MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: April 8, 2013

Re: Manager's Report

Council Committees – We need to set any changes in Committee assignments as soon as possible, since we have at least two agenda items waiting for consideration.

Construction Projects – We are in the process of procuring design services for the replacement of electrical distribution conductor. The power line running from West St., east beyond Ford St. is undersized. There is also a short section of line connecting the NW substation to the City's substation near the water treatment plant.

Land Purchase – On Wednesday, April 3, the closing took place for the purchase of approximately 12 acres of land near the City's Reservoir #2. The total purchase price was $67,809. Funds are available from two sources; the atrazine settlement and a refund due to a metering error where the electric fund reimbursed the water fund approximately $84,000. Council approved the land purchase, which will help protect the water shed from increased development, agricultural runoff and a small corner of the land may be used as part of the trail that will go near that area when construction is complete. The land purchase was approved in Executive Session to protect the City from any price manipulation that could occur if there was widespread public knowledge. This is commonly done with municipal land purchases and is specifically protected by the Sunshine Law for this reason.

Automated Metering – Requests for Proposals (RFP) are due on Wednesday. We will evaluate them as soon as we can. A report to Council will follow that review.