MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: February 3, 2014

Re: Manager's Report

Air Show- A meeting for the next air show was scheduled for Friday of last week. We may want to schedule a Council Committee (Public Works) meeting to go over the event in the next week or so.

Automated Metering Infrastructure – We have met with Ameresco on the meter testing and AMI feasibility. The Council Utilities Committee should probably meet in the near future to go over the results.

Wastewater Plant Expansion - HDR is currently working on proposed treatment plant improvements as mentioned previously. Part of the plan includes obtaining some land adjacent to the plant for future basin construction. We are looking into available land and associated costs at this time.

Chimes Update – The equipment for the chimes system is expected to be shipped around the end of the month. We are now evaluating the best location to house the equipment.

Anti-Tether Discussion – At the last Council meeting, Sue Manion requested discussion of an anti-tether ordinance. Council direction is requested for the next step (e.g. P&Z review/public hearing, Council Committee, etc.).

Annual Audit – We are currently having the annual audit for the City budget and financial documents. One of the larger items we may have to look at is how the City transfers funds from the utility funds to the General Fund. For decades, the City used a percentage of gross receipts to transfer to the General Fund, which is the same procedure in many other cities (see attached). However, we may need to do an internal analysis to determine if fund transfers are adequate to cover the actual General Fund expenses.

Next Council Meeting – Since the next meeting date is a holiday, we will need to schedule the next meeting.