

Cameron Park Board Meeting

January 22, 2015

6:00 pm

Cameron City Hall

Members Present:

Chairman Bill Gimson

Al Briggs

Jennifer Helmich

Jason Jones

Jamey McVicker

Tad Pruitt

Carrie Sybert

Richard Whalen

Members Absent:

Kari Teel

Others Attending:

Drew Bontrager – Public Works Director

Chris Johnson, Cameron Newspaper

Chairman Gimson called the meeting to order at 6:00pm.

Approval of December 18, 2014 Minutes

Mr. Whalen made a motion to approve minutes of the December 18, 2014 meeting; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

Public Participation

None

Treasurer's Report

Mr. Bontrager updated the Board on the Facility Improvement Maintenance Project (FIMP) that was questioned during the December meeting. Details of the project include:

- Parks Storage & Office Building: \$1,599 – Included interior and exterior lighting upgrades
- Soccer Complex Restroom Building: \$1,078 – Included interior and exterior lighting upgrades
- Fireman's Memorial Building: \$2,599 – Included interior and exterior lighting upgrades
- Swimming Pool Building: \$48,471 – No work was done at this time

Total cost of the FIMP to the Park Board was \$4,500 after the uncompleted pool maintenance cost was taken off. The discrepancy on the treasurer's report is from the budgeted amount being show on the report not the actual cost.

Once the entire project is completed, each department will be billed for the actual cost.

Mr. Bontrager will continue to follow up on the projects and report back to the Board.

Director/Foreman's Report

Swing at Beavers Park

Chairman Gimson asked about the swing set at Beavers Park and what the status is on getting it fixed. It was stated that a new part needs to be ordered and installed. Steve Garr has been working on this.

Mr. Bontrager will follow up on the issue and see about getting it fixed as soon as possible.

Recreation Park

At the December meeting, it was discussed that the post caps on the new playground equipment appear 'frayed' on the top.

Mr. Bontrager stated that the 'frayed' areas were just excess paint on the post and the problem was solved by lightly sanding off the excess paint.

Mr. Whalen stated that a few posts still need attention.

Mr. Bontrager will have someone look into this issue.

Old Business

A: 2015 Pool Management

During the December meeting, the Board discussed hiring Midwest Pool Management for the management of the aquatic facility. After the costs were analyzed, it has been determined that the Board will be looking at an \$18,000 to \$20,000 fee for Midwest Pool Management to manage the facility. However, some of the additional expense incurred is due to expenses other departments in the City take on for free (testing the water, maintenance, chemicals, etc.).

Mr. Bontrager stated the YMCA has already set their budget for the 2015 year and they are counting on managing the pool and receiving the fee this year.

Ms. Sybert stated that she does not understand the one hour closing from 5:00pm – 6:00pm.

Chairman Gimson stated that when the Park Board managed the pool they were trying to cut costs and also have parents pick up their kids so they were not there for eight hours straight.

If the pool is open for the extra hour, there would be additional costs for lifeguards and other employees.

Mr. Bontrager stated that Midwest Pool Management could also be hired on a consulting basis to help set costs of entrance, concessions, etc.

The YMCA's contract can be changed and/or modified before it is approved.

Mr. McVicker stated that the Board should also consider the upcoming tax initiative when making a decision on the management of the swimming pool.

Chairman Gimson stated that it may be a good idea to stick with the YMCA for the 2015 swim season since the vote is coming up.

Mr. Jones stated that if the tax initiative passes, there will be additional costs when managing the new facility. The question of changing management could be discussed at that time.

Mr. Whalen stated that he would like to receive reliable attendance numbers from the YMCA.

Mr. Bontrager stated that the Board relies fully on the YMCA for daily attendance numbers and does not know what their checks and balances system is.

Mr. Bontrager stated that the YMCA receives three equal payments during the management season. The payments are not made until after the monthly reports are received and reviewed.

Chairman Gimson stated that if the Board wants to change the pool rates, they need to be changed soon so things can move forward.

Mr. Bontrager will send the current contract out to the Board for review.

Chairman Gimson stated that he would like to invite Mary Jo Eiberger to the next meeting so she can be a part of the discussion.

