

## Cameron Park Board Meeting

August 23, 2012

6:00 pm

Cameron City Hall

### Members Present:

Chairman Bill Gimson

Al Briggs

Jennifer Helmich

Michael Teegarden

Rob Balliett

Amy Ford

Jason Jones

Kari Teel

### Members Absent:

Matt Jameson

### Others Attending:

Drew Bontrager, Public Works Director

Steve Garr, Parks Director

Mark Gaugh – City Manager

Chris Johnson, Cameron Citizen Observer

Mary Jo Eiberger – YMCA

Dennis Clark – Mayor/City Council

Chairman Gimson called the meeting to order at 6:00 pm.

### Approval of June 28, 2012 Minutes

*Ms. Briggs made a motion to approve minutes of the June 28, 2012 meeting; seconded by Mr. Balliett. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.*

### Public Participation

#### **Eagle Scout Project – Frisbee Golf Course**

Eagle Scout Delvin Mulcahy presented his final plans for the installation of nine 5 ft. by 10 ft. concrete pads at the Frisbee golf course tee-off areas. Mr. Mulcahy plans to begin the project on September 14<sup>th</sup>, weather permitting, and remove the wooden forms on September 17<sup>th</sup> which would complete the project. Delvin has been working with Steve Garr on all the plans and layouts and needs final approval from the Board before he starts the project.

Mr. Mulcahy stated that members from his church and Boy Scout troop will help him with the project.

The Board asked Mr. Mulcahy if he raised enough money for the project.

Mr. Mulcahy stated that he raised most of the money but he was still short some funds and he plans to chip in the extra cost.

The Park Board decided that they would provide the extra funds for the cost over what Mr. Mulcahy raised for the project.

Mr. Garr will meet with Mr. Mulcahy before he starts the project to make sure everything is in order.

## **City Council**

Dennis Clark, Mayor, addressed the Board and stated that City Council would like to work with the Park Board to complete bigger projects in the City. If everyone can work together, more things can be accomplished.

Mr. Clark stated that the City has applied for a grant to help improve the trails at the Reservoir. Mr. Clark would also like to look into constructing a bike trail at the Reservoir and installing new playground equipment at the City Park.

Chairman Gimson stated that the Board needs to work on long and short term plans so monies can be set aside for these projects.

Mr. Jones stated that he has some concerns about the costs associated with shared projects between the Park Board and the City. Next time there is a large project, Mr. Jones would like to have a set approved plan so the Park Board knows how much money will be spent before the bills are received.

Chairman Gimson stated that budgeting for long-term projects is important so funds are spent wisely.

## **Lighting at Recreation Park**

Mark Gaugh, City Manager, addressed the Board and stated that the new lighting project at Recreation Park will be delayed for a while. Mr. Gaugh will speak with the lighting company and ask for a drawing of the proposed lighting so the Board can review. Mr. Gaugh stated that the project would cost between approximately \$35,000 and \$40,000.

Mr. Jones asked about the burnt out lights at Recreation Park and if they will be replaced.

Mr. Garr stated that he checked on the burnt out lights and was told that the lights cycle. Mr. Garr will check on the issue again.

Mr. Gaugh stated that the new lighting system should cut down on electricity costs because LED lights do not use as much electricity.

## **Treasury Report**

There were no comments.

## **Director/Foreman Report**

### **Tennis Court Resurface Project**

The resurfacing project at the tennis courts has been completed. There was one change to the pricing as the post footings needed to be replaced at an extra cost of \$2,250. City crews removed the old post footings which reduced the cost. With the extra cost, the entire project was \$40,202.63. The Park Board will pay the bill in full and submit an invoice to the School District for half of the total project cost totaling \$20,101.31

### **Restrooms at Beavers Park**

The construction of new restrooms at Beavers Park was to begin this fall; however, Mr. Bontrager asked the Board to postpone the project to next spring. Recently, the Board decided to install new restrooms at Recreation Park during the next fiscal year. If the Board agrees to postpone the restrooms at Beavers Park, the construction at both parks can happen at the same time and hopefully reduce costs.

Mr. Bontrager would like to work on the design for the restrooms this winter and be ready for construction in the spring.

The Board decided to postpone the project until the spring.

Mr. Bontrager will prepare a budget adjustment for the restroom project and present it to City Council.

### **Baseball Fields**

Mr. Garr spoke to the Board about possibly implementing a fee schedule for preparing the baseball fields for tournaments. Most of the time, the tournaments are for a fundraiser. The fees have always been waived in the past.

Mr. Garr stated that there is a considerable amount of time and expense for marking and preparing the fields.

Mr. Garr stated that when there is a fundraiser, the people in charge can go from needing one field to needing 4 fields in a matter of days which causes City crews to rush to get the fields ready. Mr. Garr feels that if there is a policy in place, the craziness will calm down and there will be less time and money wasted.

Mr. Garr provided a proposed fee schedule to think about. The proposed prices will only cover the cost of materials.

The Board will review the proposal and table the discussion until a later meeting. A decision will be made before the beginning of the tournament season next year.

### **Tennis Tournament**

Mr. Garr stated that Lanny Wake will be hosting a "Meet Truman State" tennis tournament on September 26<sup>th</sup> at noon.

