

## Cameron Park Board Meeting

October 24, 2013

7:00 pm

Cameron City Hall

### Members Present:

Chairman Bill Gimson

Al Briggs – left 7:00

Jennifer Helmich

Matt Jameson

Jamey McVicker

Jason Jones

Carrie Sybert

### Members Absent:

Kari Teel

Michael Teegarden

### Others Attending:

Drew Bontrager – Public Works Director

Steve Garr – Parks Director

Dr. Matt Robinson – School Board

Superintendent

Wally Gallium, Cameron Newspaper

Chairman Gimson called the meeting to order at 6:09pm.

### **\*(Approval of Amended October 24, 2013 Minutes, from December 5, 2013 Meeting):**

The October 24, 2013 minutes were amended as follows:

- Discussions on the 2014 Fiscal Year budget and EDOC began at 6:09pm. The official meeting began at 7:00pm.
- Voting on the Ice Rink proposal was amended as follows: Mr. Jones made a motion to purchase the liner for the ice skating rink. Mr. Bontrager and Mr. Garr can go with the best company and spend up to \$1,500; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.

### **Approval of September 26, 2013 Minutes**

Ms. Briggs made a motion to approve minutes of the September 26, 2013 meeting; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 1, absent – 2.

### **Treasury Report**

October 1, 2013 began the 2014 fiscal year.

Mr. McVicker asked about the budget of \$0.00 for capital projects and the negative amount in the account.

Mr. Bontrager stated that during the 2013 fiscal year, the restroom project at Recreation Park was a planned project and other larger projects were added throughout the year. Since the projects were not finished under the 2013 FY, they will be paid out of the 2014 FY, thus the negative amount.

A budget adjustment will need to be made of approximately \$250,000 to the capital adjustment line item to cover the expenses. This budget adjustment will need to be approved by City Council.

Mr. McVicker stated that he would like to find a way to keep track of the monies spent on various projects so there is a decrease in overspending.

In the future, Mr. McVicker would like the Board to be more involved with setting the yearly budget.

Chairman Gimson stated that some of the projects completed during the 2013 FY were voted in one to two years ago and are just now coming to completion even though they were voted in as projects in years past.

Mr. McVicker asked if the Board could be more informed as to where and how much money is spent on various projects.

Mr. Bontrager stated that there are no major new projects slated for the 2014 FY. The current projects will be completed. The only proposed project for FY 2014 is the park entrance signs.

### **EDOC Meeting Update**

The EDOC committee would like to get a proposal put together to present to City Council by April. Before a proposal is put together, it is imperative that the Park Board and EDOC Committee be in agreement of the various projects so the two groups are an united front.

The EDOC committee has budgeted for a RV park as a possibility.

Mr. Bontrager asked who is going to write up the proposal to present to Council.

The Board determined that this is a question that needs to be addressed.

The Board would like to have another joint meeting with the EDOC Committee on November 7, 2013 at 6:00pm.

Chairman Gimson will contact Kent Osborn and set-up the meeting.

### **Public Participation**

#### **Dr. Matt Robinson, Cameron School District**

Dr. Matt Robinson was present at the meeting to inquire about the sale of Field 4 to the School District.

The land has been surveyed at 3.8 acres. An appraisal has been ordered and it has been estimated that it will take 4-6 weeks for it to be completed. Dr. Robinson spoke with the appraiser and he estimated that the land would appraise high.

Dr. Robinson stated that the School Board has looked into a building plan that will connect the schools (Middle and High School) together. This way, the Middle and High School band and choir can be in the same location.

Dr. Robinson stated that the Board would like to begin talking to the public about the plans and get their opinions; however, the School Board cannot go much farther without owning the land.

The School Board would be willing to remove the baseball field lights and help in the relocation or new installation of lights at a different location.

The School Board would like to file their intent to be on the tax ballot by the second or third week of January. This is necessary for the proposal to go on the ballot in April.

Chairman Gimson stated that it has come to his attention that a resolution was made in 2001 that prohibited the City from selling the donated land unless the veterans are onboard with the sale. City Council can overturn the resolution if they believe this sale is necessary; however, until Council overturns the resolution, there is nothing that can be done.

Chairman Gimson has also received complaints from two veterans who are opposed to the sale.

Mr. Jones asked why the veterans are opposed.

Chairman Gimson stated that the Veterans Memorial being disturbed is one major concern. Another concern is that in the past, veteran land was sold without their consent.

Dr. Robinson stated that the School Board has met with the veterans and they are (except for a small few) on board with the sale. They have been informed of the school expansion plans and all of the asked questions have been answered.

Dr. Robinson also stated that part of the resolution made in 2001 stated that if the land was sold it was to go towards public use.

Mr. Jameson asked if the Park Board was responsible for recommending an amount for sale to City Council.

Mr. Bontrager recommended that the Board recommend a price of sale when the action is presented to Council.

Mr. McVicker stated that he would like something from the veterans stating that they are in agreement with the sale.

Mr. Jameson recommended that the price is set at a level that there will be enough funds to replace the land that is being sold. There should also be enough funds to install lighting at another practice area – possibly the soccer field.

Mr. Garr looked into pricing for lighting and it would cost approximately \$50,000-\$60,000. The official estimate has not been received yet. Mr. Garr is currently working with Musco and Quall Lights for installation.

Dr. Robinson stated that the School Board has not come up with an acceptable price; however, they would be willing to take over the lighting project.

Mr. Robinson will talk to the veterans and get a formal letter of agreement stating they are on board with the sale of the land.

The Board will discuss the land sale and price of sale at the November 7, 2013 meeting. The Board will discuss and vote on a resolution for City Council approval.

Chairman Gimson asked if the City needs to get an appraisal/valuation on the land.

