

**Cameron Park Board Meeting**

March 23, 2017

6:00 pm

Cameron City Hall

**FILE COPY**

**Members Present:**

Chairman – Bill Gimson

Al Briggs

Wendy Copple

Jennifer Helmich

Jason Jones

Carrie Sybert- leave 6:50pm

Richard Whalen

**Members Absent:**

Cory Brown

Ruth Hammontree

**Others Attending:**

Drew Bontrager – Public Works Director

Steve Garr

Annette Bauer – Cameron Newspaper

Chairman Gimson called the meeting to order at 6:00pm.

**Approval of February 23, 2017 Minutes**

Reference to Field 2 on page 2 of the minutes should be changed to read Field 1.

*Mr. Whalen made a motion to approve the minutes of the February 23, 2017 meeting with corrections; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 2.*

**Public Participation**

None

**Treasurer's Report**

No comment.

**Director/Foreman's Report**

**Sports**

The baseball and soccer seasons have begun.

**New Business**

**A: New Parks Truck**

Chairman Gimson excluded himself from the new parks truck discussion and vote due to a conflict of interest.

City Staff recommends that the Board accept the bid from Shawnee Mission Ford through the State of Missouri cooperative bid for the purchase of a new 2017 F250 extended cab truck. The vehicle is a standard F250 extended cab with four-wheel drive. The new truck will replace the current 2001 Dodge 1500 pickup. The proposed truck is larger than the current unit as the parks operations have changed over the years. Parks staff frequently has to borrow Street Department trucks to pick up materials in Kansas City which includes surface material for the ballfields.

The City is able to utilize the cooperative bid process through Resolution 2004-16 which petitioned the Missouri Department of Transportation for acceptance of membership into the Cooperative Procurement Program under Missouri State Statutes Chapter 67.360, RSMo, authorizing political subdivisions to participate in a joint purchasing program with the State of Missouri. The City has a local purchase policy; however, it only accounts for a 2% variance for purchases in the price range.

At this time, Ford is the type of truck meeting the requirements needed in a vehicle. Dodge did not have an awarded bid. Of the different awarded bids on the Ford models, Shawnee Mission and Blue Springs are the only relatively local dealers. The Chevrolet dealers awarded bids were in the St. Louis or Jefferson City area with the exception of Roberts Chevrolet in Platte City. Cameron's local Chevrolet dealer did not have a state awarded bid; however, they were checked and the price quoted to Mr. Garr was approximately \$5,000 higher.

The total delivered price of the truck is \$27,568.00. Funding for the purchase is budgeted in the Capital Projects at \$35,000. Delivery of the unit is scheduled for 90-120 days from the date of Board approval. Extra items for the truck, including the bed liner, toolbox, etc., will be purchased and installed by a local vendor.

City Staff recommends that the Board accept the agreement with Shawnee Mission Ford for the purchase of a 2017 Ford F250 extended cab pickup at a total cost of \$27,568.00.

Mr. Whalen asked if the blue tooth option was necessary.

Mr. Garr stated that the blue tooth option is needed if the truck will be used to push snow in the winter for connectivity purposes.

Mr. Jones made a motion to accept the bid from Shawnee Mission Ford for the purchase of a 2017 Ford F250 extended cab pickup at a total cost of \$27,568.00; seconded by Mr. Whalen. *On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 1 (Gimson), absent – 2.*

#### **B: Park Valley Restrooms**

The final quote from Public Restroom Supply Company for the facility the Board decided upon at the February meeting was presented. From initial phone conversations with the company, staff was led to believe that the product was a complete turn-key product; however, the agreement has an additional \$18,797.00 for the "turn-key" portion of the installation. City Staff would also be responsible for digging the footings and utilities. This would cost approximately \$5,000-\$6,000 for the footing work bringing the grand total of the building over \$150,000.

Due to this information, City Staff recommends bidding the facility as a standalone, traditional stick built, wood siding structure, similar to the facility in Beavers Park. To keep costs lower, it is also recommended that a longer timeframe for construction is allowed.

Mr. Whalen suggested that the Board wait to make a decision until the Parks Master Plan is completed to see what the community wants.

Mr. Garr stated that the current restroom facility is useable.

Ms. Sybert stated that prior to the season opening, staff needs to make sure the restroom doors lock and the plumbing is up to par.

Mr. Garr stated that the toilets and sinks also need to be replaced.

Chairman Gimson stated that he cannot justify spending \$150,000 on a new restroom.

Chairman Gimson suggested renting port-a-pots for the season to help get by.

Mr. Garr stated that the fixtures in the current restroom facility can be replaced and port-a-pots rented for the season.

The Board advised Mr. Garr to order port-a-pots that are ADA compliant and to complete general maintenance on the current facility.

The Board advised Mr. Bontrager to bid out a structure similar to the Recreation Park facility and also bids for a stick frame building.

### **Old Business**

#### **A: Ball Field Usage Contract**

As of the March meeting, Mr. Brown has not had a chance to meet with Dr. Robinson on the Field Usage Agreement; however, there have been communications between Dr. Matt Robinson and the field usage committee.

The Board agrees that something needs to be put into place.

Mr. Garr stated that the agreement with the YMCA also needs to be revamped and suggested that both contracts be reviewed and signed together. This way there is a more united front between the parties.

Mr. Jones suggested putting together a work session with the School District so everyone can discuss the issues collectively. Mr. Jones stated that he did not want to mingle the contracts between the YMCA and School District.

Chairman Gimson agreed that the contracts with the YMCA and School District are separate issues. He also agreed that an open work session with the School District is needed.

The Board instructed Mr. Bontrager to contact Dr. Robinson to schedule a work session to discuss the fields and improvements.

### **Miscellaneous**

#### **A: Swimming Pool Parking Lot**

Mr. Whalen asked if anything was being done about the swimming pool parking lot.

Mr. Bontrager stated that the parking lot needs to be redone with a chip and seal surface which would cost approximately \$30,000.

Chairman Gimson stated that this repair needs to be budgeted for next year. It was also suggested that the School District be asked to cooperate with the cost.

#### **B: Dog Park**

Specs have been put together for the dog park and bids will be sent out soon.

**Adjourn**

*Mr. Whalen made a motion to adjourn; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 3.*

The next scheduled meeting of the Park Board is scheduled for April 27, 2017 at 6:00 at City Hall.

Meeting adjourned at approximately 7:15 pm.

*Chris Martin*

*Secretary Recorder*

*Cameron, MO 64429*

*Bill Ginnser*  
*5/25/17*