

**Cameron Park Board Meeting**  
April 23, 2015  
6:00 pm  
Cameron City Hall

**FILE COPY**

**Members Present:**

Acting Chairman Jason Jones  
Al Briggs  
Cory Brown  
Ruth Hamontree  
Jennifer Helmich  
Carrie Sybert  
Richard Whalen

**Members Absent:**

Bill Gimson  
Kari Teel

**Others Attending:**

Drew Bontrager – Public Works Director                      Chris Johnson – Cameron Newspaper  
Steve Garr

Acting Chairman Jason Jones called the meeting to order at 6:02pm.

**Approval of March 26, 2015 Minutes**

*Mr. Whalen made a motion to approve minutes of the March 26, 2015 meeting; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

**Public Participation**

**YMCA**

Amanda Crowley with the YMCA discussed the upcoming Healthy Kids Day at Recreation Park on April 25, 2015 at 2:00pm. There are multiple sponsors including the police department, fire department, Dr. Wyckoff, Zumba and an obstacle course. The ribbon cutting ceremony for Moose Station will be held at 2:15pm.

**Treasurer's Report**

Mr. Whalen stated that he would like someone to explain the treasurer's report in June for the new members.

Mr. Bontrager will see if someone can attend the June meeting to discuss the report. If someone cannot come, Mr. Bontrager and Mr. Garr will put together a presentation.

*Ms. Sybert made a motion to approve the treasurer's report; seconded by Mr. Whalen. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

## **Director/Foreman's Report**

### **Aquatic Facility Agreement**

During the previous meeting, the Aquatic Facility Agreement was approved by the Board. The City Attorney is reviewing the approved agreement and verifying that the City has appropriate insurance coverage. The terms of the agreement with the YMCA will not change.

The City Manager indicated that if the YMCA meets the requirements, the City Council will be asked to approve all three readings in one meeting to keep the agreement on track.

### **Aquatic Facility Brochure**

Mr. Bontrager stated that he will be emailing out the most current version of the Aquatic Facility Brochure that has been prepared for the upcoming sales tax proposal. Posters and a few larger signs will also be made to place at the current aquatic facility and to be available for presentations. The approximate cost will be \$300.

Mr. Bontrager reminded the Board that they should encourage citizens to vote for the sales tax but cannot tell citizens to vote "yes."

Mr. Brown asked how he should proceed since he is very involved with the swim team and they are actively encouraging citizens to vote "yes" on the tax.

Mr. Bontrager stated that that was a question for the City Attorney. Mr. Bontrager stated that until the City Attorney is consulted, Mr. Brown should err on the side of caution and act as a Park Board member.

### **Playground Maintenance**

Mr. Garr and Lanny Wake recently attended a two day Playground Maintenance Training class in Kansas City. They brought back great ideas to implement at Cameron's park system. Some of the ideas will be discussed at a later date to be included in the next fiscal year budget.

### **Moose Station Grand Opening**

The Moose Station Grand Opening will be held Saturday, April 25, 2015 at 2:15pm. The grand opening will be held in conjunction with the YMCA's Healthy Kids Day. The Chamber of Commerce will be present for the ribbon cutting. City Council has been invited to attend.

Mr. Bontrager stated that the concrete work has been scheduled to be completed the week of April 20<sup>th</sup> along with the main sign and sponsor's recognition stickers. Concrete work, dirt work clean-up, mulch and seeding has been completed.

### **Proposed Baseball Complex**

A meeting was recently held for selection of a firm for the design layout of the proposed ball complex. More information should be available at the May meeting.

### **Beavers Park**

The new swing set at Beavers Park has been installed. There have been some requests to replace the toddler's swing set which will require converting two of the swings to this style.

Mr. Garr stated that the plan is to have one bay on the swing set a toddler swing and one bay as older kid swings. The toddler and larger swing cannot be side by side.

## **Old Business**

### **A: Recreation Park Additional Lighting**

A representative from Allgeier Martin has made recommendations for additional lighting at Recreation Park. The Board was provided with the proposal. Allgeier Martin recommended installing four additional lights; one each north and west of the sand volleyball courts and one each on the east and west side of the tennis courts.

The estimated cost is \$17,225 for the additional lighting. This proposal includes the City Electric Department doing the electric work.

Mr. Bontrager stated that the project is not budgeted for this year's fiscal year; however, a budget adjustment can be made.

Mr. Whalen stated that he would like Mr. Bontrager to see if the lighting project is feasible for this year's budget or if it needs to be included in next year's budget.

Mr. Garr stated that the lighting could be installed in the fall.

*Mr. Whalen made a motion to move forward with the lighting project at Recreation Park; seconded by Mr. Brown. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

### **Earl Park Gardening**

Ms. Briggs asked about an inquiry that was made last spring by Elsie Earl or hiring part time help to assist with gardening at Earl Park.

