CITY OF CAMERON
MINUTES
AUGUST 19, 2013

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
Jerri Ann Eddins	P
Ronnie Jack	P
William B. Rose-Heim	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 19th day of August 2013, at six o'clock p.m. at City Hall. Mayor Dennis M. Clark led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Jerri Ann Eddins, Ronnie Jack and William B. Rose-Heim. Absent: none.

Present were City Manager Mark Gaugh, Attorney for the City Mitch Elliott and City Clerk/Finance Clerk Barbara J. O'Connor.

Motion was made by Councilmember Jack to take the minutes of the July 15, 2013 Council Session from the table. Councilmember Breckenridge seconded the motion which passed with a unanimous voice vote. Councilmember Breckenridge moved to approve the July 15, 2013 Council Session minutes. Councilmember Jack seconded the motion. The July 15, 2013 minutes were approved as submitted with three (3) "Aye" voice votes. Councilmembers Eddins and Rose-Heim abstained from the vote noting their absence from the Council Session.

Councilmember Rose-Heim moved to approve the August 5, 2013 Council Session minutes. Councilmember Jack seconded the motion. The August 5, 2013 minutes were approved as submitted with four (4) "Aye" voice votes. Mayor Clark abstained from the vote noting his absence from the Council Session.

PUBLIC PARTICIPATION

None.

CITY MANAGER'S REPORT

1. Next Council Meeting. The first Regular Session falls on September 2, 2013 which is Labor Day and the second Regular Session, September 16, 2013 is during the annual Missouri Municipal League Conference. Some Councilmembers and Staff will be

attending the MML Conference. Following discussion, Council decided to hold one (1) meeting on September 11, 2013. If a need arises, a second meeting will be scheduled.

2. Construction and Operational Projects.
    - Walnut Street. Work on the Stormwater Improvements on South Walnut is complete and the contractor will proceed with work on North Walnut. The Missouri Department of Transportation will begin their overlay work on Walnut Street in approximately two (2) weeks.
    - Water Plant Basin Construction. The basin construction has started and is going well.
    - Phase Design. A meeting will be held for design of Waste Water Treatment Plant improvements later in the week. The design work will include rotors, energy efficiency, relining of lines, upsizing the sewer on Harris Street, replacing a lift station and eliminating lift station eight (8).
    - Request for Qualifications. The requests for qualifications for engineering firms with work related to water supply protection and development standards are due August 23, 2013. The firm will also perform some preliminary work for the Great Northwest Wholesale Water Commission pipeline project.
    - Request for impact of salaries increases on the General Fund. David Lee, City Consultant, reported the step increase and cost of living allowance (COLA) would cost the General fund approximately $8,623 in the 2013-2014 fiscal year. The 2014-2015 impact is anticipated to be $35,382 for the step increase and $29,495 with a COLA. There have been no salary increases for employees since 2010. The total payroll in the General Fund is close to the same amount of sales taxes collected by the City.

UNFINISHED BUSINESS

Bill 2013-30, **AN ORDINANCE APPROVING THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI BUDGET OF THE ENSUING FISCAL YEAR OCTOBER 1, 2013 TO SEPTEMBER 30, 2014,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-30 were available for the public. Motion was made by Councilmember Rose-Heim and seconded by Councilmember Eddins to pass said bill on second reading. Discussion. No additional information was presented. Bill 2013-30 passed on second reading with a unanimous voice vote.

Bill 2013-31, **AN ORDINANCE OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI, ADDING PARAGRAPH (2)d TO SECTION 2-166, COURT COSTS, OF ARTICLE VIII, MUNICIPAL COURT, OF CHAPTER 2, ADMINISTRATION, OF THE CITY OF CAMERON CODE, ESTABLISHING AN 'INMATE SECURITY FUND' FEE THEREIN,** was read by title on second reading by City Clerk O'Connor. Copies of said Bill 2013-31 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Jack to pass said bill on second reading. Discussion. No additional information was presented. Bill 2013-31 passed on second reading with a unanimous voice vote.

Let's Talk Report. Councilmember Rose-Heim reported two (2) listening sessions have been held. The attendance has not been large, but the tone has been positive. The next session will be August 28, 2013 at D-Dub's. The reports generated from the Let's Talk sessions are posted on the City's website.

