

REGULAR SESSION
City Hall – 205 North Main Street
6:00 p.m.
Monday, March 4, 2019
Tentative Agenda

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Oath of Office – City Manager Steve Rasmussen**
4. **Public Participation with Council ***** (*Individuals addressing the Council are asked to step to the microphone and clearly state their name and address before speaking. Five minute time limit – see back of agenda for rules*) ***
 - a. *Proclamation-Suddenly Sleepy Saturday*
 - b. *NCMBF Quarterly Update – Stephanie Williams*
5. **City Manager’s Report**
6. **EDOC / Terry Rumery Update**
7. **Unfinished Business**
 - a. ***Final Reading* Bill 2019-2**, AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING AN AMENDMENT TO THE CAMERON ZONING ORDINANCE, ARTICLE 24, OFF-STREET PARKING AND LOADING REQUIREMENTS (attached)
 - b. ***Final Reading* Bill 2019-3**, AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING AN AMENDMENT TO SECTION 10-114, DEAD-END STREETS OF DIVISION 2, STREETS, OF ARTICLE IV, DESIGN STANDARDS, OF CHAPTER 10, SUBDIVISIONS, OF THE CITY OF CAMERON CODE (attached)
 - c. ***Final Reading* Bill 2019-6**, AN ORDINANCE REPEALING THE PROPERTY MAINTENANCE CODE OF THE CITY OF CAMERON, MISSOURI AND REPLACING IT WITH AN UPDATED PROPERTY MAINTENANCE CODE (attached)
 - d. ***Final Reading* Bill 2019-7**, AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI AMENDING SECTION 1-2, DEFINITIONS AND RULES OF CONSTRUCTION OF CHAPTER 1, GENERAL PROVISIONS AND SECTION 2-27, FILING OF CANDIDATES, OF ARTICLE II, CITY COUNCIL, OF CHAPTER 2, ADMINISTRATION, ALL OF THE CITY OF CAMERON CODE (attached)

- e. *Second and Final Reading* **Bill 2019-9**, AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BARTLETT & WEST, INC FOR DESIGN OF THE SOUTH ORANGE STREET FLOOD MITIGATION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT (attached)

8. New Business

- a. Approval of Minutes from the February 19, 2019 Regular Session
- b. **Resolution 2019-4**, A RESOLUTION OF THE CITY OF CAMERON, MISSOURI ACCEPTING A SALT SPREADER BID THROUGH SOURCEWELL (attached)

9. Public Participation with Council *** (*Individuals addressing the Council are asked to step to the microphone and clearly state their name and address before speaking. Five minute time limit – see back of agenda for rules*) ***

10. Miscellaneous Comments from Staff

11. Miscellaneous Comments from Council

12. Executive Session: Attorney-Client Communications [RSMo 610.021 (1)]

13. Adjourn

Dated: February 28, 2019

Shellie J. Blades, City Clerk

The meeting will be open to the public. Copies of the Bills referred to above will be available for public inspection prior to the meeting in the office of the City Clerk.

In accordance with ADA guidelines, if you need special accommodations to attend any City meeting, please notify the City Clerk's Office at 816-632-2177 at least three working days prior to the scheduled meeting. The City of Cameron does not discriminate against the physically or mentally impaired.

PROCLAMATION

WHEREAS, Narcolepsy is a chronic neurological disorder caused by the brain's inability to regulate sleep-wake cycles; and

WHEREAS, Narcolepsy affects an estimated 1 in every 2,000 Americans; and

WHEREAS, Narcolepsy is an under-recognized and under-diagnosed condition; and

WHEREAS, the symptoms of narcolepsy, especially when undiagnosed, can lead to accidents, injuries and problems with learning and working; and

WHEREAS, Narcolepsy affects people neurologically, socially, and emotionally as well as affecting people of all ages, with onset typically between the ages of 15 and 25; and

WHEREAS, Narcolepsy Network is a national organization created to promote awareness of the disease and support for those who suffer from narcolepsy.

NOW, THEREFORE, I, Darlene Breckenridge, Mayor of the City of Cameron, Missouri do hereby proclaim Saturday, March 9, 2019 to be

“SUDDENLY SLEEPY SATURDAY”

A day for Narcolepsy Awareness.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Cameron, Missouri to be affixed this 4th day of March 2019.

