

Cameron Park Board Meeting

December 6, 2012

6:00 pm

Cameron City Hall

Members Present:

Chairman Bill Gimson

Al Briggs

Jennifer Helmich

Rob Balliett – left 6:45pm

Jason Jones – arrived 6:15pm

Members Absent:

Michael Teegarden

Matt Jameson

Kari Teel

Others Attending:

Drew Bontrager, Public Works Director

Andy Smith, Larkin Aquatics

Steve Garr, Parks Director

Wally Galliam, Cameron Citizen Observer

Mark Gaugh, City Manager

Chairman Gimson called the meeting to order at 6:01 pm.

Approval of October 25, 2012 Minutes

Ms. Helmich made a motion to approve minutes of the October 25, 2012 meeting; seconded by Mr. Jones. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.

Public Participation

None

Treasury Report

There were no comments.

Director/Foreman Report

Recreation Park Holiday Lighting Ceremony

The lighting ceremony at Recreation Park on November 16, 2012 went very well with a large turnout from the community.

Recreation Park Lighting

A meeting is scheduled during the week of December 10th for Mark Gaugh, staff and consultants to complete a walkthrough at Recreation Park to review and finalize the lighting plans. There are plans to add plug-ins to the light poles so electricity can be used for future events at the park, i.e. lighting ceremonies and festivals.

Beavers Park

The plans for the addition of restrooms at Beavers Park and the construction of restrooms at Recreation Park are currently being worked on. More information will be provided at a later date.

Trail Project

The City of Cameron received a grant of \$100,000 from the Missouri Department of Natural Resources for a multi-use trail project through the Recreational Trails Program. The City must match approximately \$55,000 to receive the grant. A large percentage of the match can come from "in-kind" work, i.e. City crews completing some of the work on their own. However, Mr. Bontrager stated that approximately \$5,000 is still needed to complete the financial obligation. The trail project will be completed in multiple phases. The first phase will be a 1½ mile hard surface trail which will be approximately 6 feet wide. The goal is to keep the trail close to the water but in places this will not be possible.

Mr. Jones made a motion to release \$5,000 towards the trail project; Mr. Balliett seconded. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.

Swimming Pool

Andy Smith with Larkin Aquatics was present at the meeting to review with the Board the results of the questionnaires completed at the September Park Board meeting. Priorities for improvement to the swimming facility were ranked by each Board member at the September meeting and presented to the Board. Open swim, swimming lessons, life guard training and swim team were the top priority items for a new pool facility.

Features of a new pool facility were also ranked by Board members. Diving, shaded deck areas and an open waterslide were the top ranked features.

Competitive swimming was ranked a high priority item by five of the six members. It is recommended that at a minimum there are six, 25-yard lanes with adequate deck space to accommodate a swim meet. A dive well and a waterslide was also highly recommended by members.

Mr. Smith went over options for the children's pool area for play structures, floatables and a mother's area. The children's area will need to be converted to handicapped accessible to meet ADA standards. This area will range from zero depth to 3-4 feet. Floatables will need to be put away properly in the winter time to get the maximum use out of them.

The design includes accommodations for swim meets and lanes that will meet the standards for a swim meet.

The refreshment area will be upgraded to better serve visitors of the pool.

Mr. Garr asked about the pump house and if it would be moved with the new design. Mr. Smith stated that the pump house will be generally in the same area that it is located in now. The plan is to upgrade the pump equipment and not move it from the area.

A full forty years is expected out of the new pool once it is completed with general maintenance and care.

Mr. Bontrager asked if Larkin Aquatics would be available throughout the whole design, engineering and mechanical process on the project through the bid, construction and inspection stages.

Mr. Smith stated that since they are only 50 miles away, Larkin Aquatics will be hands on throughout the whole project.

Mr. Smith stated that he could put together an example of what Phase 2 of the project would look like. Phase 2 would be created to mesh with Phase 1 of the project. When the designs are made for the construction phase, Phase 2 will be kept in mind so everything will work together if the project is extended over time.

The expense of a new facility was discussed in length with the Board and Mr. Smith, with estimated costs around 3 million. Mr. Smith also stated there is an estimated cost of 1 million just to bring the current facility into compliance with current codes and regulations including ADA. Chairman Gimson stated this is something the community would have to support and pass some type of funding for the pool renovations and possibly a bank for the upfront construction costs to be paid at the time of construction. However, it does appear to be a wise decision to invest that much money into an old facility, that potentially may have more issues in the near future.

