MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: January 6, 2014

Re: Manager's Report

Air Show- We had a couple of meetings with Lee Crouch, regarding an air show for this June. He is thinking of making this year a larger show than originally planned, and have a smaller show next year. This is to offset the schedules at other shows, like St. Joseph and Kansas City. We will continue to meet on this over the next several months.

Wastewater Capital Improvements- HDR is currently working on our rate structure to see what level of capital improvements we can currently support. We will update the Council at a work session as soon as we have all the costs for improvements established. They are also working on our watershed study to help us prepare controls that will maintain the usefulness of the reservoirs for water supply.

Water Plant Generators- Paul Rinehart is working with the Department of Natural Resources (DNR) to see if the City can obtain any funding assistance for a portable and fixed generator for the treatment plant and pumping station.

Wastewater Plant Generator - In our recent work on the plant capital improvements, a fixed generator cost was developed as part of the project. Once we have all the improvements identified, we can decide whether to fund the fixed generator. Currently, the plant has a mobile generator that will power part of the plant. It is not large enough to power the entire plant, but can provide power for enough of the treatment processes during short-term emergencies.

Chimes Bids Update (if any) –

Personnel Policy Reviews – We are currently reviewing our personnel policy manual to update and modify any policies needing attention. We have completed some payroll policies, but there are still many others to update. In addition, we are reconciling policies with those prepared by Lexipol for the police department. Lexipol's policies are more specific to operations of the police department, but we want to maintain continuity with the City's general policy. This process is also something that Midwest Public Risk likes to see us do on a periodic basis. This process will take some time to complete.