Mayor Darlene Breckenridge

ATTEST:

City Clerk



NCMBF Summary

March 1, 2016 to February 12, 2019

DATA TO DATE

Clients = 159	Active Clients = 52 (33%)
New Businesses = 89 (56%)	Inactive Clients = 107 (67%)
Existing Businesses = 70 (44%)	Jobs Created = 98
Estimated New Sales = \$1,537,000	Jobs Retained = 89
Estimated Invested Capital = \$900,000	Total Jobs = 187

CLIENTS BY COUNTY = 159

Caldwell = 27 (17%)	Grundy = 34 (21%)
Clinton = 39 (25%)	Harrison = 7 (4%)
Daviess = 9 (6%)	Regional = 20 (13%)
DeKalb = 23 (14%)	

BASIC INDUSTRIES = 159

Agriculture = 10 (6%)	Restaurant = 16 (10%)
Construction = 2 (1%)	Retail = 27 (17%)
Education = 2 (1%)	Services = 23 (14%)
Health Care = 12 (8%)	Technology = 5 (3%)
Mgfr/Fabr/Assembly = 10 (6%)	Transportation = 2 (1%)
Non-profit = 13 (8%)	Wholesale = 3 (2%)
Professional Services = 17 (11%)	Other = 11 (7%)
Recreation = 6 (4%)	

BUSINESS CELEBRATIONS = 22

2016 = 6 Celebrations

2017 = 7 Celebrations

2018 Celebrations

- Robyn's
- Draper Vapers
- Innate Way Family Chiropractic
- DeKalb County P.A.C.A.
- Faithful Acres Farm Store
- Trey's Place
- Miss Jeannie's Deli
- Nellie's Sweet Shoppe
- Tunks Construction, LLC

INTRODUCTIONS—BY COUNTY = 1,656

Caldwell = 309 (19%)	Grundy = 270 (16%)
Clinton = 396 (24%)	Harrison = 114 (7%)
Daviess = 131 (8%)	Regional = 100 (6%)
DeKalb = 336 (20%)	

MEMO

To: Mayor and City Council

From: Zachary Johnson, Interim City Manager

Date: March 4, 2019

Re: Manager's Report

Main Street Workshop – Director Wymes and I attended the Missouri Main Street Connection quarterly workshop in Excelsior Springs. There were several informative keynote speakers and the workshop provided a good opportunity to speak with other communities in the program.

Public Safety Building Expansion – Chief O'Donnell has continued work with Ron Auxier of Ellison-Auxier Architects to complete the plans for the expansions to the Fire Department building. We have started advertising for bids for the project. Bids are due by March 21st and we anticipate a bid award and notice to proceed ordinance at the April 1st meeting.

Textcaster – Chief Bashor has been working with Textcaster to create another way to deliver information to our community. Textcaster is a permission-based messaging system that would allow the City to communicate through text or email notification.

Great Northwest Wholesale Water Commission – Councilwoman Curtis and I attended a GNWWC meeting with the USDA State Office to discuss the Commission's current project. It was a good meeting to get USDA staff up to speed on the recent activities of the Commission. We were also able to identify the necessary tasks still needed to get the project to bid. USDA also gave the Commission the authority to seek additional grant funding for the project.

BILL 2019-2

****Final Reading****

Agenda Item

TO: Mayor and City Council

FROM: Timothy Wymes, Community Development Director

DATE: March 4, 2019

RE: Amending Article 24 Off-Street Parking and Loading Requirements

Issues

City Staff along with the Planning & Zoning Commission has worked throughout the 2018 year on addressing the concerns regarding Article 24. The current ordinance requires that all commercial districts and all industrial districts, and the “R-3” Multi-family Zoning District provide a hard surface for parking and unloading purposes. This is an Amendment to Article 24 that would allow all commercial businesses to use gravel materials to be placed and allow storage of additional equipment and vehicles. Included in the amendment are required criteria in order to comply with Article 24 Off-Street Parking and Loading Requirements. City Staff and the Planning & Zoning Commission have reviewed the proposed ordinance and support the changes.

Recommendation

Staff along with the Planning and Zoning Commission recommends approval to amend Article 24 Off-Street Parking and Loading Requirements.

**AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI,
AUTHORIZING AN AMENDMENT TO THE CAMERON ZONING
ORDINANCE, ARTICLE 24, OFF-STREET PARKING AND LOADING
REQUIREMENTS**

WHEREAS, on December 10, 2018, City Staff presented the proposed amendments contained in this Ordinance to the Planning and Zoning Commission of the City of Cameron; and

WHEREAS, the amendment would allow for other approved materials to be used under Article 24 for additional storage areas in addition to the loading and parking requirements; and

WHEREAS, the City desires to amend Article 24, Section 1(D), Applicability to be in conformity with and meet the requirements of the City of Cameron Planning and Zoning Commission; and

WHEREAS, City Staff and the Planning and Zoning Commission, having reviewed the proposed changes and are in agreement with the proposed changes to Article 24, Off-Street Parking and Loading Requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI, AS FOLLOWS:

Section 1. Article 24, Off-Street Parking and Loading Requirements, Section 1(D), Applicability of the City of Cameron Zoning Ordinance, is hereby amended as follows:

