

FILE COPY

Cameron Park Board Meeting

October 25, 2012

6:00 pm

Cameron City Hall

Members Present:

Chairman Bill Gimson

Al Briggs

Jennifer Helmich

Michael Teegarden

Matt Jameson

Jason Jones

Members Absent:

Rob Balliett

Kari Teel

Others Attending:

Steve Garr, Parks Director

Mark Gaugh, City Manager

Wally Galliam, Cameron Citizen Observer

Mary Jo Eiberger, Cameron YMCA

Chairman Gimson called the meeting to order at 6:00 pm.

Approval of September 27, 2012 Minutes

Ms. Briggs made a motion to approve minutes of the September 27, 2012 meeting; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.

Public Participation

Delvin Mulcahy has finished his Boy Scout Eagle Award Project of installing concrete pads at the Disk Golf course. Mr. Mulcahy presented pictures of his project to the Board and gave a small presentation as to how the project went. He was able to complete the project in one weekend without much difficulty. In a previous meeting, the Board voted to reimburse Mr. Mulcahy for the excess money that was spent and not raised through a fundraising project. Mr. Mulcahy will submit his final expenses to Mr. Garr for payment.

Treasury Report

The new fiscal year started on October 1, 2012 – There were no additional comments.

Director/Foreman Report

Aeration Equipment

Mr. Garr reported that the Aeration attachment for the grasshopper was received the week of October 22nd and City Staff has been using the service on the fields.

Vandalism

Mr. Jones asked about the vandalism at Recreation Park that happened on Monday, October 22, 2012 and other vandalism that has happened at McCorkle Park.

December Park Board Memo

Agenda

October 25, 2012 Park Board Minutes

Treasure's Report

SWIMMING POOL:

Andy Smith with Larkin Aquatics will give a final presentation on the results of the Board survey and concept designs based on this information and the condition evaluation. The results of the Park Board survey are attached for your review.

DIRECTORS REPORT:

- Recreation Park Lighting Plan –A meeting is scheduled for staff and consultants to meet onsite next week to finalize details of the plan.
- Currently working on plans for the addition of restrooms at Beavers Park and construction of new restrooms in Recreation Park.
- We just received information from the Missouri Department of Natural Resources that the Cameron Multi-Use Trail project was approved for a \$100,000 grant funding through the Recreational Trails Program.

OLD BUSINESS

- **2012 Lease Addendum for Swimming Pool and Appurtenances for 2012 Season**
At the October Meeting, the Park Board voted to approve the additional expenses submitted by the YMCA for Administrative Expenses and YUSA Dues Expenses. Both of these expenses were not included in the 2012 Contract and need to be approved by an addendum to the contract. The Addendum will require a vote of the Board and approval by the City Council.

NEW BUSINESS

- **2013 Aquatic Facility Lease Agreement**
Bill and I meet with Mary Jo and Debbie Hahn to discuss options for improving the contract for the 2013 season. The most notable recommendation from the meeting was the YMCA assuming all responsibility for management and expenses and revenues. Under this proposal the only fee paid to the YMCA was a flat management fee of \$10,500. The YMCA would have been responsible for all expenses or loss and also would have kept all revenue or profit. A draft contract was sent to the YMCA Board for review. Mary Jo informed us her board was not willing to pursue this idea and wanted to stay with the current concept of splitting any revenue and the Park Board covering all losses. Based on this information, we modified the attached draft contract to reflect this decision and need Park Board recommendations or approval.
- **Park Board Applications**
We advertised and received two applications for the vacant seat of Amy Ford. The two applicants for the Park Board consideration are Richard Whalen and Jamey McVicker. We will need a recommendation from the Board to take to the City Council for Mayor appointment.

Mr. Garr stated that he has turned in the incidents to the Cameron Police Department and they are confident that they will catch the vandals.

Mr. Jones asked how much it will cost to repair the bathroom at McCorkle Park from the fire that was set in the sink.

Mr. Garr stated that they think it will cost approximately \$750; however, they are still working on repair costs.

Swimming Pool

During the September meeting, the Board voted to table the discussion on the additional charge for administrative expenses in the amount of \$3,960. After talking to the City Attorney, the Management Fee of \$10,500 was laid out and interpreted in the contract as a payment for the administrative costs of the day to day pool operation. In May, Ms. Eiberger addressed the Board and stated that based on a recent audit, there would be an additional administrative fee for Ms. Yeager and Ms. Eiberger's time spent on pool business.

