk Barbara J. O'Connor.

Senior Center Request for Funds – Don Dignan and Bob Hart. Bob Hart, 1004 East Second Street Terrace, stated he serves as a Board member for the Cameron Nutrition Center. Mr. Hart asked Council to consider some type of financial assistance with water, sewer and electric bills for the Center and suggested a contract with the Center to provide some type of service for citizens as a weather related cooling/heating center.

Don Dignan, Administrator of the Center since 1973, reviewed the many services and events the Center provides for senior citizens. Mr. Dignan said it costs between $12,000 and $14,000 per month to operate the Stella Grinstead Senior Center. A lot of the work done at the Center is by community volunteers. Mr. Dignan said he is seeking ideas on ways to raise money for the Center.

Budget Workshop. The proposed budget for the 2012-2013 fiscal year projects revenues of $23,585,282 and expenses are projected to be $23,044,180. The proposed budget will be amended to include the Alliance Resources annual contract amount. Capital improvements at the Waste Water Treatment Plant and Water Treatment Plant make up the bulk of the increase in the proposed budget in comparison to the 2011-2012 budget. A two (2) percent Cost of Living Allowance is proposed for personnel. Staff is paying a nine (9) to ten (10) percent increase for health coverage so this COLA will be a wash for the employees and the City will not take on more health costs. The Water and Sewer Fund balances are being addressed by the rate increases that are currently before Council for approval. The General Fund is projected to be in better shape by year end with a 19 percent reserve balance. The Electric Fund has a 50 percent reserve

balance. City Manager Gaugh said no new personnel have been added to the City Staff. The hiring currently being done is to replace existing positions vacated by recent retirements. One (1) patrol car is in the budget for the Police Department, but the budget will be reviewed at a later date to see if another car can be purchased. The Council Finance Committee met and reviewed the proposed budget. Councilmember Breckenridge also attended the Committee meeting. Following review, the group unanimously recommended approval. Discussion was held on the purchase of land by the Water Fund. City Manager Gaugh said land could possibly be purchased with funds from the atrazine recovery litigation. Mayor Clark asked City Manager Gaugh to work on a Resolution for the City to set minimum reserves as a benchmark to keep the public, Staff and future Councils on target. It was suggested that the General Fund reserve be 20 percent. City Manager Gaugh informed Council the City sales tax revenues are not showing healthy signs at this time, but stated he feels it is a lagging effect and will be improving soon.

Minutes of the July 16, 2012, meeting were approved as submitted with a unanimous voice vote on motion made by Councilmember Breckenridge and seconded by Councilmember Fry.

PUBLIC PARTICIPATION

Bob Hart, 1004 East Second Street Terrace, asked about the budgeted street sales tax line item. City Manager Gaugh said a rough estimate would be $300,000 to $500,000.

CITY MANAGER'S REPORT

1. City Manager Gaugh reminded Council of a joint Economic Development of Cameron/Council meeting tomorrow at 4:00 p.m. Terry Rumery will make a presentation of the big picture of economic development for Cameron.
2. Mark French, Honeywell Inc., said reports on the Waste Water Treatment Plant project have been received and will be reviewed with City Manager Gaugh soon. Preliminary results look promising with a 12 year payback of savings from the improvements that will handle the untreated flow from the correctional facilities.
3. City Manager Gaugh informed Council Staff has identified areas of sidewalks that need replacement in relation to the downtown area. There are limited funds available but the dangerous areas need to be repaired. Homeowners have been asked to replace sidewalks that have been damaged due to utility cuts at their properties. This will help save the City money. Midwest Public Risk (MPR) has funds available and a grant for Safe Routes to School that could help with the costs of replacing various sidewalks that need attention.
4. Water update. The City has 291 to 308 days of water at this point in time. Staff will continue to monitor the water supply. City Manager Gaugh said when the number of days drops below 200; restrictions could be put in place. City Manager Gaugh also stated long term water issues need to be addressed regardless of the drought.

Mayor Clark referenced the upcoming economic development meeting and said the public is encouraged to attend. The session will be for information and there will be no public

participation at that time. The public is encouraged to use the scheduled times on Regular Council agendas to make their comments.

UNFINISHED BUSINESS

Bill 2012-32, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO AN AGREEMENT WITH HDR ENGINEERS FOR CHLORAMINES CONVERSION AND RELATED IMPROVEMENTS AT THE CAMERON WATER TREATMENT PLANT,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2012-32 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Breckenridge to pass said bill on second reading. Discussion. No additional information was presented. Bill 2012-32 passed on second reading with a unanimous voice vote.