1. APPLICABILITY

D. Paved Commercial Parking Required: In addition to the provision of Sec. 7-347.1, Access Management, of the City of Cameron Code which requires that any portion of a driveway constructed within the street right-of-way shall be paved with concrete, that part of any driveway connecting a parking area including the parking area used for customer or employee parking located upon private property shall be paved with concrete or asphaltic concrete in all commercial districts, all industrial districts, and the “R-3”, Multi-family zoning districts. Commercial districts excluding “C-1” Central Commercial District may designate an area to be used for storage of equipment, large vehicles, and trailers upon a gravel surface. Equipment stored in this area must be in good working condition and used as part of the daily operations. General requirements for storage areas will include: located in the rear of the business, screening from residential zoning districts, minimum four-inch layer of rock base, with a one-inch or smaller finish surface. Storage areas and parking areas will be required to be properly maintained under the adopted Property Maintenance Codes, ICC Codes, and Zoning Ordinance for the City of Cameron. All parking areas shall meet ADA requirements, and parking space

bumpers are required. This subsection shall not apply to those lawful parking areas established prior to April 18, 2006.

Exception: Self service operations that do not require hired staff during a regular business day shall be required to meet other guidelines under Article 24, Off Street Parking and Loading Requirements. Self service operations are defined as: storage units, storage lots, and temporary construction lots that are licensed or permitted with the City of Cameron. There shall be concrete or asphaltic surface from the entrance beginning at the property line a minimum fifty feet or a number determined in the site plan. This area shall remain free of debris, gravel and any other materials not approved by the Planning Commission.

Section 2. The Mayor is authorized to sign this ordinance approving it on behalf of the City.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved on first reading this 4th day of February 2019.

Passed and approved on second reading this 19th day of February 2019.

Passed and approved on third and final reading this 4th day of March 2019.

Mayor Darlene Breckenridge

ATTEST:

City Clerk

BILL 2019-3
****FINAL READING****

Agenda Item

TO: Mayor and City Council
FROM: Timothy Wymes, Community Development Director
DATE: March 4, 2019
RE: Amending Section 10-114 Dead-end-Street

Issues

City Staff along with the Planning & Zoning Commission has reviewed the current cul-de-sac design standards. Upon review of Section 10-114, Dead-end-streets, it has been determined that our current City Code does not match industry practice. The current code requires the outside edge roadway diameter of the cul-de-sac to be 100 feet, therefore city staff recommends that it be reduced to 78 feet. The amendment will allow the City to meet subdivision and street design standards.

Recommendation

Staff along with the Planning and Zoning Commission recommends approval to amend Section 10-114, Dead-end-streets.

Bill 2019-3

**AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI,
AUTHORIZING AN AMENDMENT TO SECTION 10-114, DEAD-END
STREETS OF DIVISION 2, STREETS, OF ARTICLE IV, DESIGN
STANDARDS, OF CHAPTER 10, SUBDIVISIONS, OF
THE CITY OF CAMERON CODE**

WHEREAS, the current code does not match current cul-de-sac design standards; and

WHEREAS, City Staff and the Planning and Zoning Commission, having reviewed the standards and proposed changes, are in agreement to reduce the outside edge roadway diameter of cul-de-sacs from one hundred feet (100') to seventy-eight feet (78'); and

WHEREAS, on December 10, 2018, the proposed amendments contained in this Ordinance were approved by the Planning and Zoning Commission of the City of Cameron.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI, AS FOLLOWS:

Section 1. Section 10-114, Dead-end streets, of Division 2, Streets, of Article IV, Design Standards, of Chapter 10, Subdivisions, of the City of Cameron Code is hereby amended as follows:

Sec. 10-114. Dead-end streets.

Dead-end streets, designed to be so permanently (i.e. a cul-de-sac), in subdivisions meeting the requirement of this chapter shall not be longer than seven hundred fifty (750) feet and shall be constructed with a traffic circle at the closed end of the street, or other similar means for traffic to turn around having an outside roadway diameter of at least seventy eight (78) feet.

Section 2. The Mayor is authorized to sign this ordinance approving it on behalf of the City of Cameron.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved on first reading this 4th day of February 2019.

Passed and approved on second reading this 19th day of February 2019.

Passed and approved on third and final reading this 4th day of March 2019.

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Mayor Darlene Breckenridge

ATTEST:

City Clerk

FINAL READING

BILL 2019-6

*****Final Reading*****

Agenda Item

TO: Mayor and City Council

FROM: Timothy Wymes, Community Development Director

DATE: March 4, 2019

RE: Repealing 2015 Property Maintenance Code and Replacing with a Custom Updated Property Maintenance Code

Issues

City Staff is requesting that the current 2015 Property Maintenance Code be repealed due to a majority of the code requirements not pertaining to the needs of the City of Cameron. When the International Codes were adopted by the City, the 2015 Property Maintenance Code was adopted in its entirety. Prior to adopting the codes, City staff had created a customized property maintenance document to meet the needs of the city. When the 2015 International Codes were adopted, it superseded the customized property maintenance codes. City staff along with the Planning and Zoning Commission, through public hearings, has reviewed the proposed document and agree on the updates. By adopting the updated codes, it will serve the purpose of the original intent for creating the customized document to meet the needs for the City.

