

**Cameron Park Board Meeting**

August 22, 2013

7:00 pm

Cameron City Hall

**Members Present:**

Chairman Bill Gimson

Al Briggs

Jennifer Helmich

Matt Jameson

Jamey McVicker

Kari Teel

Carrie Sybert

**Members Absent:**

Jason Jones

Michael Teegarden

**Others Attending:**

Drew Bontrager – Public Works Director

Steve Garr – Parks Director

Chris Johnson, Cameron Newspaper

Chairman Gimson called the meeting to order at 7:08pm.

**Approval of August 1, 2013 Minutes**

*Ms. Briggs made a motion to approve minutes of the August 1, 2013 meeting; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

**Public Participation**

None

**Treasury Report**

Chairman Gimson stated that the fiscal year 2013 will end on October 1, 2013.

**Directors/Foreman's Report**

**New Scoreboards at Baseball Fields**

Mr. Garr updated the Board on the new scoreboard installation. Quotes for the installation were received from Provin Electric, \$12,090.02; Thompson Electric, \$8,950; J & D Electric, \$8,465 and Impact Electric with the best bid of \$7,250 and they were hired for the job.

Impact Electric has already started the project and will begin trenching on August 23, 2013.

The new scoreboard at Field 3 will be placed where the existing scoreboard is located. The Field 1 scoreboard will be located off the right field line outside of the fence and the Field 2 scoreboard will be located off the left field line outside of the fence.

The old scoreboards will be stored until a purpose is found for them or disposed of.

Mr. Garr also stated that the scoreboard that was located at the Football Field is also in storage for a future use.

Mr. Garr stated that he received a complaint from a concerned citizen about the condition of Field 1 and will look into the problem.

### **School District and Park Property**

Mr. Garr asked the Board if it would be possible to get a written contract with the school district outline the Parks Department and School District's responsibility when it comes to using park property; similar to the contract with the YMCA. Currently, most of the responsibility is falling to the Parks Department for cleanup and readying the areas for use.

Mr. Garr would like to see more cooperation between the School and Parks Department to pick up the venues after a school sponsored game.

Mr. Garr would like the contract to include any facilities the school uses and line out the responsibilities for each entity.

Mr. Bontrager stated that there used to be an agreement with the school when the Park Board was in charge of youth recreation activities. The city would use the indoor facilities and the schools would use the outside facilities and each entity cleaned up their own areas. I.e. school cleaned up school property and city cleaned up outdoor venues. However, it has been nine years since the YMCA took over the recreation programs and has not been in effect.

Mr. Garr will put together a list of responsibilities and expectations for each entity and Mr. Bontrager and Mr. Garr will have a meeting with the school district about the proposed guidelines. This way, there can be more cooperation between the School and Parks Department

The Board suggested not charging the school for the use of City venues at this time.

Mr. Garr also informed the Board that he was told by the school that they will be placing a portable storage building at Field 1 for baseball season.

The consensus of the Board was that the matter should have been brought to the Board before it was done so they were informed and the school had their consent. Mr. Garr will pass the request along.

### **Healthy Lungs at Play Sign – Earl Park**

Ms. Briggs asked if it would be possible to place a *Healthy Lungs at Play* sign at Earl Park because of the littering issue.

Mr. Bontrager suggested placing a sign about being respectful at the Park and possible utilize one of the ash tray containers purchased.

Mr. Garr will place a *No Smoking* sign at Earl Park for now and see if it helps the issue. If it does not, the Board will discuss other options.

### **Recreation Park Improvements**

Mr. Bontrager reported that there are some minor things to complete with the new restroom at Recreation Park and it should be completed very soon. The electric and water has been installed and hooked up. There is some dirt and grade work that needs to be completed around the restroom and the sidewalk still needs to be installed.

Amino Brothers will begin the curb work around the Park the week of August 26, 2013.

Installation of the lighting should also begin the week of August 26, 2013. The project will begin on the south side of the park and work towards the north side.

Duffy Reynolds will begin working on leveling off the ground on the north side of the park. New dirt will need to be hauled in to correctly level the area.

Advanced Asphalt Paving & Concrete cannot begin laying the asphalt road through Recreation Park until the bid is approved by City Council.

