

Cameron Park Board Meeting

December 5, 2013

6:00 pm

Cameron City Hall

Members Present:

Chairman Bill Gimson

Jennifer Helmich

Matt Jameson

Jason Jones

Jamey McVicker

Carrie Sybert

Michael Teegarden

Members Absent:

Al Briggs

Kari Teel

Others Attending:

Drew Bontrager – Public Works Director

Mike O'Donnell

Steve Garr – Parks Director

Chris Johnson, Cameron Newspaper

Kent Osborn

Chairman Gimson called the meeting to order at 6:00pm.

Approval of October 24, 2013 Minutes

The October 24, 2013 minutes were amended as follows:

- Discussions on the 2014 Fiscal Year budget and EDOC began at 6:09pm. The official meeting began at 7:00pm.
- Voting on the Ice Rink proposal was amended as follows: *Mr. Jones made a motion to purchase the liner for the ice skating rink. Mr. Bontrager and Mr. Garr can go with the best company and spend up to \$1,500; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

Mr. Teegarden made a motion to approve the minutes of the October 24, 2013 meeting as amended; seconded by Mr. McVicker. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Approval of November 7, 2013 Minutes

Mr. Teegarden made a motion to approve the minutes of the November 7, 2013 meeting; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Approval of November 7, 2013 EDOC Minutes

Ms. Helmich made a motion to approve the minutes of the November 7, 2013 EDOC meeting; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Treasury Report

No comment

Public Participation

None

Economic Development Sales Tax Proposal

Terry Rumery drafted and City Attorney Mitch Elliott reviewed a Memorandum of Understanding between the EDOC committee and the Park Board. The Memorandum of Understanding states that the two groups will work together to promote a ½ cent economic development sales tax for development in the City of Cameron.

The proposal is to be placed on the December 16, 2013 City Council agenda for discussion and permission to place the proposed tax on the August 2014 ballot.

A copy of the packet that will go to Council was provided to the Board for review. One map included in the packet shows the proposed baseball complex placed on a plot of land near the trails. Mr. Osborn ensured the Board that the proposed baseball complex will not be placed on that particular plot of land when submitted to Council so it does not have a negative impact on the proposed tax and so the property owner does not assume the City will purchase that particular piece of land.

Mr. Jones mad a motion to approve the Memo of Understanding between the Economic Development Committee and Park Board; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Mr. Jones made a motion to allow Chairman Gimson to sign the Memo of Understanding on behalf of the entire Park Board; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Director/Foreman's Report

Restroom Projects

Mr. Bontrager reported that the improvements at Recreation Park and Beavers Park are completed except for seeding of the area which will take place in the spring.

The Recreation Park restrooms will be open year round and the Beavers Park restrooms will be opened after the winter season.

Ice Rink

After research, it was found that the proposed ice rink will cost around \$9,000 instead \$1,500 that was proposed at the October meeting. The \$9,000 package is needed to fully install the ice rink.

Since the ice rink was not a budgeted item for the 2014 FY, the project will be postponed and discussed when budgeting for the 2015 FY.

Enclosure for Tractor

Mr. Garr asked the Board if he could purchase a heat house for approximately \$2,000 for the New Holland tractor that is used for snow removal. At the present time, the tractor works better for snow removal on sidewalks; however, there is not protection from the elements. The current utility vehicle is enclosed; however, it does not accomplish the job as well and it gets stuck easily.

Mr. Jameson made a motion to allow Mr. Garr to purchase a heat house enclosure for the New Holland tractor; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Comprehensive Plan

Mr. O'Donnell asked the Park Board where they were in the process of working on the Comprehensive Plan. Mr. O'Donnell stated that Planning & Zoning would like to hold public hearings in the spring on the proposed changes and would like to have the Park Board's plan included.

Mr. O'Donnell requested that the Park Board's plans be delivered to Planning & Zoning by the 1st of March.

The Comprehensive Plan will be placed on the January agenda.

Old Business

Youth Recreation Contingency Plan

Mr. McVicker presented the work that has been completed by the subcommittee on the Youth Recreation Contingency Plan. A summary sheet was passed out to the Board for review. The plan is based on the reorganization of the Parks Department which will need to be done if this plan was to ever be put in place.

The plan contains many aspects which will help the Parks Department run youth recreation programs.