Recommendation

Staff along with the Planning and Zoning Commission recommends approval of the updated property maintenance codes.

Bill 2019-6

**AN ORDINANCE REPEALING THE PROPERTY MAINTENANCE CODE
OF THE CITY OF CAMERON, MISSOURI AND REPLACING IT WITH
AN UPDATED PROPERTY MAINTENANCE CODE**

WHEREAS, the City of Cameron, Missouri wishes to establish a Property Maintenance Code to assure the safety and welfare of the public; and

WHEREAS, an amalgam of the previous Property Maintenance Code and current updates has been created for this purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CAMERON, MISSOURI AS FOLLOWS:

Section 1. Section 10 of Ordinance 5975 which adopted the 2015 Property Maintenance Code is hereby repealed.

Section 2. A new and updated Property Maintenance Code attached herein as *Exhibit A* is hereby adopted.

Section 3. The Mayor is authorized to sign this Ordinance on behalf of the City of Cameron.

Section 4. The City Clerk is directed to attest to the Mayor's signature.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved on first reading this 4th day of February 2019.

Passed and approved on second reading this 19th day of February 2019.

Passed and approved on third and final reading this 4th day of March 2019.

Mayor Darlene Breckenridge

ATTEST:

City Clerk

BILL 2019-7

****Final Reading****

AGENDA ITEM

To: Mayor and City Council
From: Shellie J. Blades, City Clerk
Date: March 4, 2019
RE: Code Updates

ISSUE:

A recent review of the Code Manual found several Sections that need to be updated. Bill Number 2019-7 is a remedy for two of these Sections. Section 1-2 of Chapter 1 is being updated to reflect that a portion of the City of Cameron now resides in Caldwell County. Section 2-27 of Chapter 2 is an update to the procedures for candidate filings on the opening day of filing so that a lottery is only conducted when there are multiple candidates present at 8:00 am on opening day.

Additional Code updates are currently being considered and reviewed by Counselor Corcoran and may be coming to Council for consideration in the near future.

RECOMMENDATION:

Staff recommends approval.

**AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI
AMENDING SECTION 1-2, DEFINITIONS AND RULES OF
CONSTRUCTION OF CHAPTER 1, GENERAL PROVISIONS AND
SECTION 2-27, FILING OF CANDIDATES, OF ARTICLE II, CITY
COUNCIL, OF CHAPTER 2, ADMINISTRATION, ALL OF THE CITY OF
CAMERON CODE**

WHEREAS, from time to time the City of Cameron Code is reviewed for accuracy and relevance; and

WHEREAS, a review of Chapter 1, General Provisions and Chapter 2, Administration revealed sections which require updating.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI, AS FOLLOWS:

Section 1. The definition for ‘County’ in Section 1-2, Definitions and rules of construction, of Chapter 1, General Provisions of the City of Cameron Code is hereby amended as follows:

Sec. 1-2. Definitions and rules of construction.

County. The words ‘the county’ shall mean the County of Clinton or the County of DeKalb or the County of Caldwell, as the case may be, in the State of Missouri.

Section 2. Section 2-27, Filing of Candidates, of Article II, City Council, of Chapter 2, Administration of the City of Cameron Code is amended as follows:

Sec. 2-27. Filing of Candidates

Any person desiring to seek elective city municipal office may do so by filing his/her name and the office for which he/she seeks election with the city clerk during normal working hours at the city clerk’s office at 8:00 a.m. on the fifteenth Tuesday prior to the election, and the closing date shall be 5:00 pm. on the eleventh Tuesday prior to the election. For the purpose of determining the order in which declarations of candidacy are filed, the city clerk or his/her designee shall hold a lottery on the first day of filing at 8:00 a.m. if more than one candidate is present at 8:00 a.m. to file their candidacy. The lottery held amongst the candidates present at 8:00 a.m. on filing day will determine the order upon which candidate’s names shall appear on the ballot. This lottery shall be open to the public and shall be held in city hall. Declarations of candidacy received thereafter shall be placed on the ballot in the order they are received. The clerk or his/her designee shall continue to accept filings until filing has closed. A legal notice shall be published in at least one (1) newspaper of the general circulation prior to the opening of the filing.

Section 3. The Mayor is authorized to sign this Ordinance approving it for the City of Cameron, Missouri.

Section 4. The City Clerk is directed to attest to the Mayor's signature.

Section 5. This Ordinance shall be in full force and effect from and after its passage.

Passed and approved on first reading this 4th day of February, 2019.

Passed and approved on second reading this 19th day of February 2019.

Passed and approved on third reading this 4th day of March 2019.

