CITY OF CAMERON
MINUTES
JULY 1, 2013

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
Jerri Ann Eddins	P
Ronnie Jack	P
William B. Rose-Heim	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 1st day of July 2013, at six o'clock p.m. at City Hall. Mayor Dennis M. Clark led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Jerri Ann Eddins, Ronnie Jack and William B. Rose-Heim. Absent: none.

Present were City Manager Mark Gaugh, Attorney for the City Mitch Elliott and City Clerk/Finance Clerk Barbara J. O'Connor.

Minutes of the June 17, 2013, meeting were approved as submitted with a unanimous voice vote on motion made by Councilmember Breckenridge and seconded by Councilmember Jack.

PUBLIC PARTICIPATION

Robert Hart, 1004 East Second Street Terrace, stated the bill regarding all weather parking needs to address new construction to keep mud off the City streets. Mr. Hart said those who track mud on the streets should be the ones to clean the mud off the streets.

CITY MANAGER'S REPORT

1. Dangerous Structures. Update on progress from Codes Department. Inspector Han addressed Council and reviewed the report in Council Packets. Inspector Han explained the list has been prioritized and as work on properties is completed to satisfaction, they are taken off the list and a different property is added to the list. Council will be updated periodically on any progress made. The list in packets noted 34 structures and there were only 25 actually on the list. Inspector Han will provide Council with a complete list.
2. Policies and Procedures Committee. Updates are needed for various City policies. Council Member Eddins suggested forming a Council Committee to provide

oversight and direction in the area of policy development for the City. Needed updates or reviews include the Personnel Manual for Employees and ensuring departmental manuals are not in conflict with the City Manual. Examples of areas needing review are cell phone use policy, mutual aid policies, and overtime and compensatory time policies. Councilmember Eddins volunteered to Chair the Committee and Councilmember Breckenridge volunteered to serve on the Committee.

3. Construction and Operational Projects.
   - Bathymetric Survey of Reservoirs. The State Department of Natural Resources has begun the process of measuring the depths of our reservoirs in conjunction with drought situations in the State of Missouri. Staff has requested this assistance.
   - Walnut Street. Work is being performed on construction of storm sewers, sidewalks, and driveways in all sections of Walnut Street improvements.
   - Council Member Jack and City Manager Gaugh met with engineering consultants for the water pipeline project June 26, 2013. The City will continue work to receive any available grant funding. The grants can only be awarded to counties or cities and not to the Great Northwest Wholesale Water Commission.
   - Drainage Issues. Heavy rainfall has created drainage issues in various areas around the City. Improving the areas will take capital investments which the City may or may not be able to fund.

UNFINISHED BUSINESS

Bill 2013-24, **AN ORDINANCE AMENDING SECTION 302.3(d) SIDEWALKS AND DRIVEWAYS, OF ARTICLE IX, PROPERTY MAINTENANCE CODE OF CHAPTER 3, BUILDINGS OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI CODE AND AMENDING THE REQUIREMENTS FOR ALL WEATHER SURFACE PARKING,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-24 were available for the public. Motion was made by Councilmember Eddins and seconded by Councilmember Breckenridge to pass said bill on second reading. Discussion was held on enforcement of the Bill. Councilmember Jack stated the intent should be to keep mud off the streets. Inspector Clyde Han said tracking mud will be addressed in a new Storm Water Ordinance and would not be enforced by the Code Department, but rather by Public Works and the Police Department. City Attorney Elliott said the issue before Council is that it is illegal not to have a four (4) inch base to park vehicles on. This Bill provides evidence of no gravel by seeing the ruts and gives a basis for issuing tickets. City Attorney Elliott said it is not intended to change the law, but to enforce the law without harassment. Bill 2013-24 passed on second reading with a unanimous voice vote.

Bill 2013-25, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AUTHORIZING A MULTIPLE DOG CONDITIONAL USE PERMIT FOR AVERY WILLIAMSON ALLOWING ONE ADDITIONAL DOG AT 720 WEST FIFTH STREET,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-25 were available for the public. Motion was made by Councilmember Rose-Heim and seconded by Councilmember Jack to pass said bill on

second reading. Discussion. No additional information was presented. Bill 2013-25 passed on second reading with a unanimous voice vote.

