

CAMERON LIBRARY BOARD
Minutes of the April 19, 2012 Meeting

The Cameron Library Board met April 19, 2012 at the Cameron Public Library. Those attending were David Harris, Joy Bowers, Charlie French, Bill Hall, Tracy Tharp, Barbara Barnes, Kent Osborn, Ann Fletchall, Mary Beth Carr and JoEllen Pratt, librarian.

The meeting was called to order by president Joy Bowers at 6:30 pm.

The minutes of the October 27, 2011 were reviewed. Motion to approve minutes was made and seconded. Minutes were approved as read.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Reflects amount from October 1, 2011 to March 31, 2012.

Beg Balance:	\$46,769.41
Expenditures:	\$74,495.28
Revenues:	\$134,683.29
Ending Balance:	\$106,957.42
Total CD's	\$60,606.91
Total Revenue:	\$167,564.33

A motion was made and seconded to approve Treasures report. Motion was approved.

LIBRARIAN'S REPORT: This report is from October 1, 2011 – March 31, 2012

Number of Patrons:	7,526
Number of Circulations:	21,806
EBook Circulation: (Since Dec 1, 2011)	139
Number of new books:	460
New Patrons:	292 total - 90 Students
Paid Memberships:	57 - 22 new
Miscellaneous Funds:	4,603.18

Also discussed were events and activities planned for the upcoming summer and ideas for library improvement. Copy of report is attached

UNFINISHED BUSINESS:

Kent Osborn presented results from bidding out the roof repair project. It was recommended that we go with Quality Roofing based on the low cost bid, service and local business. Questions on prevailing wage compliance were discussed. Motion was made to approve the roofing bid from

Quality Roofing and seconded. It passed 9 – 0. JoEllen and Kent will confirm that prevailing wage parameters were met, if needed and proceed with renovation.

NEW BUSINESS:

Officer elections were discussed. A motion was made to keep officers the same as last year. Motion was seconded. It was voted 8 – 1 approving the motion. Officers for the upcoming year are as follows: Joy Bowers, President; Vice President –none; Ann Fletchall, Secretary; Charlie French, Treasurer. Also discussed was the faulty handrail at the front of the building. A bid of \$240 was submitted to the board by Atkinson Welding. A motion to approve the bid was given and seconded. Motion was approved 9 – 0. A Library Board Resolution was presented requesting that Charlie French, JoEllen Pratt and the city bookkeeper, be responsible for the Library CD's. It was signed by Joy Bowers and Ann Fletchall.

JoEllen Pratt presented the following policy change recommendations to be voted on our next meeting. There were:

1. Story Time Description
2. Collection Distribution
3. Card Replacement Costs for city Patrons
4. Additional card costs and card replacement costs for out of city patrons
5. Photo take for each patron
6. Renewal of videos and dvds
7. Adding amnesty day information to overdue books
8. Out of city parents using Cameron student card
9. Library cards for Business owners who rent space in Cameron
10. Employee handbook – sick leave policy for full time employee (only JoEllen affected at this time)

MISCELLANEOUS:

JoEllen reported on the status of the copier grant that was requested December, 2011. The grant request was approved, and the new copier was ordered and installed. Copier cost was \$3,475.00, Grant received was, \$2,483.25. Our out of pocket cost will be \$991.75. The new copier has copy and print capabilities. We discussed looking into costs for additional functionality, which included scanning, faxing, and networking for the patron computers.

The next meeting will be June 21, 2012 to review budgets and salaries. Kent Osborn recommended that a salary committee be created to discuss employee salaries. Dave Harris will head that committee and Bill Hall and Barbara Barnes will serve on the committee.

A motion to adjourn was made and seconded. Motion passed 9 – 0.

Next meetings: June 21-budget and salaries
 September 20, budget amendment
 November 15-board appointment

Respectfully submitted,
Ann Fletchall, Secretary