

Cameron Park Board Meeting

January 26, 2017

6:00 pm

Cameron City Hall

Members Present:

Chairman – Bill Gimson
Wendy Copple
Ruth Hammontree
Jennifer Helmich
Jason Jones
Carrie Sybert – arrive 6:06pm
Richard Whalen

Members Absent:

Al Briggs
Cory Brown

Others Attending:

Drew Bontrager – Public Works Director
Steve Garr
Padrick Corcoran – City Attorney
Annette Bauer – Cameron Newspaper

Chairman Gimson called the meeting to order at 6:00pm.

Approval of June 23, 2016 Minutes

Ms. Copple made a motion to approve the minutes of the June 23, 2016 meeting; seconded by Ms. Sybert. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Approval of July 28, 2016 Minutes

Ms. Helmich made a motion to approve the minutes of the July 28, 2016 meeting; seconded by Ms. Copple. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Approval of September 22, 2016 Minutes

Ms. Sybert made a motion to approve the minutes of the September 22, 2016 meeting; seconded by Ms. Helmich. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Approval of October 27, 2016 Minutes

Ms. Sybert made a motion to approve the minutes of the October 27, 2016 meeting; seconded by Ms. Helmich. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Approval of December 6, 2016 Minutes

Ms. Hammontree made a motion to approve the minutes of the December 6, 2016 meeting; seconded by Mr. Whalen. *On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

Public Participation

None

Treasurer's Report

No comment.

Director/Foreman's Report

Dog Park

City Staff has begun working on the Dog Park's fencing bids. Bid advertisements should go out within the next month. The Basketball concrete bids should also go out within the next month.

Marion Lloyd

Former City Employee Marion Lloyd passed away. Mr. Lloyd requested that any memorial service monies be donated to the parks for general maintenance and improvements. Some of the City Staff members have taken up a collection for a Memorial Tree in McCorkle Park and have asked if the Board would be interested in contributing to the tree since Mr. Lloyd did a considerable amount of work in the parks during his employment.

Mr. Bontrager stated that a memorial tree costs approximately \$400 for the tree, installation and a plaque.

Chairman Gimson stated that the only downfall with donating to the tree is it opens up future request from the community; however, Mr. Lloyd was a previous employee of the City.

Mr. Jones stated that since the memorial funds are going to the Parks, the Board should donate to the memorial tree.

Ms. Sybert made a motion to fund up to half of the cost of the memorial tree for former City Employee Marion Lloyd; seconded by Mr. Jones. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Ability Kansas City

Mr. Garr stated that Ability KC offers a summer youth program designed to help High School Seniors with IEP's (learning disabilities). The program interviews and hires 3-6 individuals and places them in the workplace.

This year, Ability KC has chosen Cameron Youth and Recreation for the work study program. The students will have a coach that supervises the students and their work. They will each have individual tasks to complete.

The coaches will go over the pros and cons of their day and the jobs they complete. This will help prepare the students for the work force after High School.

Ability KC will pay the students and also handle workman's comp insurance.

More information will be sent as it is available.

Ice Rink

The ice rink has been set-up; however, due to the weather there has not been a lot of use. Hopefully there will be a re-freeze soon.

The ice rink takes about one whole day to put up and is very labor intensive. Individuals from Work Release, Street and Parks department assist in the installation. Mr. Garr stated that the rink is harder to take down and store than it is to put it up.

McCorkle Park

Complaints have been received about the leaves at McCorkle Park. Park staff will mulch the leaves again. Staff does their best to keep the leaves mulched during the winter; however, the weather can make it difficult to manage.

Batting Cages

The school batting cages are still under construction.

Ball Field Usage Contract

Mr. Brown has not had a chance to meet with Dr. Robinson on the Field Usage Agreement; however, he will set up a meeting as soon as possible and meet with the Board's committee.

New Business

A: Park Master Plan Agreement with Vireo

Steve Rhoads and Larry Reynolds with Vireo were present to make a presentation on the proposed Park Master Plan Agreement. Examples from other communities were presented with the results gained from the exercise.

The Board was provided with a sample of a survey completed for another community and an assessment list/rating for Parks. This allows the Board a way to compare the different City Parks to each other.

