MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: April 1, 2013

Re: Manager's Report

Special Council Meeting – We will need to hold a special meeting on April 8, to certify the results of the City Council election and give the oath of office to the newly elected member. We will also have the contract approval for Amino Brothers Construction to consider (Walnut St. project). We will need to have some Council Committee meetings very soon, so it will be helpful to have the new Council member committee assignments as soon as we can.

Automated Metering – Requests for Proposals (RFP) are due on April 10. We have interest from at least five providers of automated metering infrastructure. However, we do not know if all will submit proposals. We will present the results to Council as soon as we review the submittals.

Construction Projects - A very busy construction schedule will take place this spring/summer. New restrooms are scheduled for Recreation Park. New, decorative and high-mast lighting will also be installed throughout sections of the park. The new lights will be energy efficient L.E.D. lighting. Walnut St. storm water improvements will begin in upcoming weeks, shortly after a Notice to Proceed is issued. We are getting ready to advertise for bids to construct a pre-chlorination basin at our water treatment facility. This project will cost around a million dollars, but we should receive approximately half of that amount in the form of a State/Federal grant. The work will help us comply with regulations dealing with disinfection byproducts.

Directional Signage – The remaining directional signs will be delivered, soon. Some of them will be installed in the next few weeks, and we may wait to install some of them that are in conflict with the construction work on Walnut St.