RESOLUTION 2014-33

Agenda Item

TO: Mayor and City Council

FROM: Mark S. Gaugh, City Manager

DATE: December 15, 2014

RE: Resolution – Personnel Guidelines Manual

Issues

The attached Resolution is to approve the overhaul of the Personnel Policy Manual for the City of Cameron which was created in 2002. Over the last several months, we have been working on each chapter, expanding where necessary, and deleting or moving items to other locations. Much of the safety information has been tailored to each department as applicable.

In 2005, the Manual was revised to reflect changes that had occurred since its inception. As regulations are created or changed, we try to keep the manual as up to date as possible by incorporating those changes.

Recommendation

Staff recommends that the Council consider the Resolution for passage.

Resolution 2014-33

A RESOLUTION FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI APPROVING A NEW CITY OF CAMERON PERSONNEL GUIDELINE FOR THE EMPLOYEES OF THE CITY OF CAMERON

WHEREAS, the City of Cameron, Clinton and DeKalb Counties, Missouri adopted an Employee Personnel Guideline for the employees of the City of Cameron on February 5, 2002; and

WHEREAS, revisions were necessary and approved in 2005; and

WHEREAS, sufficient time has passed, making additional revisions necessary. The Employee Personnel Guideline has been re-written and expanded to be more comprehensive.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Cameron, Clinton and DeKalb Counties, Missouri that the revised Employee Personnel Guideline is hereby approved.

Read, passed and approved this 15th day of December 2014.

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Mayor Dennis M. Clark

ATTEST:

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City Clerk/Finance Clerk