

CAMERON LIBRARY BOARD
Minutes of the August 15th, 2013 Meeting

The Cameron Library Board met August 15, 2013 at the Cameron Public Library. Those attending were Barbara Barnes, Kent Osborn, Charlie French, Russell Morris, Mary Beth Carr, Tracy Tharp, Ann Fletchall and JoEllen Pratt, librarian.

The meeting was called to order by vice president Barbara Barnes at 6:30 pm.

The minutes of the June 20th, 2013 meeting was reviewed. Kent Osborn moved to approve minutes. Ann Fletchall seconded. All approved the minutes as read.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT: Reflects amount from June 1, 2013 – July 31, 2013.

Beg Balance:	\$94,292.52
Expenditures:	\$34,301.41
Revenues:	\$ 3,880.11

Ending Cash Balance: \$63,884.13

Total CD's	\$24,041.45
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Total Account Balance: \$87,925.58

A motion was made and seconded to approve Treasurers report. Motion was approved.

LIBRARIAN'S REPORT: This report is from June 1, 2013 thru July 31, 2013

Number of Patrons:	8,048
Number of Circulations:	11,540 (up 9% from 1 year ago)
EBook Circulation:	318 (up 7% from last report)
New Patrons:	102
Paid Memberships:	19
Total # of Books:	40,229
# of books Weeded	626
# of books Acquired	695

Miscellaneous Funds:	\$1,169.25
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Building Subcommittee Report:

Russell Morris and JoEllen updated the Board on the status of the meeting room and carpet replacement. Lighting and electrical work on the meeting room would begin the week of August 19th. This includes new fixtures, inserting a box for LAN line, additional outlets and moving existing outlets for better access. Materials costs to complete two walls in the meeting space would be approximately \$500.00. JoEllen will order from Cameron Lumber and have delivered by August 23rd. Bob Stoebener will begin construction work on the space. Completion goal is

early September. There is approximately 776 square yards of carpeted space in the library. We will break the project down and replace in stages, with the front space first priority. We discussed the carpet options, including wall to wall and carpet squares. JoEllen is continuing to gather quotes and information and will update at the next meeting.

UNFINISHED BUSINESS:

Meeting room policy was reviewed. It was recommended that a liability clause be added to the agreement section. JoEllen will add this clause and it will come to vote at the next meeting. JoEllen reported that the 2013-2014 budgets were still going through final approval with the City Council. Board will be notified at the October Meeting of final approval. Changes on the Video/Audio Policy were reviewed. Ann Fletchall moved to accept the changes made, Tracy Tharp seconded. Motion was approved unanimously. JoEllen updated the board on her research of the current Insurance policy for the Library. More information is being gathered and additional information will be shared at the next Board meeting.

NEW BUSINESS:

The board addressed the issue of outstanding fines. Research collected showed that of the \$18,383.00 in fines, approximately \$9,400.00 was from lost book fines prior to 2010 and \$4,000 was from late fee fines dated prior to 2003. There was a loss of history data from 2004 – 2009 when computer backup systems failed. JoEllen requested that unpaid fines prior to 2010 be forgiven due to the length of time that has gone by. Tracy Tharp moved to forgive all unpaid fines prior to 2010. Mary Beth Carr seconded. Motion passed 7 – 0.

A suggestion was also introduced by JoEllen to offer patrons an opportunity to pay for fines with canned food, helping to stock the food bank. It is called Food for Fines and it was suggested that the program be held in March and April to coincide with the Feinstein Challenge. Each item donated would be equal to \$1.00 of the patron fine. Ann Fletchall moved that we participate in Food for Fines. Mary Beth Carr seconded. Motion passed 7 – 0.

JoEllen suggested a change in the new patron card policy to require only a driver's license for out of city applicants. Since they are paying the member fee of \$15.00, there would be no need to further verify the accuracy of the patron's address. Policy change was presented and it will be voted on at our next meeting.

Board member appointment will occur at the October meeting. Charlie French has served his three terms so will be replaced. Russell Morris has requested to be replaced. Therefore, there are two spots open for Board members. Linda Morris and Mona French were recommended to replace the outgoing board members. JoEllen will follow up with these two possible members and see if they are interested in serving.

MISCELLANEOUS:

JoEllen updated the board on Grants, summer reading, computer classes and reviewing the nonfiction collection books for weeding.

The next meeting will be **October 17, 2013**.

A motion to adjourn was made and seconded. Motion passed 7 – 0.

Next meetings: October 17, 2013 – Board Appointments
 January 16, 2014 – Officer Election
 April 17, 2014 –
 June 19, 2014

Respectfully submitted,
Ann Fletchall