Before a new plan is proposed to the public, the concept design the Board reviewed will be further researched for not only construction, but also operating costs and presented to the community for feedback and a recommendation on a new pool facility.

Mr. Bontrager will work with Larkin Aquatics to get a proposal for the next step in this process for the January Park Board meeting.

Old Business

Swimming Pool Addendum

During the October meeting, the Board voted to approve the additional expenses submitted to the YMCA for Administrative Expenses and YUSA Dues Expense. These expenses were not included in the 2012 Contract and the additional expenses need to be approved by an addendum to the contract. After a positive vote by the Park Board, the addendum will be presented to City Council for final approval.

Mr. Jones made a motion to approve the addendum to the 2012 contract for the additional expenses incurred of Administrative Expenses and YUSA Dues Expense; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.

Discussion for approval for the final contract will be tabled until the January meeting.

New Business

Draft Contract for 2013 Management of Aquatic Facility

Chairman Gimson and Mr. Bontrager met with Mary Jo Eiberger and Debbie Hahn of the YMCA to discuss possible options for improving the contract for the 2013 swim season. One recommendation was for the YMCA to assume all responsibility for management, expenses and revenues. With this option, the only fee paid to the YMCA would be the flat management fee of \$10,500 and they would be responsible for all expenses and any possible loss. The YMCA would also be able to keep all revenue's received and any profit.

After the discussion, a draft contract was prepared and sent to the YMCA Board for review. Ms. Eiberger informed Mr. Bontrager that that YMCA Board was not interested in the discussed option and would like to continue with the current agreement – all revenues split between the Park Board and the YMCA and the Park Board covering all losses.

A draft contract was provided to the Park Board for review to reflect the decision made by the YMCA Board for review and recommendation.

Minor details were added to the contract so items are clearer between both parties. Items added to the 2013 contract include a pre-season inspection of inventory at the facility with both the Park Board and

YMCA so there is responsibility for broken or missing items at the end of the year and repair and maintenance issues must be in writing – emergency issues will be reimbursed if the repair cannot wait. The YMCA is to give a detailed accounting of all revenues and expenses along with a plan for tracking cash received and hours worked by Ms. Eiberger and Ms. Yeager.

Responsibilities of the YMCA are detailed in the contract.

Chairman Gimson asked if the \$10,500 management fee included the extra fee that was imposed on the Park Board during the 2012 swim season for Ms. Eiberger and Ms. Yeager or if it would still be an additional fee.

Mr. Bontrager stated that there should not be an extra fee. The proposed wording of the management fee does not allow for an additional administrative fee.

Chairman Gimson is concerned with the YMCA finding a loophole and imposing another additional fee on the financial statements.

Ms. Helmich would like to address the issue of paperwork. Ms. Helmich suggests breaking the \$10,500 administrative fee up into equal payments and disburse the payments after completed paperwork is received.

Mr. Jones would like the YMCA to have accountability in providing accurate information.

The Board as a whole would like the YMCA to be up-front about an additional fee and not surprise the Board right before the swimming pool opens or at the end of the swim season.

The Board would like to revisit the management fee proposal with the YMCA and find an acceptable management fee that is agreeable with both parties.

Mr. Bontrager will take the suggestion back to the YMCA and report to the Board at the next meeting.

Park Board Applications

Amy Ford resigned her position on the Park Board at the October meeting; her term will expire in May 2014. After advertising for the vacant position in the local paper and City website for two weeks, two applications were received; Richard Whalen and Jamey McVicker.

Ms. Briggs made a motion to recommend Jamey McVicker to the City Council for appointment to the Park Board; seconded by Mr. Balliett. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.

Miscellaneous

None

Adjourn

Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Briggs and seconded by Mr. Jones. On voice vote the motion carries as follows: ayes – 4, nays – 0, abstentions – 0, absent – 4.

Next meeting of the Park Board will be January 24, 2012 at City Hall.

Meeting adjourned at approximately 8:00 pm.

*Chris O'Donnell
Secretary Recorder
Cameron, MO 64429*

*Bill Gimson
1/24/13*