Vireo representatives stated that City Staff, Park Board and the community work together to create priorities for a master plan of the parks system. This provides a clear direction for the future of Cameron's Parks.

Mr. Whalen asked what percentage of the surveys are received back from the community.

Mr. Rhoades stated that they like to receive at least 20% of the surveys back. Both paper and website surveys are conducted. The older population will return the paper surveys while the younger population responds better online.

Mr. Jones stated that a parks master plan for Cameron is necessary for the future.

Mr. Jones made a motion to accept the proposed Parks Master Plan agreement with Vireo for \$24,400; seconded by Ms. Hammontree. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

Old Business

A: Park Valley Restroom Improvements

At the previous meeting, the Board asked for a proposal from WSKF for the construction of a new restroom facility located north of the existing facility. The keep costs lower, the idea was for a simple steel pole barn type construction; however, after completing research, this option does not appear to be the most cost effective.

Costs for the buildings were provided to the Board.

Pre-cast modular buildings look to be the most cost-effective per square foot and also have the ability to be relocated easier than a stick built structure if there is a need in the future.

The pre-cast buildings take 3-5 months to produce and 3-5 days to install once on site. The City would be responsible for installing water, sewer and electric within 3 feet of the structure.

Staff recommends that the current concession stand remain where it is located to save money at this time. The current restrooms can be replaced with additional storage.

Ms. Sybert asked about the current restrooms and if any improvements could be made until the new restroom facility is completed.

Mr. Garr stated that some items can be completed in-house to make them better and more functional.

Ms. Sybert made a motion to begin collecting bids on a new restroom for a 3 unit unisex construction for a SP-044 unit; seconded by Mr. Whalen. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

B: Ball Field and Aquatic Facility Improvements

Mr. Bontrager updated the Board and stated that the City Manager sent out an email on December 19, 2016 informing the Board that utilizing the Economic Development Sales Tax for the ballfields and aquatic facility was still an option. The email addressed the concern about 20% of the revenue being used for economic development by stating that the 20% can be used to improve Griffin Road. The ballot language can be written to specifically limit the 20% minimum for this use.

Mr. Bontrager stated that something will need to be done with the pool due to the Department of Justice complaint.

Ms. Hammontree stated that transparency with the economic development portion should provide a comfort with the public as they will know what the 20% will be used for.

The Board discussed the work session minutes and ideas that were brought up during the meeting.

Ms. Helmich stated that she would still like to look into the recreation district sales tax as it is also up to ½ cent. A district can be formed with county approval and anyone within the school district would have a vote. The district must have county commissioners support.

Chairman Gimson asked about the commission board overseeing the projects and if they would be able to do whatever they wanted with the sales tax revenue.

Steve Rhoads with Vireo stated that the Park Board would need to have a partnership with the county commissioners from the start or things could go the opposite way than what was planned. Mr. Rhoades also stated that recreation districts are usually for gaining programs and recreation – not facilities.

After discussion, the Board determined that there needs to be some discussions with the City Attorney about a recreation tax to see what needs to be done to start the process. The Board would like more information on a recreation tax and how to move forward.

There was discussion on working on and completing the master plan first, before moving forward with the sales tax. The Board decided after the plan is complete, to explore tax options that best fit the City.

There was a question on what to do about the Aquatic Facility restroom ADA issues if the funding is not decided until the master plan is complete. Mr. Bontrager stated that he can explain the process to the DOJ and see what they say.

Miscellaneous

None

Adjourn

Ms. Helmich made a motion to adjourn; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.

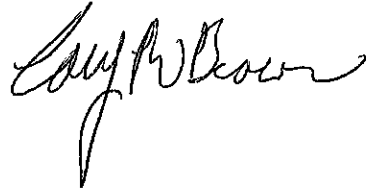
The next scheduled meeting of the Park Board is scheduled for February 23, 2017 at 6:00 at City Hall.

Meeting adjourned at approximately 7:33 pm.

Chris Martin

Secretary Recorder

Cameron, MO 64429

A handwritten signature in cursive script, appearing to read "Edy W. Brown". The signature is written in black ink and is centered on the page.