Mr. Bontrager stated that he spoke with Clinco and they thought it was a good project for them to take on; however, they will need someone to show them what to do.

Mr. Garr stated that more part time help will need to be hired this summer; however, he will not have time to take care of the flowers.

## **New Business**

### **Arbor Day**

The annual Arbor Day celebration will be held on April 24, 2015 in cooperation with Parkview Elementary. The Missouri Department of Conservation will plant a Prairie Fire Crabapple tree with the kindergarten class in Recreation Park. The Tree Patch is donating the tree to the Kindergarten class. After the tree is planted, a plaque will be installed to display their class year of 2027 along with the type of tree.

Every year through fourth grade, the classes are taken back to the respective trees to discuss Arbor Day and go over proper tree care. A picture is also taken with the class in front of their tree.

If it rains on April 24<sup>th</sup>, the celebration will be rescheduled to Monday, April 27, 2015.

### **New Park Board Member**

Three Board member terms will expire at the end of May. Bill Gimson and Ruth Hammontree will run again; however, Kari Teel has sent notification that she will not be able to serve another term.

Bobbi Dunscombe, Wendy Copple and James Coles have submitted letters of interest for the position.

The Board reviewed all three letters of interest and resumes of the applicants.

### ***Motion***

Mr. Whalen made a motion to recommend James Coles to City Council to fill the member vacancy on the Park Board; seconded by Ms. Briggs. On voice vote the motion <sup>fails</sup> carries as follows: ayes – 2, nays – 5 (Jones, Hammontree, Helmich, Brown, Sybert), abstentions – 0, absent – 2. (WS)

Motion fails

**Motion**

Ms. Sybert made a motion to recommend Wendy Copple to City Council to fill the member vacancy on the Park Board; seconded by Ms. Hammontree. On voice vote the motion <sup>fails</sup> carries as follows: ayes – 3, nays – 4 (Jones, Briggs, Helmich, Whalen), abstentions – 0, absent – 2. (WS)

Motion fails

**Motion**

Ms. Helmich made a motion to recommend Bobbi Dunscombe to City Council to fill the member vacancy on the Park Board; seconded by Mr. Jones. On voice vote the motion <sup>fails</sup> carries as follows: ayes – 2, nays – 5 (Briggs, Hammontree, Whalen, Brown, Sybert), abstentions – 0, absent – 2. (WS)

Motion fails

After failed motions, the Board discussed their options for appointment a new member to the Board.

**Motion**

Mr. Brown made a motion to send only one candidate to City Council for approval; seconded by Ms. Sybert.

**Discussion:** Acting Chairman Jones asked the Board for discussion.

Mr. Brown stated that the Board received applications for three great candidates; however, he did not wish to leave the complete decision up to City Council.

There was discussion that only one applicant was present at the meeting.

Ms. Briggs stated that the Board should not hold it against the applicant if they do not attend the meeting.

Mr. Bontrager stated that he always encourages the applicants to attend the meeting when they apply.

**Vote**

On voice vote the motion carries as follows: ayes – 5, nays – 2 (Whalen, Briggs), abstentions – 0, absent – 2.

Motion Passes

All three candidates were discussed by the Board.

Ms. Sybert made a motion to recommend Wendy Copple to City Council to fill the member vacancy on the Park Board; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 5, nays – 2 (Whalen, Briggs), abstentions – 0, absent – 2.

Wendy Copple will be recommended to City Council for appointment to the Park Board.

**Water Drainage at Recreation Park**

Mr. Whalen asked about the water drainage issue at holes one and two at the disk golf course.

Mr. Garr stated that the area was re-graded in the past; however, the area has silted back.

Mr. Whalen stated that the area is muddy and appears hard to mow due to the amount of water. He would like to see the area tubed.

Mr. Garr stated that the area is open and there is nowhere for the water to go. The area can be re-graded to channel the water

Mr. Bontrager stated that the area can be tubed instead of re-graded; however, would be a more expensive option, but is possible. Work would also need to be completed behind the residential properties to drop the tube enough to make an impact.

Mr. Bontrager will look into this option and report back to the Board at the May meeting.

**Ball Field Use Agreement**

Mr. Garr stated that he would like to see some of the costs associated with the ball fields recouped from the school. ~~Chairman Gimson has recently met with Dr. Matt Robinson;~~ however, he was not in attendance at the meeting to report on the discussion.

*Chairman Gimson has not met with Dr. Matt Robinson (BD) 6/18/15*

Chairman Gimson will report to the Board at the May meeting.

**Miscellaneous**

None

**Adjourn**

*Ms. Briggs made a motion to adjourn; seconded by Mr. Whalen. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

The next scheduled meeting of the Park Board will be at 6:00 on May 28, 2015 at City Hall.

Meeting adjourned at approximately 7:19 pm.

*Chris Martin  
Secretary Recorder  
Cameron, MO 64429*

*Bill Gimson  
5/28/15*