Mayor Darlene Breckenridge

ATTEST:

City Clerk

BILL 2019-9
Second & Final Reading
AGENDA ITEM

TO: Mayor and City Council

FROM: Drew Bontrager, Public Works Director

DATE: March 4, 2019

RE: Engineering Services Agreement with Bartlett & West for S Orange Street Flood Mitigation Project

PURPOSE

The attached bill would authorize the City Manager to execute an agreement with Bartlett & West for design services associated with the infrastructure improvements for the South Orange Street Flood Mitigation Project.

DISCUSSION & FINANCING

This project design includes the installation of two concrete box culverts in the 400 block of S. Orange. It also includes the realignment of the street to the east with curb, gutter and sidewalk. Design will also ensure future connection to the north, or with the E. Prospect Street improvements, with storm sewer and roadway alignment.

The completion of preliminary design is anticipated mid-summer, with final design completion by the end of the year. We hope to bid this project early next year with construction during the 2021 season. This agreement does include the construction observation services portion for a sixty calendar day construction period. The fee for services is a not to exceed amount of \$104,320.00.

The engineering services portion is part of our local cash match and not included in our current budget.

RECOMMENDATION

We are recommending the Council adopt the attached bill authorizing the City Manager to sign the Agreement with the Bartlett & West for engineering services for infrastructure improvements on Orange Street.

AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BARTLETT & WEST, INC FOR DESIGN OF THE SOUTH ORANGE STREET FLOOD MITIGATION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT

WHEREAS, the City of Cameron recognizes the need for flood mitigation and safety improvements on S. Orange and applied for and was successful in obtaining a Community Development Block Grant (CDBG) in order to complete the improvements; and

WHEREAS, the City worked with Bartlett & West, Inc on the preliminary engineering design making them the best firm for this project; and

WHEREAS, the City needs to enter into an agreement for the design and construction services associated with the proposed improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI AS FOLLOWS:

Section 1. The City Manager is hereby authorized to enter into an agreement with Bartlett and West to furnish design services for the improvements needed for the South Orange Street Project all as per the agreement attached hereto and made apart hereof.

Section 2. The City Manager is authorized to execute ancillary documents and change orders necessary to effect this transaction.

Section 3. The Mayor is authorized to sign this ordinance on behalf of the City of Cameron.

Section 4. The City Clerk is hereby directed to attest to the Mayor's signature.

Section 5. This Ordinance shall be in full force and effect from and after its passage.

Passed and approved on first reading this 19th day of February 2019.

Passed and approved on second and final reading this 4th day of March 2019.

Mayor Darlene Breckenridge

ATTEST:

City Clerk

**CITY OF CAMERON
MINUTES
February 19, 2019**

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
John R. Feighert	P
L. Corey Sloan	A
Becky Curtis	P

The City Council of the City of Cameron, Missouri met in Regular Session on Tuesday, the 19th day of February 2019, at six o'clock p.m. at City Hall. Mayor Darlene Breckenridge led the Pledge of Allegiance to the flag of the United States of America.

Mayor Darlene Breckenridge presided with the following Councilmembers present: Dennis M. Clark, John R. Feighert and Becky Curtis. Absent: L. Corey Sloan.

Present were Interim City Manager Zac Johnson and City Clerk Shellie J. Blades. Counselor Corcoran was absent due to inclement weather.

PUBLIC PARTICIPATION WITH COUNCIL

Proclamation of Appreciation – Richard Doornink – Mayor Breckenridge read and presented a proclamation of appreciation for Richard ‘Dick’ Doornink following his retirement from the Cameron Ambulance District.

CONSENT AGENDA

Motion was made by Councilmember Clark and seconded by Councilmember Curtis to approve the Consent Agenda. Motion passed by unanimous voice vote. Councilmember Sloan absent.

- a. Motion to approve the Minutes of the February 4, 2019 Regular Session

CITY MANAGER’S REPORT

Interim City Manager Johnson advised Council the City’s new website will launch on Thursday, February 21st and there may be a short window of time that the site is not available during the conversion. Staff has worked with Civic Plus redesigning the site and changing the format to be mobile-device friendly and easier to maintain.

Development Director Wymes and Interim Manager Johnson both attended the 3rd Annual North Central Business Facilitation meeting which provides valuable assistance to small

businesses in a six-county area. NCMBF currently has 159 clients, 89 from the three counties where Cameron resides which have helped to create 187 area jobs.

Discussions are ongoing with the Department of Corrections regarding the Crossroads Correctional Facility. Staff has met with representatives from Corrections and HDR to discuss water and waste water usage. The current lagoon and prison affluent is being evaluated. The City will work with the Department of Corrections to determine future options.

City Crews continue to battle winter weather. Precipitation over the last two months has taken a toll on both our equipment and salt supply.

Development Director Wymes is planning his Annual public meeting to discuss Codes and construction as well as make the Directors available for questions on Thursday, March 21st at 5:30 p.m. here in the Council Chamber.

