MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: March 6, 2017

Re: Manager's Report

Projects-

Groat Street – Staff is reviewing plans, specs and estimate, and the engineer will sign/seal documents and advertise after receiving final comments.

Pedestrian Bridge – Bartlett & West is making revisions to the layout per our comments and are assembling bid documents.

Industrial Park Investigation – Initial meeting and Presentation with the Steering Committee regarding site investigation and analysis happened March 24th. Future presentation to City Council forthcoming in Mid-March.

Sewer Projects– The wastewater plant generator is tentatively scheduled for start-up testing on March 6.

Animal Shelter – The architects are in the design phase of the project, and we are investigating the north water tower area as a possible site for the shelter. We are getting utility locations to make sure the site will work for the construction. If the site will work, we will begin the process of securing a Conditional Use Permit, although we are exempt from the requirement, since it serves the public purpose. However, the process requires notifying nearby landowners, so if anyone objects to the shelter, we should hear from them.

Head Start Facility – We are currently submitting required paperwork for the Head Start project. Currently, we are working on the environmental submittals. We will be using a non-interest bearing account to handle the fund payments from the State to STJOECAP. The City is the pass-through entity for the grant. We will not be paying for project costs from City funds, only grant funds. The City will be responsible for sidewalk and right-of-way work at the site, which will the City's contribution toward the project. Those improvements will be needed anyway, since the sidewalks, etc. are accessible by the public.

Development Projects- Construction for the new travel center should be started by the time of the Council meeting. The expansion for the other side of the highway is proceeding, as well, with the contractor doing dirt work and aligning the storm water drainage channel. Some housing units have started recently, with some planned in the near future. New home construction is off to a really good start so far this year.