NEW BUSINESS

Bill 2013-32, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO AN AVIATION PROJECT CONSULTANT AGREEMENT WITH H. W. LOCHNER, INC., TO PERFORM PROFESSIONAL SERVICES FOR IMPROVEMENTS AT CAMERON MEMORIAL AIRPORT, PROJECT #AIRE 13-0113A-1,** was read by title by City Clerk O'Connor. Copies of said Bill 2013-32 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. Public Works Director Drew Bontrager said the agreement is for professional services regarding pavement maintenance and repair at Cameron Memorial Airport. The total cost of the agreement with Lochner, Inc. is $18,950 and has been included in the budget. The City receives grant funds that will be used for the maintenance project which requires a five (5) percent funding match. The matching funds are also in the budget. Bill 2013-32 passed on first reading only with a unanimous voice vote.

Bill 2013-33, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO AMEND ARTICLE VI, STORM WATER MANAGEMENT, OF CHAPTER 10, SUBDIVISIONS, TO PROVIDE A NEW ARTICLE VI FOR THE STORM WATER MANAGEMENT CODE**, was read by title by City Clerk O'Connor. Copies of said Bill 2013-33 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. Public Works Director Bontrager said Staff has been working with Transystems Engineering to update the storm water code. The last time the code was updated was 1996. The plan review fee is being updated also. The fee schedule will be distributed to Council before the next Council Session. Discussion was held on run off, Section 10-256, and Director Bontrager said he will have answers to Council questions at the next Session. Bill 2013-33 passed on first reading only with a unanimous voice vote.

Bill 2013-34, **AN ORDINANCE OF THE CITY OF CAMERON, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS,** was read by title by City Clerk O'Connor. Copies of said Bill 2013-34 were available for the public. Motion was made by Councilmember Rose-Heim and seconded by Councilmember Eddins to pass said bill on first reading. Discussion. This is the annual ethics/personal disclosure ordinance, which complies with State Statutes. Motion carried unanimously.

Motion was made by Councilmember Breckenridge and seconded by Councilmember Eddins to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Rose-Heim and seconded by Councilmember Breckenridge said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5788**, was thereupon signed by the Mayor and attested by the City Clerk.

Public Hearing – 2013 Tax Levy. Councilmember Rose-Heim made a motion to go into a public hearing at 6:35 p.m. regarding the 2013 tax levy for the City of Cameron. Councilmember Jack seconded the motion which passed with the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none.

City Clerk O'Connor said the tax levy numbers have come in from the State of Missouri: General Fund, $0.6028; Park Fund, $0.1502; Library Fund, $0.1717; and, Band Fund, $0.0858. The proposed 2013 tax levy is $1.0046 per $100 valuation on personal and real property in the City of Cameron. The levy reflects a $0.148 decrease from the 2012 levy. There was no public participation.

Councilmember Rose-Heim moved to go out of the public hearing and back into Regular Session at 6:40 p.m. Councilmember Eddins seconded the motion which passed with the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none.

Bill 2013-35, **AN ORDINANCE LEVYING TAX UPON ALL PROPERTY TAXABLE IN THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI, FOR THE YEAR 2013, AND FIXING THE RATE THEREOF,** was read by title by City Clerk O'Connor. Copies of said Bill 2013-35 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Jack to pass said bill on first reading. Discussion. No additional information was presented. Motion carried unanimously.

Motion was made by Councilmember Jack and seconded by Councilmember Eddins to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Eddins and seconded by Councilmember Rose-Heim said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5789**, was thereupon signed by the Mayor and attested by the City Clerk.

