CITY OF CAMERON
MINUTES
MARCH 7, 2016

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
Jerri Ann Eddins	A
Ronnie Jack	P
Lynn Rogers	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 7th day of March 2016, at six o'clock p.m. at City Hall. Mayor Dennis M. Clark led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Ronnie Jack and Lynn Rogers. Absent: Councilmember Eddins.

Present were City Manager Mark Gaugh, Attorneys for the City Troy Dietrich and Ashley Dudley; and, City Clerk/Finance Clerk Barbara J. O'Connor.

Minutes of the February 1, 2016, Council Session were approved as submitted with a voice vote on motion made by Councilmember Breckenridge and seconded by Councilmember Rogers. Absent: Councilmember Eddins.

PUBLIC PARTICIPATION

Vernon Boswell, 10999 NE Old Highway 36, asked Council to reconsider the location of the proposed animal shelter near the Wastewater Treatment Plant stating the location is not suitable for a residential area.

Paul Turner, 2317 East Grand Avenue, also expressed concern about the location of the animal shelter.

John Feighert, 202 Golden Eagle Lane, invited Councilmember Rogers to attend a "Meet and Greet" he has scheduled at the Cameron Regional YMCA on March 10, 2016 from 6:30 p.m. until 7:30 p.m.

COMMUNITY PROJECT REPORT

None.

MUNICIPAL POOL/BALL FIELD STATUS

None.

CITY MANAGER'S REPORT

1. Street Projects. Projects include: the sidewalk extension and pedestrian overpass on Highway 36; reconstruction of several blocks in the area of Lathrop and Sixth; and, work will begin for some asphalt sealing to prevent deterioration of some of our recently asphalted streets.
2. Council Chambers Audio-Visual System. There are several components to our sound and video system needing repair or upgrading. Ameresco is preparing an evaluation and recommendation for the improvements.
3. Exploration of Transportation Development District (TDD). Improvements are needed at the intersection of Highway 36 and Bob Griffin Road. MoDOT does not have funding for this project, but may be able to assist in the future with some of the costs. Staff is looking into the possible development of a TDD in that area. This would be a special property tax assessment voted on, by and for property owners in the area, and/or a sales tax for sales occurring in the proposed district. The property owners must approve the TDD by a majority, of 4/7 of the owners need to approve the TDD. Staff will contact the property owners to see what the level of interest might be.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Audit Presentation – Hochschild, Bloom & Company LLP. Mike Williams, Hochschild, Bloom and Company LLP, presented the 2014-2015 annual audit and stated the City received a fair opinion and a clean, unqualified audit. Mr. Williams noted in his presentation the City of Cameron assets Total Net Position is $45,201,105 for the fiscal year. This is total net position increase of $2,544,974. The net position as of September 30, 2015 for revenue and expenses is $45,201,105 which reflects a $2,635,974 increase. Mr. Williams also reviewed: the condition of City governmental funds (none were negative); assets; proprietary funds; liabilities; capital assets; and, long term debt. Mr. Williams expressed his appreciation of City Staff noting their positive cooperation during the audit.

Bill 2016-7, **AN ORDINANCE AUTHORIZING A MANAGEMENT AGREEMENT FOR THE CAMERON AQUATIC FACILITY BY AND BETWEEN THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI; THE CAMERON PARK BOARD; AND, CAMERON REGIONAL YMCA**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Bill 2016-7 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Rogers to pass said

bill on first reading. Discussion. Public Works Director Drew Bontrager informed Council the $15,000 fee is the same as the last few years. One (1) change was made to the contract. The Aquatic Center will close in August prior to the beginning of school and will not be open on weekends up to Labor Day due to staffing issues the contract, with the change, has been approved by the Cameron Park Board and the YMCA. Director Bontrager said the YMCA keeps all the revenues received and the City pays for the maintenance of the Center. Revenue received by the YMCA will be provided for the next Council Session. Bill 2016-7 passed on first reading only with a voice vote. Absent: Councilmember Eddins.

Bill 2016-8, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI MAKING CERTAIN FINDINGS WITH RESPECT TO AND APPROVING THE MP-L4 REDEVELOPMENT PLAN, THE REDEVELOPMENT AREA AND THE REDEVELOPMENT PROJECT; AND OTHER ACTIONS RELATED THERETO (*Puckett-Tax Increment Financing*),** was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Bill 2016-8 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rogers to pass said bill on first reading. Discussion. Community Development Director Tim Hamilton said a Public Hearing was held February 17, 2016 by the Tax Increment Financing (TIF) Commission. The project will be a Payment in Lieu of Taxes (PILOT) only TIF and will likely take 23 years to pay out. Deborah Polk, the City's TIF Attorney, noted this is for an expansion of Ms. Puckett's professional building located on Lana Drive. The Commission approved the TIF agreement for the Puckett Redevelopment Project following the Public Hearing. Motion carried. Absent: Councilmember Eddins.

