

**Cameron Park Board Meeting**  
February 25, 2016  
6:00 pm  
Cameron City Hall

**Members Present:**

Chairman – Bill Gimson  
Al Briggs  
Wendy Copple  
Jennifer Helmich  
Jason Jones – arrived 6:07pm  
Carrie Sybert  
Richard Whalen

**Members Absent:**

Cory Brown  
Ruth Hammontree

**Others Attending:**

Drew Bontrager – Public Works Director  
Steve Garr  
Tori Marshall – Cameron Newspaper

Chairman Gimson called the meeting to order at 6:00pm.

**Approval of January 28, 2016 Minutes**

*Ms. Briggs made a motion to approve minutes of the January 28, 2016 meeting; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

**Approval of January 28, 2016 Executive Session Minutes**

*Ms. Helmich made a motion to approve minutes of the January 28, 2016 executive session minutes with corrections; seconded by Mr. Whalen. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

**Public Participation**

Elsie Earl, member of the Cameron Garden Club, presented the Park Board with a \$527.16 donation towards the Earl Park fountain project. Ms. Earl stated that the Garden Club is no longer active and they would like the money to go to good use.

**Treasurer's Report**

No comment.

**Director/Foreman's Report**

**Aquatic Facility**

Larkin Aquatics has inspected the current aquatic facility and they are working on an updated list of costs for needed repairs. Mr. Bontrager hopes to have the final report by the March meeting for a presentation on the costs, repairs and recommendations.

Mr. Bontrager will also look into the D&O policy on the facility and update the Board at the next meeting.

A fiberglass specialist has been contacted to inspect the current water slide. The rusted side railings will be repaired by Adkison Welding and reinstalled by City staff once completed.

### **Park Valley Complex**

Williams Spurgeon Kuhl & Freshnock Architects, Inc have been on site at the Park Valley Complex and they are currently working on a proposal for a remodel/new restroom and concession facility.

### **Field Usage Committee**

The Field Usage Committee met on January 26, 2016 and provided the minutes to the Board.

### **Volleyball**

The drainage project has been completed at the volleyball courts in Recreation Park. The sidewalks around the courts will be installed as soon as weather permits.

### **Electric Department**

The electric department will start installing the new lights at Recreation Park in the near future.

### **Baseball**

Baseball Practice will begin the beginning of March. Communications have been had with the coach about concessions; however, not much has been done at this time.

Bases have been set and the fields have been drug.

### **Theatre by Pool**

Renovations of the old theatre by the Aquatic Facility have been budgeted for the current fiscal year. Mr. Bontrager stated that work can be started as the Board directs.

### **Old Business**

None

### **New Business**

#### **A: Golf Club Request**

Julie Blackwell, Richard Riddell and Travis Gentry presented a need for a new bridge over hole #7 to the Board.

The request was initially made to City Council as a consideration for a "special project" and Council recommended the Golf Club approach the Park Board.

The City Attorney has reviewed the request and determined it is legally acceptable. The City of Cameron owns the land and the Golf Club has a lease until 2057. The lease stated that the golf course is to be maintained in a manner approved by the Park Board.

Ms. Blackwell stated that the Golf Club is low on funds needed to complete needed improvements. The main project is replacing the bridge on hole #7. There are safety concerns with the current bridge and it has been determined that it would be more cost effective to replace the bridge then to repair it.

Travis Gentry stated that the current bridge used to be a flat bridge and has sunk approximately three feet and leans to the side. The new bridge would look like the bridge over hole #3 when the project is completed.

The goal is to make a longer bridge of approximately 60-70 feet with metal beams and concrete. The entire project would cost approximately \$16,000.00.

Chairman Gimson asked if the bridge project would need to be bid out if the Park Board helped fund and if it would need to meet ADA standards.

Mr. Gentry stated that two bids have been received but more can be requested if needed.

Chairman Gimson stated that the course may need to go through a formal bid process up to \$16,000.00.

