

**CAMERON LIBRARY BOARD**  
Minutes of the April 18, 2013 Meeting

The Cameron Library Board met April 18, 2013 at the Cameron Public Library. Those attending were Joy Bowers, Kent Osborn, Charlie French, Bill Hall, Russell Morris, Ann Fletchall, Tracy Tharp, Barbara Barnes and JoEllen Pratt, librarian.

The meeting was called to order by president Joy Bowers at 6:30 pm.

The minutes of the November 15, 2012 were reviewed. Bill Hall moved to approve minutes and it was seconded by Ann Fletchall. Minutes were approved as read.

**PUBLIC PARTICIPATION:** None

**TREASURER'S REPORT:** Reflects amount from November 1, 2012 to March 31, 2013.

Beg Balance:	\$27,126.16
Expenditures:	\$53,401.14
Revenues:	\$139,273.67 (includes 1 cashed out CD)

**Ending Cash Balance: \$112,988.69**

Total CD's	\$14,020.63 (2 CD's remaining)
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**Total Account Balance: \$127,019.32**

A motion was made and seconded to approve Treasurers report. Motion was approved.

**LIBRARIAN'S REPORT:** This report is from November 1, 2012 thru March 31, 2013

<b>Number of Patrons:</b>	<b>7,838</b>
<b>Number of Circulations:</b>	<b>19,203</b> (compared to 18,369 one year ago, up 4.5%)
<b>EBook Circulation:</b>	<b>509</b> (up 30% from last report)
<b>New Patrons:</b>	<b>235</b>
<b>Paid Memberships:</b>	<b>43 - 10 new</b>
<b># of books weeded</b>	<b>2,734</b> (includes magazines from 2010, materials in audio books, nonfiction and westerns not circulated, damaged or out of date)
<b>Miscellaneous Funds:</b>	<b>\$3,445.94</b>

Also discussed were events and activities that occurred during the winter, current state of the library and more ideas for library improvement. (see attached Librarian's notes)

## **UNFINISHED BUSINESS:**

- Meeting Space – the state of the meeting space was reviewed. Chamber of Commerce would like to use the room for their June meeting. Discussions continued on rental fees, usage policies and room appearance.
- Geek the Library – due to the many activities currently underway at the library, JoEllen informed the Board that the campaign would begin in the fall with Youth Council spear-heading.

## **NEW BUSINESS:**

- Officer Elections – Current officers agreed to continue in their roles as follows:  
President – Joy Bowers  
VP – Barbara Barnes  
Secretary – Ann Fletchall  
Treasurer – Charlie French

It was moved and seconded to approve the officers. Motion passed.

- Trustee Academy, offered free through Missouri State Library is available until June 30, 2013 for those interested in taking this on line class.
- Building maintenance - JoEllen requested that a subcommittee be created to help with the renovation plans of the meeting space and overall building space review to help meet the needs of the community. Grants are available through the USDA to allow for maintenance issues like carpet replacement, moving the children's area to the back and repainting but community needs should be assessed, plans need to be discussed and budgets created. Kent Osborn, Russell Morris and Mary Beth Carr agreed to work on this committee.
- Community Profile and Library goals – were tabled until the next meeting
- Board Meeting schedules were reviewed. JoEllen requested that at least one meeting be added to our current schedule because of the length of time between the November and April meetings. It was agreed that an additional meeting would be added to the schedule. Dates will be reviewed and a new schedule will be approved at the June meeting.
- Budget Categories/Staffing – JoEllen requested that we increase staffing hours for the program coordinator from a maximum of 30 hours to a maximum of 32 hours. With the additional activities being scheduled and programs running, it is difficult to get planning and preparation completed within 30 hours week. Current budget is capable of handling the slight increase. It was approved.
- Lighting bids – Three bids were reviewed to repair the bank of lights in the adult fiction area of the library. Additional information was requested before choosing a vendor. Discussion was tabled.
- Coin collectors club – a patron has requested that the library be used as the location for a new Coin Collectors club in Cameron. Patron requested space for the group to meet and possibly have club coin auctions. Bill Hall moved that we not approve the

Coin Club in the Library. Tracy Tharp seconded. Motion carried. Additional information on the coin club has been requested and will be reviewed again at a future time.

**MISCELLANEOUS:**

The Tech Mini Grant 2012 is complete and final report will be submitted to the State Library by April 30, 2013. Tech Mini Grant 2013 and the Nonfiction Collection Development Grant is in process. New Summer Reading Collection Grant just received.

The next meeting will be June 20, 2013.

A motion to adjourn was made and seconded. Motion passed 6 – 0.

Next meetings:            June 20, 2013 – Budget/Salary review  
                                      September 19, 2013 – Budget adjustments  
                                      November 14, 2013 – board appointment

Respectfully submitted,  
Ann Fletchall, Secretary