Motion was made by Councilmember Jack and seconded by Councilmember Rogers to suspend the rules and place said bill on second reading. Discussion. None. Motion carried. Absent: Councilmember Eddins.

On motion made by Councilmember Jack and seconded by Councilmember Rogers said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Jack and Rogers. "Nay" none. Absent: Councilmember Eddins. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5918**, was thereupon signed by the Mayor and attested by the City Clerk/Finance Clerk.

Bill 2016-9**, AN ORDINANCE SELECTING THE DEVELOPER FOR THE MP-L4 REDEVELOPMENT PLAN AND APPROVING THE DEVELOPMENT AGREEMENT FOR THE REDEVELOPMENT AREA THEREUNDER; AND AUTHORIZING THE EXECUTION OF DOCUMENTS AND THE TAKING OF ACTIONS RELATING THERETO *(Puckett – Tax Increment Financing)*,** was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Bill 2016-9 were available for the public. Motion was made by Councilmember Rogers and seconded by Councilmember Breckenridge to pass said bill on first reading. Discussion. Ms. Polk informed Council Bill 2016-9 selects the developer, KMB PROPERTIES, LLC and approves what will be built and the cost of the project. Ms. Puckett will submit invoices for payment. Annual reporting and a five (5) year Public Hearing are required. Motion carried. Absent: Councilmember Eddins.

Motion was made by Councilmember Jack and seconded by Councilmember Rogers to suspend the rules and place said bill on second reading. Discussion. None. Motion carried. Absent: Councilmember Eddins.

On motion made by Councilmember Rogers and seconded by Councilmember Jack said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Jack and Rogers. "Nay" none. Absent: Councilmember Eddins. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5919**, was thereupon signed by the Mayor and attested by the City Clerk/Finance Clerk.

Bill 2016-10, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AMENDING THE CITY CODE OF ORDINANCES, CHAPTER 5 HEALTH AND SANITATION, ARTICLE IV, ANIMALS, DIVISION 2 DOGS, REPEALING AND REPLACING EXISTING SECTION 5-101 TO ESTABLISH GUIDELINES FOR IDENTIFYING AND CONTROLLING DANGEROUS DOGS**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Bill 2016-10 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rogers to pass said bill on first reading. Discussion. Community Development Director Hamilton said the Code contains no language to identify dangerous dogs and noted the Planning and Zoning Commission has been working for some time on the Bill 2016-10. Staff and Planning and Zoning recommend approval of Bill 2016-10 on first reading. Bill 2016-10 passed on first reading only with a voice vote. Absent: Councilmember Eddins.

Bill 2016-11, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI ADOPTING UPDATES TO THE CITY OF CAMERON COMPREHENSIVE PLAN 2030**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Bill 2016-11 were available for the public. Motion was made by Councilmember Breckenridge and seconded Councilmember Jack to pass said bill on first reading. Discussion. Community Development Director Hamilton stated in 2014 the Planning and Zoning Commission begin a review of the Comprehensive Plan which was adopted in 2008. The demographics are updated along with some other standard information. The revised Plan should carry the City through the next three (3) to five (5) years before being revised again. Staff will review the Plan each year in December to assure it remains current with needs. The revisions include the addition of a transportation plan for US 36/I-35 and Bob F. Griffin intersections. Bill 2016-11 passed on first reading only with a voice vote. Absent: Councilmember Eddins.

Bill 2016-12, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO A CONTRACT WITH APAC-MISSOURI, INC. FOR THE US 36 NORTH WALNUT STREET OVERPASS, STP-7000(105) AND THE PEDESTRIAN ACCESS ALONG NORTH WALNUT STREET FROM GRAND AVENUE TO BALDWIN ROAD, STP-7000(106) PROJECT**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of

said Bill 2016-12 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rogers to pass said bill on first reading. Discussion. Public Works Director Drew Bontrager said Bill 2016-12 authorizes City Manager Gaugh to sign an agreement with APAC-Missouri, Inc. for the pedestrian sidewalks to be constructed on North Walnut and US 36 overpass. The City has received a grant award from the Missouri Department of Transportation for 80 per cent funding for the sidewalk project. Bill 2016-12 passed on first reading only with a voice vote. Absent: Councilmember Eddins.

Resolution 2016-4, **A RESOLUTION AUTHORIZING THE CITY CLERK OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO DESTROY CERTAIN RECORDS IN ACCORDANCE WITH APPLICABLE RETENTION SCHEDULES**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-4 were available for the public. Motion was made by Councilmember Rogers and seconded by Councilmember Jack to pass Resolution 2016-4. Discussion. City Clerk O'Connor explained the records listed for destruction have met or exceeded the requirements of the Records Retention Manual from the State of Missouri and no longer hold any significance for the City. Resolution 2016-4 passed with a voice vote. Absent: Councilmember Eddins.

