MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: June 5, 2016

Re: Manager's Report

Liquor License Procedure – The city clerk received a request for a liquor license from the sponsor of the upcoming car show. The request was not submitted in time to get the required number of readings for the code change. Historically, the City requires three readings for a change of this type, and has never deviated. This was decided by the City Council some time ago, in order to provide for transparency and give potential opponents a chance to voice their opinions. The Council has the authority to reduce the required readings from three, to one, however. By going to one reading, the process would be expedited, but it should apply in the future to all entities making such requests. In previous instances, other groups have been required to get their requests in for such licenses to allow for the full three readings. There are pros and cons to either method, and it is entirely a Council decision whether to use a single-reading format. Staff is requesting discussion and guidance as to how the Council would like to proceed with this policy issue.

Dilapidated Structures Demolitions – We received bids for the demolition of several houses. Staff is currently evaluating the bids and qualifications of bidders.

Economic Development – The Hwy. 36/Griffin Rd. Community Improvement District is in process. We notified the property owners in the CID to inform them of the need for them to select their prospective board members.

Lana Drive Storm Culvert Project – The new culverts are in place, along with the concrete catch basin structures. Work should be nearly complete by the time of the Council meeting. One exception may be the final concrete pavement section pour.

Incentives Workshop – The EDOC/Council workshop is scheduled for Thursday, July 13th.