Mr. Garr would like to place something in the newspaper to promote the tournament.

### **Swimming Pool**

Mary Jo Eiberger from the YMCA presented to the Board about the 2012 swim season.

Ms. Eiberger stated that for the YMCA, safety is the number one concern. The lifeguards are required to attend at least two in-services a month and if they do not attend, they are not allowed to lifeguard. In addition to the regular swim hours, the lifeguards are also responsible for teaching swim lessons, working swim team meets and pool parties.

Ms. Eiberger stated that per the Park Board, a barcode system was put in place to record those who entered the pool either with a pool pass or paid cash. When a pool pass was scanned, a picture of the child was shown on the screen so the check-in person could verify the pass belonged to the child. If someone forgot their pass, they were able to type in their name. At the end of the shift, the check-in person was required to balance the money received with the computer tally. The concession stand was handled the same way.

Ms. Eiberger stated that she did everything she could to save money. It cost approximately \$95 per hour for payroll to keep the pool running. Lifeguards were sent home if there were not needed and instead of ordering the food for the concession stand and having it delivered, Ms. Eiberger traveled to Sam's Club to buy in bulk and did not charge mileage or time to the YMCA. Ms. Eiberger also stored the extra food in her personal garage.

Daily attendance increased from last year due to the hot summer and the pool was not closed very often for inclement weather.

Ms. Eiberger addressed the issue of the park side concession stand window being closed off. She stated that the window was closed because on pool breaks, kids were running around to beat the line on the inside. She also stated that they were to serve persons in the park if they came to the window and asked.

Mr. Teegarden stated that he was not served when he came to the outside window.

Ms. Eiberger stated that the issue will be addressed for next year and that some of the workers must have taken the "closed" window sign literally.

Mr. Jones stated that things at the pool seemed a little shaky and that there is room for improvement for next year.

Mr. Teegarden had multiple concerns about how the pool was run and hopes things will run more smoothly in the future. Issues include the concession stand, checking people in and the conduct of some of the lifeguards.

Ms. Eiberger stated that if she is not made aware of the issues at the time she cannot address the problems with the appropriate people. She also stated that there is nothing that can be done about the concerns now that the pool is closed for the summer.

Chairman Gimson stated that since the YMCA has taken over the managing of the swimming pool things have ran much smoother than when the Park Board was in charge 100%.

Mr. Balliett asked about the posting of the work schedule.

Ms. Eiberger stated that the schedule was posted two weeks in advance; however, as soon as it was posted changes were made by employees crossing their names off because they could not work. Ms. Eiberger stated that when working with teenagers, things do not always work as smoothly because they do not plan ahead.

### ***Financials***

Ms. Eiberger provided finances to the Board from 2005 to current so they could compare. Total revenues for the 2012 swim season will be approximately \$2,500 more than the 2011 year. Payroll is higher this year due to more open swim days.

The phone expense is higher than previous years because with the new barcoding system an internet connection was required. As in previous years, the phone company, CenturyTel, has disconnected the phone and internet until next year.

Lifeguards who purchased new swimsuits and worked for the whole season will receive a 50% reimbursement per their work agreement.

Ms. Eiberger will have the final numbers by the end of September.

Mr. Bontrager stated that the Board will hopefully have a report from Larkin Aquatics for the condition and upgrades to the pool for the September meeting.

### **Old Business**

#### **Smoking Ban**

During the June meeting, ideas about a smoking ban at park facilities was discussed. The YMCA has received complaints from parents about individuals smoking at ball games, in the stands and in front of the swimming pool. Complaints have included people complaining about the mess and individuals being inconsiderate.

Mr. Gaugh suggested that the Park Board go ahead and sign the problem areas and see how the voluntary compliance works. If there is poor response, the Park Board could go through an ordinance process to implement a smoking ban.

Mr. Bontrager presented to the Board the Kansas City Parks Department program which is addressing the issues Cameron currently has. The signs KC Parks Department posted bring awareness to the situation by means of positive encouragement. The posters promote a healthy environment for children and put a positive spin on the situation.

The Board would like to check on the costs for the signs and see about ordering.

Mr. Bontrager suggested starting the signage at the pool and ball fields to see how people react before placing signs everywhere.

Mr. Bontrager will look into the cost and report back to the Board.

#### **New Business**

Mr. Jones asked if the Board would let the Cameron Youth Football & Cheer practice at the Soccer fields and use the concession stand area for storage. The Board decided that the Youth Football & Cheer could use the area.

#### **Miscellaneous**

- Mr. Garr stated that the turf at the football field will need to be replaced within the next 6 years.
- Capital Improvement ideas need to be given to Mr. Bontrager by the September meeting so he can compile the ideas and send them out.
- The Board needs to have a separate meeting to discuss long-term plans. A date will be set during the September meeting.

#### **Adjourn**

*Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Briggs and seconded by Ms. Teel. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.*

Next meeting of the Park Board will be September 27, 2012 at City Hall.

Meeting adjourned at approximately 7:45 pm.

*Chris O'Donnell  
Secretary Recorder  
Cameron, MO 64429*

*Bill Gimson  
9/27/12*