Motion was made by Councilmember Fry and seconded by Councilmember Jack to pass said bill on third reading. Discussion. No additional information was presented. Bill 2012-32 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Fry and Jack. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5732**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2012-33, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI REPEALING THE CURRENT SEWER USE RATES AND ESTABLISHING NEW SEWER USE RATES FOR CONSUMERS OF THE CAMERON MUNICIPAL UTILITIES** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2012-33 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on second reading. Discussion. No additional information was presented. Bill 2012-33 passed on second reading with a unanimous voice vote.

Bill 2012-34, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI REPEALING THE CURRENT WATER USE RATES AND ESTABLISHING NEW WATER USE RATES FOR CONSUMERS OF THE CAMERON MUNICIPAL UTILITIES** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2012-34 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Eddins to pass said bill on second reading. Discussion. No additional information was presented. Bill 2012-34 passed on second reading with a unanimous voice vote.

NEW BUSINESS

Bill 2012-35, **AN ORDINANCE APPROVING THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI BUDGET OF THE ENSUING FISCAL YEAR OCTOBER 1, 2012 TO SEPTEMBER 30, 2013,** was read by title by City Clerk O'Connor. Copies of said Bill 2012-35 were available for the public. Motion was made

by Councilmember Fry and seconded by Councilmember Jack to pass said bill on first reading. Discussion. Councilmember Eddins inquired about the Resolution on the agenda for the purchase of a generator for the Public Safety Building. City Manager Gaugh explained the purchase will be made from the Electric Fund and repaid by the General Fund over a five (5) year period. Bill 2012-35 passed on first reading only with a unanimous voice vote.

Bill 2012-36, **AN ORDINANCE AUTHORIZING ACCEPTANCE OF AN ENGAGEMENT LETTER ESTABLISHING WESTBROOK & CO., P.C. AS THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AUDITOR FOR THREE (3) CONSECUTIVE YEARS**, was read by title by City Clerk O'Connor. Copies of said Bill 2012-36 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Jack to pass said bill on first reading. Discussion. The Finance Committee and Councilmember Breckenridge met and reviewed the proposal from Westbrook & Company and unanimously recommend Council approval of the engagement letter with Westbrook. Bill 2012-36 passed on first reading only with a unanimous voice vote.

Bill 2012-37, **AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AGREEMENT BY AND BETWEEN THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AND OLSSON ENGINEERS FOR STREET IMPROVEMENTS,** was read by title by City Clerk O'Connor. Copies of said Bill 2012-37 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. City Manager Gaugh stated the amendment to the Olsson Engineers contract covers the contract phase of the Eighth Street reconstruction project. Bill 2012-37 passed on first reading only with a unanimous voice vote.

Bill 2012-38, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO A CONTRACT WITH FREEMAN CONCRETE CONSTRUCTION, LLC FOR THE CONSTRUCTION OF EIGHTH STREET IMPROVEMENTS, FROM GODFREY STREET TO HARRIS STREET**, was read by title by City Clerk O'Connor. Copies of said Bill 2012-38 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on first reading. Public Works Director Drew Bontrager stated the Eighth Street construction project is being funded by the transportation sales tax approved by voters in November 2011. The street improvements will begin at Harris and continue to Godfrey. Bids were solicited and opened on July 31, 2012. Nine (9) bids were received with the lowest and best bid submitted by Freeman Concrete Construction, LLC. The total bid amount was $446,871.90. Work is scheduled to begin in September and the completion date is October 31, 2012. Director Bontrager distributed the bid tabulations for review. City Manager Gaugh noted some power poles will need to be relocated for the project and said the Electric Department will do the work. Mayor Clark asked about the use of concrete versus asphalt. Director Bontrager said concrete has a longer life and a lower maintenance cost. There was one (1) local bidder, but the bid did not fall within the city policy of two (2) percent local preference. Bill 2012-38 passed on first reading only with a unanimous voice vote.

Bill 2012-39, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AUTHORIZING A FULL DEED OF RELEASE IN SATISFACTION OF A NOTE SECURED BY A DEED OF TRUST FOR CHRISTOPHER AND JANET BREWER IN VALLEY BROOK SUBDIVISION**, was read by title by City Clerk O'Connor. Copies of said Bill 2012-39 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. City Manager Gaugh said Christopher and Janet Brewer have fulfilled their three-year occupancy agreement in Valley Brook Subdivision, the terms of which allowed them to receive $3,000 down payment assistance grant for which they agreed to a Forgivable Promissory Note secured by a Deed of Trust. We now are obligated to release the deed, un-encumbering the property. Motion carried unanimously.