#### **Beavers Park Restroom**

Mr. Bontrager reported that Manion Complete Concrete will be ready to begin the restroom project at Beavers Park around the first of September.

Mr. Bontrager also stated that the water and sewer installation may need to be contracted out so the project can be completed timely.

#### **Recreation Park Roadway**

Ms. Helmich asked if the school was told they could not use the Recreation Park roadway. Correspondence was given to parents of school children telling them to not drive on the roadway and it is causing major traffic issues at the school along with confusion and frustration.

Mr. Bontrager stated that the City did not tell the school that they could not use the road.

Ms. Helmich stated that the area is very congested and she has received complaints from parents.

Other Board members stated that they had also received complaints.

Mr. Bontrager will visit with Dr. Robinson on August 23, 2013 about the issue and discuss any possible miscommunication.

Chairman Gimson will also contact Dr. Robinson about the issue and concern.

#### **School District Purchase of Field 4**

Mr. Bontrager reported that the requested information was provided to the School District about the possible purchase of Field 4 from the City. Mr. Bontrager will send out an email to the Park Board updating them on the status of the possible acquisition.

#### **Park Valley**

Mr. McVicker stated that he would like to keep the communication lines open with the School District about the possible future purchase of the Park Valley complex for future expansion of the school.

Mr. Bontrager will check on any appraisal information of the area and order one if it is needed.

The Board agrees that if a clover leaf field is build, the Park Valley area would be a great area for the school to expand.

#### **Old Business**

None

#### **New Business**

#### **Park "Entrance" Signs**

At a previous meeting, the Board discussed the possibility of purchasing entrance signs to the nine different parks in Cameron.

Mr. Garr passed out information to the Board on two sign companies, Vacker, Inc. and Performance Signs and stated that he is still waiting to receive samples from both companies.

Mr. Garr highly recommended Vacker, Inc. After research, he concluded that the signs are of good quality, will not fade or rot, has a 15 year warranty, and is also the cheaper option for a good quality sign.

Mr. Garr suggested that Board members go online and browse through the different sign designs to see what ones they like best.

The handout for Vacker, Inc. included a sample single-sided sign approximately 4'x8' for \$1,100. This price does not include the posts.

Mr. Garr will put together costs for both large and smaller signs for the September meeting so the Board can decide if all the signs should be ordered at once or at different times.

Mr. Garr also suggested the idea of creating a custom Cameron Parks & Recreation logo for the signs.

The Board liked the idea of creating a custom logo and Mr. Garr will begin putting ideas for a custom logo.

#### **Trail Workout Station**

During the August 1, 2013 meeting, Mr. Jones suggested using the Old Band Shell as an "exercise area" station for individuals walking the circuit.

Mr. Garr looked into the idea and provided the Board with sample ideas and website links to visit to get more ideas to determine if the area should be used as an exercise area.

#### **Miscellaneous**

##### **Softball Tournament Thank You**

Macey Miller sent a Thank You note to the Board thanking them for waiving the fees for use of the baseball fields for the annual muscular dystrophy tournament. The tournament raised \$150 and had a total of five teams.

##### **Agenda**

Chairman Gimson reminded the Board to let Mr. Bontrager of himself know if there is new business to discuss so it can be added to the agenda.

##### **EDOC Information**

For the September 26, 2013 EDOC/Park Board meeting, the Board will need to bring maintenance costs and pool attendance records for the current and proposed aquatic center and maintenance costs for the baseball fields to the meeting.

Mr. Bontrager requested that someone contact EDOC to get a better idea of venue size and plan for a baseball field so the proposed numbers can be as accurate as possible.

Chairman Gimson will contact Kent Osborn to get more information so accurate numbers can be supplied.

##### **Adjourn**

*Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Mr. Jameson and seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

The next regularly scheduled meeting of the Park Board will be 7:00pm on September 26, 2013 at City Hall. An EDOC planning meeting will begin at 6:00pm in the Lower Level of City Hall.

Meeting adjourned at approximately 8:25 pm.

*Chris O'Donnell*  
*Secretary Recorder*  
*Cameron, MO 64429*

*Bill Jensen*  
*9/26/13*