Resolution 2013-26, **A RESOLUTION AUTHORIZING THE PURCHASE OF A 1000 GALLON / FLATBED, ODIN WEAPON CAFS SYSTEM, MOUNTED ON A 2014 INTERNATIONAL 4 X 4 CHASSIS BY THE CITY OF CAMERON, CLINTON AND**

DeKALB COUNTIES, MISSOURI FROM HEIMAN FIRE EQUIPMENT TO BE USED BY THE CAMERON FIRE DEPARTMENT was read by title by City Clerk O'Connor. Copies of said Resolution 2013-26 were available for the public. Motion was made by Councilmember Rose-Heim and seconded by Councilmember Jack to pass Resolution 2013-26. Discussion. Fire Chief Mike O'Donnell stated the Rural Fire District continues to use 60 percent of their tax revenue for the contract with the City to provide fire service in the rural area and the remaining 40 percent is used to purchase equipment to be used by the Cameron Fire Department and owned by the City. The proposed fire apparatus will replace a two (2) ton tanker. The bid Chief O'Donnell is asking Council to approve is $258,051 for a 2014 International truck. The Rural Fire District will pay $104,000 when the truck chassis is delivered. The remaining money will be paid by the City through a loan from the Electric Fund. The Rural District will then make payments to the Electric Fund for the remainder of the cost. The old tanker will be advertised for bids and the sale price applied to the cost of the new truck. Resolution 2013-26 passed with a unanimous voice vote.

Bill 2013-36, **AN ORDINANCE APPROVING A FINANCIAL CONTRACT BETWEEN THE CAMERON FIRE PROTECTION DISTRICT AND THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI, TO PURCHASE A 1000 GALLON FLATBED ODIN WEAPON CAFS SYSTEM, MOUNTED ON A 2014 INTERNATIONAL 4 X 4 CHASSIS TO BE USED BY THE CAMERON FIRE DEPARTMENT,** was read by title by City Clerk O'Connor. Copies of said Bill 2013-36 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rose-Heim to pass said bill on first reading. Discussion. Chief O'Donnell said the Rural Fire District will make five (5) annual payments including interest to the Electric Fund. Motion carried unanimously.

Motion was made by Councilmember Rose-Heim and seconded by Councilmember Eddins to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Jack and seconded by Councilmember Eddins said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5790**, was thereupon signed by the Mayor and attested by the City Clerk.

Resolution 2013-27, **A RESOLUTION ACCEPTING THE BIDS FOR THE CAMERON RESERVOIR MULTI-USE TRAIL PROJECT & AWARDING THE BID TO ADVANCED ASPHALT PAVING & CONCRETE** was read by title by City Clerk O'Connor. Copies of said Resolution 2013-27 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Rose-Heim to pass Resolution 2013-27. Discussion. City Manager Gaugh said there is a $100,000 grant involved in the trail project at the Reservoir and there is concern that the grant would be lost if the work is not completed. Addressing concerns expressed at the August 19, 2013 Council Session about work load and scheduling, City Manager Gaugh said the Public Works Department employees can do the trails

work comfortably without interfering with other work in the Department. Resolution 2013-27 passed with four (4) "Aye" votes. Councilmember Eddins voted "Nay".

PUBLIC PARTICIPATION

Bob Hart, 1004 East Second Street Terrace, commended Council and Staff on their work on the annual budget and tax levy. Mr. Hart inquired about the Ambulance District and if there is any accountability on their part to the City of Cameron. City Manager Gaugh will address the operations of the Ambulance District in a Pulse article.

MISCELLANEOUS

City Clerk O'Connor:

- Informed Council the approved minutes from the Council Sessions are put on the City's website following formal approval. City Clerk O'Connor will start putting them on the website immediately following each Council Session.

Councilmember Rose-Heim:

- Stated in mid September an effort will begin to resurrect the Enterprise Facilitation organization which offers free assistance to individuals creating or expanding businesses.

Planning and Zoning Chair Mike O'Donnell:

- Updated Council on progress regarding the Comprehensive Plan revision.

Motion was made at 7:05 p.m. to adjourn into Executive Session to discuss Litigation [RSMo 610.021(1)] by Councilmember Rose-Heim. Seconding the motion was Councilmember Eddins. Roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Eddins, Jack and Rose-Heim. "Nay" none.

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Council reconvened Open Session at 7:30 p.m. There being no further business on motion made by Councilmember Jack and seconded by Councilmember Breckenridge, the meeting was adjourned at 7:30 p.m. on a unanimous voice vote.

APPROVED:

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Mayor Dennis M. Clark

ATTEST:

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City Clerk/Finance Clerk