Terry Rumery is absent from the meeting tonight due to weather, thus there will not be an EDOC update.

Councilmember Clark thanked Public Works for doing a great job.

Councilmember Feighert agreed with Councilmember Clark on the good work done by Public Works and inquired of Director Bontrager if sealing the streets is being planned. Public Works Director Bontrager replied in the affirmative that they are planning the summer projects now.

EDOC / TERRY RUMERY UPDATE

None.

UNFINISHED BUSINESS

6:10 p.m. – Councilmember Clark recused himself citing a conflict of interest.

Bill 2019-2, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING AN AMENDMENT TO THE CAMERON ZONING ORDINANCE, ARTICLE 24, OFF-STREET PARKING AND LOADING REQUIREMENTS** was read by title by City Clerk Blades. Copies of said Bill 2019-2 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Curtis to pass said bill on second reading. Discussion. None. Bill 2019-2 passed on second reading only by unanimous voice vote. Councilmember Clark abstained. Councilmember Sloan absent.

6:12 p.m. – Councilmember Clark returned to the Council Chamber.

Bill 2019-3, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING AN AMENDMENT TO SECTION 10-114, DEAD-END STREETS OF DIVISION 2, STREETS, OF ARTICLE IV, DESIGN STANDARDS, OF CHAPTER 10, SUBDIVISIONS, OF THE CITY OF CAMERON CODE** was read by title by City Clerk Blades. Copies of said Bill 2019-3 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Clark to pass said bill on second reading. Discussion. None. Bill 2019-3 passed on second reading only by unanimous voice vote. Councilmember Sloan absent.

Bill 2019-4, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ACCEPT PROPERTY LOCATED ALONG GROAT STREET AND ALONG EIGHTH STREET AS PUBLIC RIGHT-OF-WAY** was read by title on second reading by City Clerk Blades. Copies of said Bill 2019-4 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Curtis to pass said bill on second reading. Discussion. None. Bill 2019-4 passed on second reading with a voice vote. Councilmember Sloan absent.

Motion was made by Councilmember Feighert and seconded by Councilmember Clark to pass said bill on second reading by roll call. Discussion. None. Bill 2019-4 passed by the following roll call vote: “Aye”: Councilmembers: Breckenridge, Clark, Feighert and Curtis. “Nay” none. Councilmember Sloan Absent. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6057**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2019-5, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ACCEPT PROPERTY LOCATED ALONG GROAT STREET AS PERMANENT DRAINAGE EASEMENT** was read by title on second reading by City Clerk Blades. Copies of said Bill 2019-5 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Clark to pass said bill on second reading. Discussion. None. Bill 2019-5 passed on second reading with a voice vote. Councilmember Sloan absent.

Motion was made by Councilmember Feighert and seconded by Councilmember Clark to pass said bill on second reading by roll call. Discussion. None. Bill 2019-5 passed by the following roll call vote: “Aye”: Councilmembers: Breckenridge, Clark, Feighert and Curtis. “Nay” none. Absent Councilmember Sloan absent. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6058**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2019-6, **AN ORDINANCE REPEALING THE PROPERTY MAINTENANCE CODE OF THE CITY OF CAMERON, MISSOURI AND REPLACING IT WITH AN UPDATED PROPERTY MAINTENANCE CODE** was read by title by City Clerk Blades. Copies of said Bill 2019-6 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Curtis to pass said bill on second reading. Discussion. None. Bill 2019-6 passed on second reading only by voice vote. Councilmember Clark voted ‘nay.’ Councilmember Sloan absent.

Bill 2019-7, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI AMENDING SECTION 1-2, DEFINITIONS AND RULES OF CONSTRUCTION OF CHAPTER 1, GENERAL PROVISIONS AND SECTION 2-27, FILING OF CANDIDATES, OF ARTICLE II, CITY COUNCIL, OF CHAPTER 2, ADMINISTRATION, ALL OF THE CITY OF CAMERON CODE** was read by title by City Clerk Blades. Copies of said Bill 2019-7 were available for the public. Motion was made by Councilmember Curtis and seconded by Councilmember Feighert to pass said bill on second reading. Discussion. None. Bill 2019-7 passed on second reading only by unanimous voice vote. Councilmember Sloan absent.

NEW BUSINESS

Bill 2019-8, **AN ORDINANCE APPOINTING STEPHEN RASMUSSEN AS CITY MANAGER OF THE CITY OF CAMERON, MISSOURI AND APPROVING AND AUTHORIZING THE EXECUTION OF AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF CAMERON AND STEPHEN RASMUSSEN** was read by title by City Clerk Blades. Copies of said Bill 2019-8 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Curtis to pass said bill on first reading. Discussion. None. Motion carried unanimously. Councilmember Sloan absent.