Mr. McVicker stated that the subcommittee would like to have the plan completed and ready for review by the Park Board at the January Park Board meeting and after revision and approval presented to City Council.

Budget Adjustment

During the 2012- 2013 Fiscal Year, many projects were started; however, they were not completed until the 2013-2014 Fiscal Year. The Capital Projects line in the 2013-2014 fiscal year budget was set at \$0.00; however, an amendment needs to be made for \$250,000 to finish paying for the projects completed.

Mr. Teegarden made a motion to make a budget adjustment to the 2013-2014 budget from \$0.00 to \$250,000; seconded by Ms. Helmich. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Mr. Bontrager stated that after the budget adjustment is made, there will be a 75% reserve in the capital projects account with a balance of approximately \$200,000. The City has a goal of keeping a 25% reserve in the account.

New Business

Veterans Memorial Land

Chairman Gimson and Mr. Bontrager attended a meeting on November 25, 2013 with school representatives to discuss the sale of the Veterans Memorial Land, specifically the field #4 area. The City Attorney, Mitch Elliott, informed the group that no monetary exchanges can happen with the transfer of land between the City and School District.

Based on the information gained at the meeting on November 25, 2013 and the City Attorney, a resolution was drafted. The Park Board, School Board, Veterans Board and City Council will need to vote and approve the Resolution.

Per the Resolution that was provided to the Board, the School District will construct and maintain an outdoor practice facility for everyone to use. The multi-purpose field will most likely be located on the west side of the property.

The Board stated that they would like more information on the multi-purpose field and the dimensions of the field.

The Board would also like to know who will be allowed to use the multi-purpose field and if the public will have access to it. They would like something added to the resolution addressing this issue.

Mr. Teegarden asked about the improvements on the land and what kind of compensation will be given to the City for the improvements. I.e. lights, fence, storage building, etc.

The Board would like to find out if the school can purchase the improvements (fence and lights) from the City.

Chairman Gimson and Mr. Bontrager will set up a meeting with Mark Gaugh and the City Attorney Mitch Elliott to discuss the issue and see what can be done. They will attempt to have the meeting by Monday, December 9, 2013.

Ms. Helmich moved to table the sale of Field #4 (Veterans Memorial Land); seconded by Ms. Sybert. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Mr. Bontrager will keep the Board updated and contact everyone for a special meeting to vote on the Resolution.

Playground Equipment Proposal

Mr. Garr presented playground equipment choices and prices from Miracle to the Board. The new piece of equipment will replace the broken teeter totter that was removed from Recreation Park this fall. The new piece of playground equipment will be placed on the east side of the park

Mr. Teegarden made a motion to purchase Model# 733-002 Toddlers Choice Deck System for \$3,196.00 from Miracle; seconded by Mr. Jameson. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Outdoor Fitness Stations

Mr. Garr also presented to the Board ideas for outdoor fitness equipment to place at the Old Band Shell along the Circuit. The equipment is year round weather protected and would be difficult to damage.

Mr. McVicker stated that Ann Goodwin (Clark), the new City Band Director, has asked him about the Old Band Shelter and expressed that she has interest in it.

The Board would like Ms. Goodwin (Clark) to put something together and bring to the next Park Board meeting before any decisions are made.

The discussion was tabled until a future date.

Miscellaneous

Holiday Lighting

Chairman Gimson was approached by Mayor Clark about a holiday lighting project possibly in Recreation Park. The City has budgeted \$35,000 for the project in the 2013-2014 budget.

Mr. Teegarden asked if the Park Board would have to donate money to the project.

Chairman Gimson stated that no monetary amount was mentioned. Mayor Clark just wanted to know if the Park Board was interested in the idea and if they would be willing to place the lighting project in the park.

Chairman Gimson suggested that if the lighting project was put in Recreation Park, the Board should look into security cameras to monitor safety and vandalism.

Mr. Jones questioned the area of Recreation Park since it is crowded and suggested that Kelsey Park be used instead.

As a whole, the Board supported the idea and would be willing to help if needed.

Chairman Gimson will inform Mayor Clark that the Board supports the project.

Adjourn

Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Helmich and seconded by Ms. Sybert. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

The next scheduled meeting of the Park Board will be at 6:00 on January 23, 2014 at City Hall.

Meeting adjourned at approximately 7:45 pm.

*Chris O'Donnell
Secretary Recorder
Cameron, MO 64429*

*Bill Gimson
1/23/14*