The Golf Club was asked if other options (grants) have been researched.

Ms. Blackwell stated that she has researched different grant options and was not able to find any.

Chairman Gimson stated that the Board should help out with the project.

Mr. Jones stated that the course is a great benefit but he has a hard time giving money to an organization when the Board does not know how to fund the repairs for the aquatic facility.

Mr. Whalen stated that he would like the formal report from Larkin Aquatics before he makes a decision.

Chairman Gimson asked if the Golf Club was willing to wait until March after the report from Larkin Aquatics is received.

The Golf Club was in agreement.

Mr. Whalen stated that he would like the Golf Club to receive firm bids on the project for the March meeting.

Ms. Blackwell stated that she would start advertising and begin the bid process and have everything ready for the March meeting.

Mr. Gentry stated that he would get with Mr. Bontrager on the ADA specifications.

### **B: Utility Vehicle Replacement**

A total of five bids were received for the advertisement of the utility vehicle replacement. The lowest and best bid received was from Horizon Equipment for a new 2016 John Deere Model 625i XUV with a total base bid of \$13,492.60. All of the bid specifications were met including the delivery of the unit in 30 calendar days from the date of notice of award.

The trade-in amount for the Treker was in the range anticipated and was mostly uniform with all five bidders.

The 2006 Grasshopper 729G2 was traded to the Airport to replace their mower. The current Airport mower was included as an alternate in this bid with the credit applied to the Parks Department. The trade of the Grasshopper was listed as an alternate due to the uncertainty of the trade-in value. Due to the amount offered for trade of the mower, staff recommends accepting the alternate with the bid.

The heated cab is also listed as an alternate, as the total cost including the cab was uncertain and total cost was wanted to stay under \$13,000.00. Due to the allowance for the trade of the mower and the cost of the new unit, staff is recommending accepting the bid alternate of the heated cab also.

*Ms. Helmich made a motion to accept the bids, award of bid, with alternates, to Horizon Equipment for the purchase of one new 2016 John Deere XUV 625i UTV, for a total cost of \$12,692.60; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

### **C: Earl Park Fountain Restoration**

A proposal from Lawns Unlimited, Inc. was presented to the Board for renovations of the fountain at Earl Park. The current fountain was redesigned to reduce maintenance and cost; however, the pump and water supply location were not addressed. The proposal from Lawns Unlimited includes:

- A magnetic adjustable flow pump for the fountain including filter, 15' cord, etc.
- Electrical services to the south and west wall on building
- Water valve to regulate water flow
- Well fabrication to house pump and water supply
- Water valve for automatic fill from existing irrigation main line
- Labor and associated parts for the installation of the well

The total cost of the project described above is \$2,016.93.

Ms. Briggs asked if the Park Board would be given credit for the existing rock that will be removed.

Mr. Garr stated that the rock can be used at another Park facility.

Ms. Helmich asked if there were other options to consider besides a fountain.

Mr. Garr stated that to reconstruct the project would be more costly than repairing the current fountain.

Chairman Gimson stated that he felt the new pump would work and solve the current problems.

*Ms. Briggs made a motion to accept the bid from Lawns Unlimited, Inc. for \$2,016.93 to refurbish the fountain at Earl Park and accept the donation from the Garden Club of \$527.16 for a total cost of \$1,489.77 to the Park Board; seconded by Ms. Sybert. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

### **Miscellaneous**

#### **Ball Field Committee**

Mr. Whalen stated that he is resigning from the Ball Field Committee due to time constraints.

Ms. Copple agreed to join the committee.

#### **Adjourn**

*Ms. Briggs made a motion to adjourn; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

The next scheduled meeting of the Park Board will be at 6:00 on March 24, 2016 at City Hall.

Meeting adjourned at approximately 7:16 pm.

*Chris Martin  
Secretary Recorder  
Cameron, MO 64429*

*Bill Gimson  
3/31/16*