MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: July 7, 2014

Re: Manager's Report

City Hall Upgrades – I would like to pursue getting city hall cleaned, and if possible, would like to schedule in the new fiscal year, for the work to take place in October. The remaining work needed can be scheduled as funding allows.

Budget Preparation – We are nearing the completion of the first budget draft and are ready to schedule a Finance Committee meeting sometime the week of the 14th.

Walnut St. Project – We are issuing a notice letter to the contractor for Walnut St. to complete remaining items on the contract within a specified timeframe. They are way overdue for completion. The main work is done, but several smaller items remain.

Water Treatment Plant Generator – The design work has been completed for a full-service electrical generating unit to operate the water plant during extended power outages. We did budget for the work this fiscal year, but the project will most likely run across the two fiscal years. So, we will re-budget the funds to pay the completion in the new fiscal year.