Motion was made by Councilmember Clark and seconded by Councilmember Feighert to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously. Councilmember Sloan absent.

On motion made by Councilmember Feighert and seconded by Councilmember Curtis said bill was placed on second reading, was read by title and passed by the following roll call vote: “Aye”: Councilmembers: Breckenridge, Clark, Feighert and Curtis. “Nay” none. Absent Councilmember Sloan. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6059**, was thereupon signed by the Mayor and attested by the City Clerk.

Mayor Breckenridge introduced Mr. Stephen Rasmussen who was in attendance in the chamber. Mr. Rasmussen thanked the Mayor and City Council for the opportunity to be Cameron’s City Manager and stated he would give 110% to accomplish the City’s goals. Mr. Rasmussen stated that both he and his wife are excited to become members of the Cameron community.

Bill 2019-9, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH BARTLETT & WEST, INC FOR DESIGN OF THE SOUTH ORANGE STREET FLOOD MITIGATION COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT** was read by title by City Clerk Blades. Copies of said Bill 2019-9 were available for the public.

6:19 p.m. - Councilmember Feighert recused himself citing a conflict of interest.

Motion was made by Councilmember Clark and seconded by Councilmember Curtis to pass said bill on first reading. Discussion. Public Works Director Bontrager advised Council that the City was successful in receiving the grant for flood mitigation on South Orange Street which was applied for last fall. This CDBG Grant will provide \$299,120 toward the project which must be completed within three years. The total cost of the project is expected to be \$436,000 with the City required to provide \$136,000. As was explained last fall when the grant was applied for, this money was not part of the current budget. Interim City Manager Johnson explained this Ordinance is for engineering which needs to be done by the end of this year for the project to stay on track. Most of the project’s expenses will occur in the upcoming budget year. Councilmember Clark stated that we are spending \$100,000 and receiving \$300,000 and explained this is why we want strong reserves. Bill 2019-9 passed on first reading only by unanimous voice vote. Councilmember Feighert abstained. Councilmember Sloan absent.

6:28 p.m. – Councilmember Feighert returned to the Council Chamber.

Resolution 2019-1, **A RESOLUTION AUTHORIZING THE CAMERON MISSOURI POLICE DEPARTMENT TO APPLY FOR A 100% NON-MATCHING GRANT FROM THE MISSOURI DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN MISSOURI'S HIGHWAY SAFETY PROGRAM FOR 2019** was read by title by City Clerk Blades. Copies of said Resolution 2019-1 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Curtis to pass Resolution 2019-1. Discussion. Police Chief Bashor explained this is an annual grant from the Missouri Department of Transportation that pays overtime to officers for working traffic on U.S. Highway 36 in an effort to encourage safe driving. Resolution 2019-1 passed with a unanimous voice vote. Councilmember Sloan absent.

Resolution 2019-2, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI AUTHORIZING WITHDRAWAL MEMBERSHIP FROM MIDWEST PUBLIC RISK OF MISSOURI** was read by title by City Clerk Blades. Copies of said Resolution 2019-2 were available for the public. Motion was made by Councilmember Feighert and seconded by Councilmember Clark to pass Resolution 2019-2. Discussion. Interim City Manager Johnson advised that staff has been working on this for over a year. Switching the City's property and liability from Midwest Public Risk (MPR) to MIRMA is a better fit for our community. MPR requires 90-days' notice to leave the pool. MIRMA is also a self-insured pool and offers grant opportunities within the pool. The change in insurance coverage will take effect July 1st. The City expects to save approximately \$150,000 per year from this change. Resolution 2019-2 passed with a unanimous voice vote. Councilmember Sloan absent.

Resolution 2019-3, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI APPROVING BUDGET ADJUSTMENT ONE (1) FOR THE BUDGET YEAR OF OCTOBER 1, 2018 TO SEPTEMBER 30, 2019** was read by title by City Clerk Blades. Copies of said Resolution 2019-3 were available for the public. Motion was made by Councilmember Curtis and seconded by Councilmember Feighert to pass Resolution 2019-3. Discussion. Interim City Manager Johnson explained this is a housekeeping Resolution to adjust for an additional \$150,000 in revenues and an additional \$46,000 in expenses. Fifty thousand dollars of the revenues is due to the grant the City received from MoDNR for the water line. Resolution 2019-3 passed with a unanimous voice vote. Councilmember Sloan absent.

PUBLIC PARTICIPATION WITH COUNCIL

None.

MISCELLANEOUS-STAFF

City Clerk Blades advised Council there is a blood drive this Thursday, February 21st, at the First Christian Church. Second notices for real estate and personal property taxes have been mailed. Is excited for the new website launch later this week.

Explained there were updated Board and Commission lists included in the packets and the upcoming appointments for 2019 were highlighted. The Code of Ethics and Conduct was adopted in 2016 and each year with new appointments any missing acknowledgment forms for the Code of Ethics and Conduct are being acquired. The Code states that appointees will be sworn in, which is a practice that has fallen away but will be reintroduced going forward.

