

Cameron Park Board Meeting

February 22, 2018

6:00 pm

Cameron City Hall

Members Present:

Acting Chairman – Jason Jones

Al Briggs

Cory Brown

Wendy Copple

Jennifer Helmich

Ruth Sears

Carrie Sybert

Richard Whalen

Members Absent:

Bill Gimson

Others Attending:

Drew Bontrager – Public Works Director

Annette Bauer – Cameron Newspaper

Acting Chairman Jones called the meeting to order at 6:00pm.

Approval of January 25, 2018 Minutes

Mr. Whalen made a motion to approve the minutes of the January 25, 2018 meeting; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

Public Participation

None

Treasurer's Report

No comment

Director/Foreman's Report

Dog Park

Work is still progressing on the Dog Park. Two new benches for each side of the park were donated by Dr. Mark Carr at a cost of \$1,576.00. The pad and sidewalks will be installed once the weather permits.

Beavers Park

A plan is now in place for the property boundary dispute at Beavers Park after conferring with the City Attorney. Both parties will quit claim the respective interest to line up with the current (new) fence. This should be on the March City Council Agenda.

Ice Rink

There was damage to the Ice Rink at Recreation Park. The video camera security system caught all individuals involved and the Police Department was able to identify all the juveniles.

New Business

A: YMCA Pool Management Pool Management Agreement

At the January meeting, the Board agreed to continue with the YMCA for the 2018 season's management. The only change from previous year's agreement is the \$2,500 increase in management fees. The YMCA had their Board meeting on 02.21.2018 and signed the agreement. The increase in management fees is due to the minimum wage increase.

Mr. Bontrager stated that the relationship with the YMCA is good for the City. They are great to work with and local.

Ms. Briggs made a motion to accept the 2018 YMCA Pool Management Agreement; seconded by Ms. Copple. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

B: School Field Use Agreement

Baseball season will run February 26, 2018 thru May 18, 2018 and the City is proposing the same agreement that was used this past fall for the softball season. The School Board approved the Agreement at their Board meeting on February 21, 2018. The school will be responsible for mowing, maintenance, trash, dragging and marking the fields, etc.

Ms. Sybert made a motion to accept the School Field Use Agreement for February 26, 2018 thru May 18, 2018 for the baseball season; seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

C: Vireo Feasibility Study

Vireo submitted a proposal covering a facility analysis (staffing, maintenance, funds, etc.), development phasing plan and written report. The analysis included a study of the surrounding communities. The total cost for the analysis is \$7,500. If the Board decides to move forward with the analysis, it will be completed in approximately two months.

Mr. Whales asked if information would be provided on how to phase in the property not currently owned by the city.

Mr. Bontrager stated that this would be included in the study. Meetings would be conducted with the school district, YMCA and other private clubs to see what they would like to see at the Park and if they have other ideas for development.

Mr. Jones asked if the analysis would have an approximate cost breakdown of the improvements.

Mr. Bontrager stated that the study will help tie down the cost and allow to estimate and budget for the future.

Mr. Whalen made a motion to accept the \$7,500 bid from Vireo for a feasibility study; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

D: Individual/Private Christmas Lighting Displays

Staff has visited with the City Attorney about allowing groups to install a Christmas lighting display and if it is permissible. This would be treated similar to a shelter rental and a form outlining what is allowed. Staff is working on developing a form and reaching out to other cities on their forms. A few items would include a list of guidelines, content neutral displays, what the City provides and dates. Insurance will not be required but indemnification would be.

It is recommended that the displays be approved ahead of time. At the next meeting, the Board will discuss a deadline for submission of the displays.

This type of private Christmas displays would create less storage for City displays and less City manpower to put up and take down.

The Board discussed the idea and would not like to charge for the displays or have a size limitation. Limitations on the size of the name/logo should be discussed further.

Mr. Bontrager will bring more information to the next meeting.

Old Business

None

Miscellaneous

Field Use Agreement

Mr. Jones stated that he had some questions on the cost of field rental. Mr. Jones stated that he explained to the individual the cost of supplies and that the parks department is recouping costs and not making money off from the rental.

Mr. Jones stated that if other individuals have questions, to reach out to Mr. Garr as he can provide a more accurate breakdown of the costs associated with the fields.

Mr. Brown stated that the cost has been a surprise to some.

Other

Mr. Bontrager stated that he will be attending the Missouri Park and Recreation Association meeting at the Lake of the Ozarks and he will be presenting the Cities Park Master Plan.

Adjourn

Ms. Sybert made a motion to adjourn; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 1.

The next scheduled meeting of the Park Board is scheduled for March 22, 2018 at 6:00 at City Hall.

Meeting adjourned at approximately 6:43 pm.

*Chris Martin
Secretary Recorder
Cameron, MO 64429*



4/26/18