Motion was made by Councilmember Jack and seconded by Councilmember Fry to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Jack and seconded by Councilmember Breckenridge said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Fry and Jack. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5733**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2012-40, **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BALDWIN MAINTENANCE FOR PROFESSIONAL SERVICES FOR THE PURPOSE OF PROVIDING JANITORIAL AND MAINTENANCE SERVICES FOR CERTAIN CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI FACILITIES**, was read by title by City Clerk O'Connor. Copies of said Bill 2012-40 were available for the public. Motion was made by Councilmember Fry and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. City Manager Gaugh informed Council the bids received reflected a significant increase and the services were rebid. Baldwin Maintenance submitted the lowest bid and Staff recommends approval. Bill 2012-40 passed on first reading only with a unanimous voice vote.

Resolution 2012-7, **A RESOLUTION AUTHORIZING REPRESENTATIVES FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI FOR LEASE CERTIFICATES OF PARTICIPATION SIGNATURES**, was read by title by City Clerk O'Connor. Copies of said Resolution 2012-7 were available for the public. Motion was made by Councilmember Eddins and seconded by Councilmember Jack to pass said resolution. Discussion. City Manager Gaugh said UMB is the issuing bank for the Certificates of Participation for the storm water and street improvements. The bank requires Council authorized signatures for transactions. Resolution 2012-7 authorizes the City Manager and City Clerk to sign COP related documents. Resolution 2012-7 passed with a unanimous voice vote.

Resolution 2012-8, **A RESOLUTION AUTHORIZING THE PURCHASE OF A 125 kW DUAL POWER GENERATOR BY THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI FROM CENTRAL POWER SYSTEMS AND**

SERVICE TO BE INSTALLED AT THE CAMERON PUBLIC SAFETY BUILDING OF THE CITY OF CAMERON, was read by title by City Clerk O'Connor. Copies of said Resolution 2012-8 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Fry to pass said resolution. Discussion. City Manager Gaugh said the generator purchase will be funded by the Electric Department for a five (5) year period. Public Safety funds will be transferred monthly to pay off the unit. The time frame was recommended by our auditors. The cost of the generator, which will supply full backup power to the Public Safety Building is $32,800. A contractor will be hired to install the unit. Resolution 2012-8 passed with a unanimous voice vote.

Liquor License Application – Big Creek Promotions. Big Creek Promotions, LLC has applied for a 5BDW – 5% Drink Wine liquor license. This is the same type of license held by Pizza Hut, Culinary Ventures d.b.a. Breadeaux Pizza and Hunan Chinese Restaurant. The Police Department has completed their usual limited background check allowed by law of the application and has no legal objections to the license being issued. As always, the City license is valid only in conjunction with the proper state liquor control license and the county license. Councilmember Eddins moved to approve the application from Big Creek Promotions, LLC. Councilmember Jack seconded the motion which passed with a unanimous voice vote.

PUBLIC PARTICIPATION

None.

MISCELLANEOUS

Councilmember Jack:

- Said he recently attended an auction where he purchased a historic 1930 City of Cameron license plate. The auctioneer asked if the City's sign ordinance could be reviewed to allow signs placed to help people locate sales.
- Asked that a cost analysis regarding an Automatic Meter Reading (AMR) system for water usage be done. City Manager Gaugh said a demonstration will be scheduled for the entire Council at no cost.

Fire Chief Mike O'Donnell:

- Updated Council on fire calls in July. The Department was called out 33 times. So far this year, the Department has been out on 174 calls. In a typical year the Department runs between 220 and 230 calls. Mayor Clark expressed appreciation from the City for the Departments dedication and work.

Motion was made at 7:15 p.m. to adjourn into Executive Session to discuss Real Estate [RSMo 610.021 (2)] by Councilmember Jack. Seconding the motion was Councilmember Eddins. Roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Fry and Jack. "Nay" none.

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Council reconvened Open Session at 7:45 p.m. There being no further business on motion made by Councilmember Jack and seconded by Councilmember Breckenridge, the meeting was adjourned at 7:45 p.m. on a unanimous voice vote.

APPROVED:

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Mayor Dennis M. Clark

ATTEST:

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City Clerk/Finance Clerk