Bill 2013-26**, AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO AN AGREEMENT WITH CAMERON R-1 SCHOOL DISTRICT TO PROVIDE THE DISTRICT WITH A SCHOOL RESOURCE OFFICER (SRO),** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-26 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Jack to pass said bill on second reading. Discussion. Councilmember Rose-Heim inquired about staff levels at the Police Department and the effect on the Department when using an officer as the SRO. Interim Chief of Police Rick Bashor said it will create a strain in the fall when the SRO returns to the School District since the current staffing level is low. Bill 2013-26 passed on second reading with a unanimous voice vote.

Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on third reading. Discussion. No additional information was presented. Bill 2013-26 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5784**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2013-28**, AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $616,000 PRINCIPAL AMOUNT OF COMBINED WATERWORKS AND SEWERAGE SYSTEM REVENUE BONDS (STATE OF MISSOURI – DIRECT LOAN PROGRAM) SERIES 2013 OF THE CITY OF CAMERON, MISSOURI, FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY'S COMBINED WATERWORKS AND SEWERAGE SYSTEM; PRESCRIBING THE FORM AND DETAILS OF THE BONDS AND THE AGREEMENTS MADE BY THE CITY TO FACILITATE AND PROTECT THEIR PAYMENT AND PRESCRIBING OTHER RELATED MATTERS,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-28 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on second reading. Discussion. There were no questions or additional information presented. Bill 2013-28 passed on second reading with a unanimous voice vote.

Motion was made by Councilmember Rose-Heim and seconded by Councilmember Jack to pass said bill on third reading. Discussion. Bill 2013-28 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5785**, was thereupon signed by the Mayor and attested by the City Clerk.

Update on Automatic Meter Infrastructure. City Manager Gaugh said a Utility Committee meeting was held June 21, 2013 with Committee members interviewing three (3) Companies who presented proposals for an Automatic Meter Infrastructure system. The Committee recommends the energy service company Ameresco to perform the next step of

meter testing. There will be no charge for the meter testing. Following review of the test results, Council can determine whether to pursue an AMI project. Committee members Eddins and Jack said savings on the AMI cannot be determined until the project is implemented. City Consultant David Lee was also involved in the interview process. Councilmember Rose-Heim moved to pursue testing of meters to help determine if the AMI project will move forward. Councilmember Jack seconded the motion which passed with a unanimous voice vote. Mayor Clark thanked the Committee for their time and work on the AMI project.

Updated Presentation for a Proposed Housing Development in Greenridge Subdivision. Mayor Clark and Councilmember Breckenridge asked if they should recuse themselves for a potential conflict of interest citing their professions in real estate, rental properties and banking. City Attorney Elliott said they could participate in the discussion, but if a vote were taken there is a possibility the Councilmembers should recuse.

Pete Ramsel has requested a letter of support for a project to supply workforce housing in Greenridge Subdivision. Mr. Ramsel provided the information requested by Council at the June 17, 2013 Council Session. A letter of support will be prepared for Council review at a future Council Session.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

MISCELLANEOUS

City Clerk O'Connor:

- Asked Council to review information provided and consider attending the September 2013 Missouri Municipal League annual Conference.

Councilmember Rose-Heim:

- Said he remains concerned about Staff levels at the Police Department.
- Expressed appreciation for Emergency Services and the long hours they volunteer to help during the Fourth of July celebration.
- Asked people to volunteer at the Chamber of Commerce to help with the Fourth of July celebration.

Councilmember Breckenridge:

- Encouraged all to enjoy the Fourth of July events.

City Manager Gaugh:

- Said he will share ideas on Staff levels in the near future.

Inspector Han:

- Noted the proposed housing development in Greenridge Subdivision stating there are issues with storm water retention in the Subdivision that need to be considered.

Mike O'Donnell, Planning and Zoning:

- Said as a follow up on Inspector Han's statement, the property is zoned R-2 and there is consideration of down-zoning to R-1 in an effort to be friendlier to current residents.

City Attorney Elliott:

- Praised Councilmember Rose-Heim's report from attending the Missouri Municipal League's Elected Officials Conference, stating the information in the report should be used by Council throughout the year.

Mayor Clark:

- Also appreciated Councilmember Rose-Heim's report.

Motion was made at 7:00 p.m. to adjourn into Executive Session to discuss Personnel [RSMo 610.021 (3)] by Councilmember Rose-Heim. Seconding the motion was Councilmember Jack. Roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none.

* * * * * * *

Council reconvened Open Session at 8:00 p.m. There being no further business on motion made by Councilmember Breckenridge and seconded by Councilmember Eddins, the meeting was adjourned at 8:00 p.m. on a unanimous voice vote.

APPROVED:

_____

Mayor Dennis M. Clark

ATTEST:

_____

City Clerk/Finance Clerk