If the Board decided to pay all or some of the additional administrative fee, the current contract will need to be amended to allow for an additional expense line item. YUSA dues of \$1,396 are also not interpreted as operational expenses but have been paid out as an expense in prior years. It is recommended that YUSA dues are also added in the amended contract.

Chairman Gimson recommended that the Board settle the issue at hand and amend the contract to mirror what was done.

Mr. Teegarden stated that he does not think there is anything else that can be done at this time and would like to settle the issue and revise the contract for the 2013 year.

Mr. Teegarden made a motion to pay the YMCA the final payment of \$4,509 and amend the current contract to include paying the line item of administrative expenses and YUSA dues, seconded by Mr. Jones. On vote, the motion carries as follows: ayes – 4, nays – 2, abstentions – 0, absent – 3.

Ms. Briggs thanked Ms. Eiberger for all her hard work managing the pool this summer.

Ms. Eiberger recommended that Mr. Gimson, Mr. Bontrager, Ms. Eiberger's boss and herself meet and discuss issues with the pool and work on the 2013 contract before it is completed. This will allow for the Park Board and the YMCA to review and discuss the contract before it is finalized.

Mr. Garr stated that the swimming pool will need to be sand blasted and repainted before the 2013 swim season. Mr. Garr will look into options and put together a budget to paint the pool so it will stay for the entire year.

Ms. Eiberger recommended that the steps on the diving board be looked at and possibly replaced.

Mr. Garr stated that the lane markers need new covers and a new reel is also needed.

Mr. Teegarden made a motion to purchase a lane marker reel and cover to fit, seconded by Mr. Jones. On vote, the motion carries as follows: ayes – 4, nays – 2, abstentions – 0, absent – 3.

Old Business

Recreation Park Lighting

Mark Gaugh presented to the Board a proposed idea of lighting placement from Minnick Lighting for the Recreation Park lighting project. The proposal includes decorative lighting, flood lights and lights which will line the driveway.

Chairman Gimson asked about the new lights on the south side of the park by the maintenance building. Mr. Garr stated that two lights have been installed.

Chairman Gimson asked about the proposed lights in the park and how they would affect the homes close to the park.

Mr. Gaugh stated that the lights are down cast lighting and they should not bother the neighbors.

Mr. Jones asked about the Type A lighting and how durable they are since they are located in the middle of the disk golf course.

Mr. Gaugh stated that the Type A lights are very durable and a Frisbee would not break them.

Mr. Gaugh stated that the fixtures would cost approximately \$28,144, Platte Clay Electric will give a onetime rebate for energy efficiency of \$4,485 and wiring will cost \$7,500 for a total project cost of approximately \$31,159.

Over a 20 year time period, the new lighting will cost approximately \$3.33 per light per month and electricity will cost approximately \$5.13 per light per month.

Mr. Gaugh stated that depending on the weather, Minnick Lighting could begin the project this winter and be done with the complete project by spring.

Mr. Teegarden made a motion to move ahead with the lighting project at Recreation Park, seconded by Ms. Briggs. On vote, the motion carries as follows: ayes – 4, nays – 2, abstentions – 0, absent – 3.

Mr. Teegarden asked about the street that runs through the Park by the tennis courts and the parking on the south side of the park by the maintenance building. Mr. Garr stated that he believes Mr. Bontrager and Mr. Gaugh are discussing the area and looking into ideas as to how to make the area better.

New Business

Amy Ford resigned her position on the Park Board and a new member needs to be appointed to finish out her term which will expire in May 2014. Mr. Bontrager will run an ad in the local paper and advertise on the City website for two weeks.

Miscellaneous

Mr. Jameson asked about the proposed restrooms at Beavers Park and if additional parking was included in the proposed renovations.

Mr. Garr stated that additional parking was included in the discussion along with sidewalks.

Mr. Teegarden would like to look into installing a backstop at Beavers Park.

Adjourn

Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Briggs and seconded by Mr. Jameson. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.

Next meeting of the Park Board will be December 6, 2012 at City Hall.

Meeting adjourned at approximately 7:00 pm.

Chris O'Donnell
Secretary Recorder
Cameron, MO 64429

William A Gimson
12/6/12