The Board decided that a valuation of some kind needs to be completed on the land by November 7, 2013 so the Board can have an idea as to what the sales price should be.

Mr. Jameson stated that he would like to replace the lost green space. Parks are always utilized by kids and it is needed in every community. If possible, the land could be purchased now for a park and developed at a later date.

Mr. Jones would like to move the fencing to Beavers Park and create an un-official baseball field for the public to use. Mr. Jones suggested that the school be asked to install a backstop at the current un-official ball field and put up a fence.

*Mr. Jones made a motion to have a special Park Board meeting on November 7, 2013 at 5:30pm to discuss the sale of field 4 to the School District; seconded by Mr. McVicker. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

## **Directors Report**

### **Joint Responsibilities – Park Valley**

There is still ongoing discussion with the School District about joint responsibilities of the Park Valley ball fields. An agreement is currently being drafted.

## **Old Business**

### **Recreation Park**

Mr. Bontrager reported that the asphalt road and dirt work at Recreation Park is completed. The electric department will be at the Park the week of October 28<sup>th</sup> to finish the electrical work.

Lawns Unlimited has almost completed the seeding and mulching around the Park.

The speed bumps have not been installed on the Recreation Park road at this time; however, they will be installed after the asphalt has set. After the speed bumps are installed, cross walks will be painted on the road.

A three way stop sign will be placed on the road and the speed limit will be lowered to 10 mph to help control speeding in the area.

Mr. Bontrager recommended that the new asphalt road be rejuvenated. This helps with the life of the asphalt and protects it from the weather by sealing the cracks.

Mr. Bontrager will have cost estimates and more information for the November 7, 2013 meeting.

Mr. Garr has also ordered new trashcans for Recreation Park.

Mr. Jones asked about a broken toy at Recreation Park.

Mr. Garr stated that the broken toy has been removed and asked if the Board would like to be involved in the replacement of the toy.

Mr. Garr will bring park toy options to the November 7<sup>th</sup> meeting for the Board to look at.

Mr. Jones suggested that a toddler friendly toy be placed in the spot if appropriate for the area.

Mr. Garr stated that a climber would be a good choice for the area.

### **Beavers Park**

Mr. Bontrager reported that the restroom frame is up and the electrical is wired for the Beavers Park restroom. The restroom should be completed next week.

## **New Business**

### **Cameron YMCA Aquatic Facility Request**

The Cameron YMCA has requested to operate the aquatic facility for the 2014 swim season.

*Mr. McVicker made a motion to accept the YMCA's request to operate the Cameron Aquatic Facility for the 2014 season; seconded by Ms. Sybert. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

## **Ice Rink Proposal**

In the past, the Board has tried to find a suitable location for an outdoor ice rink; however, there was never a location that was suitable.

With the addition of asphalt parking and lighting at the sand volleyball courts in Recreation Park, there is now a location that is suitable for an ice rink.

Information from NiceRink was provided to the Board in regards to the installation of an ice rink for the 2013-2014 winter season.

Mr. Bontrager received an advisory from the City's insurance company which covers ice rinks.

The liner for the ice rink would cost approximately \$1,100. Mr. Bontrager was not sure on the average life of the liner. Mr. Garr stated that the liner would be easy to store.

Maintenance is minimal. Someone would need to water down the rink and squeegee it smooth. The liner would set well on the current sand.

Mr. McVicker asked if Mr. Garr would be able to handle the maintenance since he is the only one on the park staff.

Mr. Garr stated that he should be able to handle the maintenance and can recruit help from the street department if necessary.

Open hours and rules would be similar to the skate park.

Signs would be posted with the rules and times. Rules must be posted for use.

Mr. Jameson thinks an ice rink is a good idea and it will give kids something to do in the winter months.

~~Mr. Jones made a motion to purchase the liner for the ice skating rink. Mr. Bontrager and Mr. Garr can go with the best company and spend up to \$1,500; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes—6, nays—0, abstentions—01, absent—3.~~

## **Miscellaneous**

### **Lighting at Soccer Field**

Chairman Gimson asked if residents need to be notified if lighting is installed at the soccer field.

Mr. Bontrager stated that it would be a good idea to invite residents to a Park Board meeting to publically discuss the issue and hear any comments and concerns.

Chairman Gimson would also like to check with Mike O'Donnell, Zoning Commission, to see if lights can be put there and if there are any zoning issues.

### **Old Band Shelter**

Mr. Jones asked about the exercise station that was proposed to put at the Old Band Shelter.

Mr. Garr stated that information was handed out to the Board but nothing has transpired.

Mr. Garr will look into options and costs and will bring them to the next regularly scheduled meeting so the Board can discuss.

Anne Clark talked to Mr. McVicker about using the Old Band Shelter. Mr. McVicker will invite her to the next meeting.

### **Tree Trimming**

Mr. Bontrager reported that Bob Dorton trimmed the trees at Recreation Park on October 24, 2013. Two dead trees will be cut down and new ones will be ordered to replace them.

**Missouri Park and Recreation Conference**

Mr. Jones asked if the Board would like to send Mr. Garr to the Missouri Park and Recreation Conference in February.

Chairman Gimson believes it is worth going to learn and get new ideas.

Mr. Garr would be willing to go.

The Board would like Mr. Garr to go. He will check with his schedule and sign-up for the conference.

**Adjourn**

*Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Helmich and seconded by Ms. Sybert. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

The next scheduled meeting of the Park Board will be at 5:30 November 7, 2013 at City Hall. An EDOC planning meeting will begin at 6:00pm in the Lower Level of City Hall.

Meeting adjourned at approximately 8:33 pm.

*Chris O'Donnell  
Secretary Recorder  
Cameron, MO 64429*

*Bill Gimson  
12/10/13*