

CAMERON LIBRARY BOARD
Minutes of the August 21, 2014 Meeting

The Cameron Library Board met August 21, 2014 at the Cameron Public Library. Those attending were Kent Osborn, Linda Morris, Pat Steele, Mary Beth Carr, Joy Bowers, Barbara Barnes, Bill Hall and JoEllen Pratt, Librarian.

The meeting was called to order by President Joy Bowers at 6:30 pm.

The minutes of the June 19th, 2014 meeting was reviewed. Kent Osborn moved to approve minutes. Pat seconded. All approved the minutes as read.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT:

The report reflects from June 1, 2014 – July 31, 2014.

Beginning Cash Balance:	\$97,317.19
Expenditures:	\$33,169.66
Revenues:	\$ 8,222.68
Ending Cash Balance:	\$ 72,370.21
Total CD's	\$29,110.68
Total Account Balance:	\$101,480.89

A motion was made to approve Treasurer's reports. Motion was approved.

LIBRARIAN'S REPORT:

The report reflects from June 1, 2014 thru July 31, 2014

Number of Patrons:	3,808
Number of Circulations:	11,385 (down 1% from 1 year ago)
EBook Circulation:	318 (down 17% from last report)
Total # of Books:	37,087
Miscellaneous Funds:	\$1,822.51

Report was accepted as presented.

Building Subcommittee Report: - JoEllen updated the board on the renovation schedule. Carpet was being laid the week of August 25th. JoEllen informed the board that the library would close for 6 days, including Labor Day, to allow for the books to be removed, carpet laid and resetting of the children's and front of the space. Boys Scouts were coming in to help with the big move of furniture Sunday. It was anticipated that painting would continue while the carpet layers were working. JoEllen had not heard from the Cabinet maker at the time of the report, so it was uncertain when the circulation desk would be ready to install. A makeshift circulation desk would be made from tables until this final piece arrived. Contacts with the electrician and Phone Company had been made to move necessary wiring to complete the job.

UNFINISHED BUSINESS:

JoEllen is continuing work on property insurance. The Library owns the building. She has contacted JB-LB and Ocker Insurance for bids to compare with what we currently pay through the city. JoEllen is providing vendors with appraisal information, square footage and additional information to offer bids so the board can review at the next meeting.

Updates on the structure lighting issues were discussed. Full replacement costs bid by Ameresco would be \$64,608. Provin & Able Electric offered to remove and replace the breaker boxes and bring the building up to 400 amp service for \$18,900. Barbara moved to hold changes to the lighting, gather additional information and set aside funds for upgrading in the future. Kent seconded. Motion passed.

NEW BUSINESS:

JoEllen reminded the board that we would need to be replacing 4 board members with Ann Fletchall moving and the finishing services of Joy Bowers, Tracy Tharp and Mary Beth Carr. She suggested possible board members and recommended that the board continue to think of potential candidates to present at the October meeting for election.

JoEllen also alerted the board that Governor Nixon has withheld funding to state libraries including REAL funding for internet service and support and state aid funding. This is estimated to affect our budget with a loss of \$8,000. JoEllen reported that adjustments were being made to the Internet access plan and reductions in expense, without reduction in service, would increase by \$2,700, bringing our costs from approximately \$2,500 last year to \$5,263.89 annually for our three year contract. Changing internet vendors was investigated but eRate funding and costs for breaking the contract prohibited making the jump at this time.

The election of a new secretary was discussed with this office now open. The board requested that JoEllen present minutes until January when new members would be present and officer elections would take place.

MISCELLANEOUS:

JoEllen updated the Board on the following:

1. Grants received from Walmart for \$1,000 for Children's activities,
2. Computer Grant for \$3,660.00 received to replace 4 computers and purchase a laptop for presentations, inventory and weeding.
4. Summer Reading results;
5. Ready to Read Grant results;
6. HVAC system in adult fiction section replaced.

The next meeting will be **October 16, 2014**.

Next meetings: October 16, 2014 – Board Appointment
 January 15, 2015 – Officer Election
 April 16, 2015 – Strategic Planning
 June 18, 2015 – Budget Review
 August 20, 2015 – Budget Adjustments

Respectfully submitted,
JoEllen Pratt, in the absence of Ann Fletchall