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Cameron Park Board Meeting

January 28, 2016

6:00 pm

Cameron City Hall

Members Present:

Chairman – Bill Gimson

Al Briggs

Cory Brown

Wendy Copple

Ruth Hammontree

Jennifer Helmich

Jason Jones

Carrie Sybert

Richard Whalen

Members Absent:

None

Others Attending:

Drew Bontrager – Public Works Director

Chris Johnson – Cameron Newspaper

Steve Garr

Chairman Gimson called the meeting to order at 6:00pm.

Approval of December 19, 2015 Minutes

Mr. Brown made a motion to approve minutes of the December 19, 2015 meeting; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 9, nays – 0, abstentions – 0, absent – 0.

Public Participation

John Feighert asked the Board if they would be willing to ask the City Council for funds from a \$25,000 “slush” fund that is set up for miscellaneous projects brought to the Council from the public. Mr. Feighert stated that the additional money could be used for Park Board projects instead of using the set-aside tax for new bathrooms or other small projects.

Mr. Feighert also stated that the pool tax should be proposed on a stand-alone tax and not included with other *endeavors*.

Chairman Gimson stated that monies collected from the 1/8 cent sales tax is set-aside for improvements which is why additional funds are not asked for. The 1/8 cent sales tax was passed by the community for Park improvements.

Chairman Gimson stated that he would not like to take money away from other needed or city enhancing projects.

Mr. Jones stated that the Board has asked the City for additional funds in the past if there is a need to finish a project.

Nada Woodworth was also present at the meeting and she stated that the “slush” fund is actually a special public fund for projects that benefit the general public. Ms. Woodworth stated that there is

legality behind the fund and the baseball fields or other "park" properties do not qualify for use of the fund because they are already owned by the City.

Ms. Woodworth stated that she just wanted to clarify where the money comes from and what the appropriate uses are.

Ms. Woodworth also stated that the City Manager is amending the paperwork for the fund to help clarify the requirements for future applicants.

Treasurer's Report

No comment.

Director/Foreman's Report

Holiday Festivities

The Holiday Lighting Ceremony was discussed with Chamber representative Dave Nixdorf and the Chamber plans to utilize Recreation Park again next year on November 26, 2016 for the festivities. The parade route will start and end at Recreation Park.

Aquatic Facility

An agreement has been entered with Larkin Aquatics to conduct a site visit and review of the facility to compare the current conditions to the last evaluation four years ago.

Field Usage Committee

The Field Usage Committee met on January 13, 2016 and provided the minutes to the Board.

Ice Rink

Mr. Jones asked about the Ice Rink and if it would be installed this year.

Mr. Garr stated that due to the weather forecast, the ice rink would most likely not be installed this year as the temperatures did not get cold enough.

Old Business

A: Park Valley Restroom

Due to questions on cost and structure comparison, Mr. Bontrager is recommending bringing in a consultant to assist with the drawings, costs and a bid package. The cost would be 5%-7% of the cost for the consultant.

Mr. Jones asked what the time frame was for the drawings.

Mr. Bontrager stated that the drawings could possibly be available at the next meeting.

The Board agreed that a consultant should be hired to assist in the project.

The plan was to start construction, weather permitting, in February; however, this would cause the project to extend into baseball season. After review, it has been recommended that construction start after the recreational season ends and before softball season starts. This would allow approximately a five week time period for construction during the month of July.

New Business

A: 2016 YMCA Aquatic Facility Management Agreement

Revisions that were requested to the 2015 management agreement were reviewed and approved by the YMCA Board. The requested changes include the elimination of weekends past Labor Day and allowing the YMCA to use their discretion to close the facility due to inclement weather. Section Ten was also modified to include additional liability language.

Mr. Jones made a motion to approve the 2016 YMCA Aquatic Facility Management Agreement; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 9, nays – 0, abstentions – 0, absent – 0.

The agreement will be forwarded to City Council for final approval.

B: New Mower Bid Award

A capital item for the 2016 fiscal year included \$15,000 in the budget for the replacement of one of the current mowers.

Bids were advertised and a bid opening conducted on January 20, 2016. A total of four bids were submitted from three different vendors. One of the three bidders, Professional Turf Products did not meet the bid specifications.

The best bid was from Earley Tractor, Inc. for a new 2016 Grasshopper Model 729BT zero-turn mower for a total of \$9,485.00. The bid meets all of the bid specifications including delivery of the unit in 45 calendar days from date of notice of award.

The process includes transferring one of the current mowers, the 2006 Grasshopper 729G2 to the Airport to replace their mower. The current mower at the Airport will be sold with the credit applied to the Parks Department mower purchase. Therefore, the current 2006 Grasshopper model 729G2 will need to be declared as surplus to transfer to the Airport.

Mr. Jones moves to accept the bids presented and award the bid to Earley Tractor, Inc. for the purchase of a 2016 Grasshopper Model 729BT and declare surplus and trade of the 2006 Grasshopper 729G2 mower to the Airport; seconded by Ms. Cople. On voice vote the motion carries as follows: ayes – 9, nays – 0, abstentions – 0, absent – 0.

C: Utility Vehicle Replacement

At the December meeting, the Board was presented with different options for a non-scheduled replacement or repair of the Utility Vehicle. The Board asked to put together different options for their review.

The Board was presented with the specifications of different types of models, sizes and vehicles. After reviewing the information along with the extensive cost of repairs, staff is recommending replacing the current UTV with another similar size and make UTV. The estimated cost of a new unit is approximately \$13,000 and will require and advertised bid.

Mr. Bontrager stated that replacing the unit was not included with this year's budget due to the extensive repairs that are needed. Therefore, a budget adjustment will need to be performed.

Mr. Jones asked if the bid would include the unit and any accessories that are needed.

Mr. Garr stated that the bid will include the unit, enclosure, heat, etc. up front.

The Board agreed to bid out a UTV type vehicle with the needed attachments.

Miscellaneous

None

Executive Session

The Board entered into Executive Session. Please see attached minutes.

Adjourn

Ms. Briggs made a motion to adjourn; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 9, nays – 0, abstentions – 0, absent – 0.

The next scheduled meeting of the Park Board will be at 6:00 on February 25, 2016 at City Hall.

Meeting adjourned at approximately 7:27 pm.

Chris Martin

Secretary Recorder

Cameron, MO 64429

Bill Gensin
2/25/16