Reminded citizens that March 6th is the deadline to register to vote in the April election. Informed Council that the City has hired Anthony Bald as a new part-time animal worker.

Interim City Manager Johnson thanked the Council for their support during his term as Interim City Manager and expressed his excitement to no longer have that title.

MISCELLANEOUS-COUNCIL

Councilmember Clark welcomed the new City Manager, Mr. Rasmussen. Thanked Zac for his work during the interim and especially that he didn't always agree and spoke up. Thanked staff for looking for and receiving grants to help fund projects.

Councilmember Feighert jokingly thanked Community Development Director Wymes for not speaking. Thanked Interim City Manager Johnson for the push-back and debate and appreciated that after four years of budget talks, we are going to be saving money on insurance. Welcomed Mr. Rasmussen to the City. Thanked staff for their work on the website redesign. Recognized Richard Doornink for his service to the community and stated Councilmember Sloan would agree. Stated he attended a good EDOC meeting last week and the group is pushing positives for the community. Thanked Drew for the Orange Street Project and grant award and hoped everyone had a safe trip home.

Councilmember Curtis welcomed Mr. Rasmussen and is excited to have him lead the community. Stated Mr. Johnson did a great job as Interim City Manager. Has been working on the Fourth of July events with Development Director Wymes and is excited about the progress. There are additional events being planned such as a history tour of Cameron being developed in conjunction with the Missouri Main Street Connection. Regarding the Code of Ethics and Conduct, Ms. Curtis wants to encourage everyone to read and follow those guidelines.

Mayor Breckenridge welcomed Mr. Rasmussen and his wife to the community. Thanked Zac for the work he's done, he made their job easier with his great communication. She also appreciated the disagreements. Recently attended the MML Legislative Conference and stated it was an excellent event that she encourages other Council and staff to attend in the future. She learned about Bills that are currently in the works and visited with many legislators to discuss City projects and concerns. Also last week, Mayor Breckenridge attended State Wrestling Championships and recognized Cameron student Celeste Greer for her 4th place medal. All the Cameron wrestlers did great.

Council decided that due to the weather and the absence of Counselor Corcoran, Executive Session would be canceled. There being no further business on motion made by Councilmember Feighert and seconded by Councilmember Clark, the meeting was adjourned at 6:48 p.m. on unanimous voice vote. Councilmember Sloan absent.

APPROVED:

Mayor Darlene Breckenridge

ATTEST:

City Clerk

RESOLUTION 2019-4

AGENDA ITEM

TO: Mayor and City Council

FROM: Drew Bontrager, Public Works Director

SUBJECT: **Purchase Monroe Salt Spreader**

DATE: March 4, 2019

PURPOSE

The attached bill would authorize the City Manager to execute an agreement with American Equipment Company for the purchase and installation of a Monroe Salt Spreader.

BID PROCEDURE

Sourcewell, formally known as National Joint Purchasing Alliance, NJPA, is a cooperative procurement program. Monroe Equipment Company has the Sourcewell contract for the specific spreader we need. American Equipment Company is the distributor and installer of this specific piece of equipment.

DISCUSSION & FINANCING

This is a standard Monroe Model MCV-132-84-50 Salt Spreader for one of the dump trucks and will replace a 2008 similar model. Included with the bid is the installation by American Equipment, for a total installed price of \$25,982. Funding for this purchase is included in the Street Department Capital Projects and approved by Council with the budget. Delivery of the unit is scheduled for 160 days from the date of Council approval.

RECOMMENDATION

We are recommending the Council adopt the attached Resolution authorizing the City Manager to sign the agreement with American Equipment Company.

Resolution 2019-4

**A RESOLUTION OF THE CITY OF CAMERON, MISSOURI ACCEPTING
A SALT SPREADER BID THROUGH SOURCEWELL**

WHEREAS, the City of Cameron is a participating member of the Cooperative Procurement Program Sourcewell; and

WHEREAS, American Equipment has the competitive cooperative contract to sell Monroe Spreader Equipment; and

WHEREAS, the City of Cameron has the need to purchase the spreader equipment for a total installed price of \$25,982.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI, AS FOLLOWS:

Section 1. The City Council of the City of Cameron does hereby accept the bid relating to the purchase of a new Monroe salt spreader, and hereby accepts the bid to purchase from American Equipment Company.

Section 2. This Resolution shall become effective upon the date of its adoption and authorizes the City Manager to sign the Award Purchase Agreement

Section 3. The Mayor is hereby authorized to sign this Resolution on behalf of the City of Cameron, Missouri.

Section 4. The City Clerk is hereby authorized to attest to the Mayor's signature for all documents evidenced in this Resolution.

Mayor Darlene Breckenridge

ATTEST:

City Clerk