# MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: April 2, 2018

Re: Manager's Report

Business Park Update – Russ is scheduled to be in town on Wednesday, March 28 to go over the building progress. The contractor has started concrete work outside the building. The three-phase line is in construction, as well. The weather has caused a couple days delay, but nothing major. We are still on schedule to have the building ready to occupy in a few weeks, weather permitting.

Workers Compensation and Health Insurance Costs – Some time ago, we began working toward lowering our costs for health coverage. We modified our system to allow for partial self-insurance. We are now working on a program to reduce the cost for prescription medications. In the area of Workers Compensation, we are talking with a company that will audit our program and premiums and will only get paid from any discovered costs that can be eliminated.

MML Northwest Regional Meeting – Cameron will host the NW Regional meeting on April 12, at 6:00 p.m. at the YMCA. Municipal officials from the area are notified by MML.

Web Site – Staff viewed a webinar on March 28 that dealt with potential improvements to the City's web site. This can be a costly endeavor, so we are looking to do manageable upgrades within a reasonable expense. We may use a different vendor, as well. We are also in our second year using Site Improve, which scans the web site and reports possible errors and broken links within the pages. This has been a help.

Northwest Business Facilitation Expo – On March 21st, Tim Wymes and I attended the NW Expo for small business, held at North Central Community College in Trenton, MO. It was an excellent event, and Mark Baker, Stephanie Williams, Doug Schmitz and others taught various courses designed to assist the small business owner. This was the first year for the Expo, and while the turnout was very good, I expect it to continue to grow each year.

Economic Development Report – Terry Rumery will give reports to Council, usually on a monthly basis.