B: Baseball Field Cost Recovery & Use Form

During the December meeting, the Board discussed the Baseball Field Use Agreement form and requested some changes. Mr. Bontrager made the requested changes and modifications. There will be no application fee; however there will be a security deposit of \$400 to use the fields.

Ms. Sybert stated that the Board needs to have a separate contract for the YMCA and the schools since they use the fields on a regular basis.

Ms. Helmich stated that at a minimum, the Board needs to recover the costs of supplies and maintenance.

Ms. Sybert suggested having the YMCA and the school pay a set rate on a seasonal agreement.

Mr. McVicker stated that the Board and the entity need to come to a common understanding for costs and usage.

Chairman Gimson stated that a separate agreement for the school and YMCA would be feasible and the form would only be used for tournaments and individuals that want to rent the fields.

Mr. Jones stated that he would like to recoup the costs; however, does not want to charge too much where people will go to other communities to use the facilities.

After discussion, the Board determined that there would be separate costs for residents of the City and non-residents for both tournaments and individuals who want to rent the fields for personal use.

The Board will hold a separate discussion on the YMCA and school rental of the fields. YMCA scheduling will also be addressed.

Mr. McVicker stated that he would also like to see a user agreement/rental form on the other sporting facilities in the City.

Mr. Bontrager will make the requested changes to the Baseball Field User Form and report back to the Board at the next meeting.

C: Moose Station

The Board was informed that the actual cost of the new Moose Station playground was actually \$500 less due to a clerical error.

Mr. McVicker asked when the main sign for the park would be installed.

Mr. Bontrager stated that the new sign will be installed when the weather cooperates.

New Business

None

Miscellaneous

Security Equipment

Mr. Whalen asked if there were any grants available for security equipment/cameras at Recreation Park as kids climb on the shelter houses and tear up the playground equipment.

Mr. Jones stated that so far, the Board has not had much luck with the current security equipment purchased for the soccer fields or McCorkle Park.

Mr. Bontrager stated that he is not aware of any available grants.

Mr. Bontrager will talk to the police department and see if they can increase the nightly patrolling around the area.

Ice Skating Rink

There was an incident where graffiti was painted on the new ice skating rink rules sign.

Mr. Bontrager stated there was a protective coating over the sign and the graffiti was removed easily.

This year has been a learning year with the ice skating rink. Next year, the rink will be more level and there will be a sidewalk around it.

NPRA Conference

Mr. Jones stated that the annual NPRA conference is coming up February 24-27 and would like to see Park Board members in attendance. He would also like Steve Garr to attend if possible.

Last year, the Board paid for the attending members' room and registration fee.

Ms. Sybert made a motion to cover registration fees and hotel fees for Park Board members that want to attend the NPRA conference and Steve Garr; seconded by Mr. Whalen. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

Moose Station

Mr. McVicker stated that he has been talking to Amanda Crowley with the YMCA about the grand opening at Moose Station in Recreation Park. On April 25, 2015, the YMCA is doing a kids initiative at the park. Mr. McVicker would like to incorporate the grand opening on that day since a lot of people will be in attendance.

The Board discussed placing an article in the newspaper and other media after the grand opening is completed so pictures can be incorporated into the article.

Mr. McVicker has make thank you cards for all of the donors and asked the members of the Board to sign them so they can be sent out.

Resignation

Mr. McVicker handed in his formal resignation due to personal reasons. Mr. McVicker gave his thanks to the Board for allowing him to serve.

Website

Mr. Bontrager stated that Amy McVicker at City Hall will update the agenda and Park Board minutes on the City website.

Additional Park Board Members

Mr. Bontrager will advertise for Park Board member applications.

Executive Session

The Board entered into Executive Session. Please see attached minutes.

Adjourn

Ms. Sybert made a motion to adjourn; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

The next scheduled meeting of the Park Board will be at 6:00 on March 5, 2015 at City Hall.

Meeting adjourned at approximately 7:54 pm.

*Chris Martin
Secretary Recorder
Cameron, MO 64429*

*Bill Gensler
3/11/15*