Resolution 2016-5, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI APPROVING BUDGET ADJUSTMENT ONE (1)) FOR THE BUDGET YEAR OF OCTOBER 1, 2015 TO SEPTEMBER 30, 2016**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-5 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Rogers to pass Resolution 2016-5. Discussion. City Manager Gaugh said this is the first quarterly adjustment for the 2015-2016 fiscal year. The biggest adjustment is for the Herzog street project that began last fiscal year and finished in the current fiscal year. Resolution 2016-5 passed with a voice vote. Absent: Councilmember Eddins.

Resolution 2016-6, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO DESIGNATE AN OFFICIAL REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE GREAT NORTHWEST WHOLESALE WATER COMMISSION** , was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-6 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rogers to pass Resolution 2016-6. Discussion. Utility Director Zac Johnson said Resolution 2016-6 reappoints Councilmember Jack to the Commission as the City's official representative and City Manager Gaugh as the alternate representative. Resolution 2016-6 passed with a voice vote. Absent: Councilmember Eddins.

Resolution 2016-7, **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI REQUESTING A FORMAL OPINION FROM THE MISSOURI ATTORNEY GENERAL**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-7 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Rogers to pass Resolution 2016-7. Discussion. City Manager Gaugh informed Council an information

request under the Sunshine Law has fees already set, but in the instance when a specialty attorney has to be hired for an information request, should reimbursement be allowed. Resolution 2016-7 requests an opinion from the Missouri Attorney General for collection of fees for legal research by hired attorneys on such Sunshine information requests. Resolution 2016-7 passed with voice vote. Absent: Councilmember Eddins.

Resolution 2016-8, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ACCEPT A PROPOSAL FOR A COMPACT CABLE FAULT LOCATOR FROM ARKANSAS ELECTRIC COOPERATIVES, INC.**, was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-8 were available for the public. Motion was made by Councilmember Rogers and seconded by Councilmember Jack to pass Resolution 2016-8. Discussion. Utility Director Johnson stated the City's electrical cable fault locater is out of date and no longer operational. Arkansas Electric Cooperative, Inc. submitted a bid of $26,226.10 for a Megger Easy thump. Staff recommends approval and noted the funding is in the 2015-2016 fiscal budget. Resolution 2016-8 passed with a voice vote. Absent: Councilmember Eddins.

Resolution 2016-9, **A RESOLUTION FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI ACCEPTING THE BIDS FOR THE SIXTH STREET AND LATHROP STREET PROJECT AND AWARDING THE BID TO BRS CONSTRUCTION, LLC.** was read by title by City Clerk/Finance Clerk O'Connor. Copies of said Resolution 2016-9 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Rogers to pass Resolution 2016-9. Discussion. Public Works Director Bontrager said BRS Construction, LLC submitted the lowest and best bid for the project at $905,569.40. The Engineer's Opinion of Probable Cost was $1,106,237. Staff recommends approval of issuing the notice of award to BRS Construction, LLC. Resolution 2016-9 passed with a voice vote. Absent: Councilmember Eddins.

Economic Development of Cameron (EDOC) Request for Work Session with Council – Kent Osborn. Mr. Osborn requested a work session to discuss economic development and to explain processes currently in use. A two (2) hour evening session was suggested. Council had no objections and a work session will be scheduled.

PUBLIC PARTICIPATION

Pat Jones, East 116 Evergreen, asked if the council was considering re-working the audio in the Council Chamber and if live feed could be considered among the improvements slated for the Chamber.

Corey Sloan, 306 East Fourteenth Street, said the audit presented tonight did not express approval of the auditors, it only stated their opinion. Mr. Sloan expressed concern about Bill 2016-10 and asked to have privately owned law enforcement K-9's considered in the Bill. Regarding the upcoming Fire Department sales tax, Mr. Sloan stated he does support the tax. Mr. Sloan requested the work session with EDOC be open to the public.

John Feighert, 202 Golden Eagle Lane, talked about the untapped natural resource of people in Cameron for projects such as Dream Catchers, a youth center, etc. Mr. Feighert encouraged people to work together for Cameron and suggested resurrecting a Midnight Madness event on Third Street. Mr. Feighert also said United Fiber is using Cameron as a test market and suggested the City become a technology hub.

MISCELLANEOUS

City Clerk/Finance Clerk O'Connor:

- Stated her appreciation for being able to attend the Missouri City Clerks and Finance Officers Spring Institute. The continuing education afforded by attendance is valuable.

There being no further business on motion made by Councilmember Jack and seconded by Councilmember Breckenridge, the meeting was adjourned at 7:30 p.m. on a voice vote. Absent: Councilmember Eddins.

APPROVED:

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Mayor Dennis M. Clark

ATTEST:

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City Clerk/Finance Clerk