BILL 2019-21

****** Second & Final ******

AGENDA ITEM

TO: Mayor and City Council

FROM: Drew Bontrager, Public Works Director

SUBJECT: Interment Agreement

DATE: May 20, 2019

PURPOSE

The attached bill would authorize the City Manager to enter into an agreement with CMG Grave Service for the opening and closing of graves at the five cemeteries.

DISCUSSION

In 2002, we started to bid out the opening and closing of grave sites in the five cemeteries owned and managed by the City of Cameron. At that time, CMG Graveservice was the lowest and best bidder and has been the successful bidder on this contract since that time, including the last bid in 2017.

The City Clerk prepared the bids and published the bid notice in the local paper and an official bid opening was held on April 18, 2019. CMG Graveservice was the only bidder. The agreement is for a two year period. There was no price increase on any existing items, however, there are two new categories added for extra pricing for holiday open and close on both single adults & cremations.

BID OPENING APRIL 18, 2019	**CMG Graveservice**	
Single Adult Open & Close	$500.00	
Single Adult Saturday Open & Close	$600.00	
Single Adult Sunday Open & Close	$700.00	
Single Adult Holiday Open & Close	$800.00	(new)
Children/Infants Open & Close	$300.00	
Children/Infants Saturday/Sunday/Holiday	$400.00	
Cremation Open & Close	$300.00	
Cremation Saturday Open & Close	$400.00	
Cremation Sunday Open & Close	$500.00	
Cremation Holiday Open & Close	$600.00	(new)

RECOMMENDATION

The Cemetery Board met and reviewed the bids, and recommends approval of the agreement with CMG Graveservice.

Bill 2019-21

AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE CITY OF CAMERON, MISSOURI AND CMG GRAVE SERVICE FOR THE PURPOSE OF CEMETERY INTERMENTS AT THE FIVE CITY CEMETERIES

WHEREAS, the City of Cameron owns and operates five (5) cemeteries in and around Cameron; and

WHEREAS, it is the desire of the City of Cameron to provide affordable and professional interment in its cemeteries; and

WHEREAS, City Staff and the Cemetery Board have solicited and received bids from one (1) vendor for professional interment services; and

WHEREAS, City Staff and the Cemetery Board have reviewed the bids and determined the bid from CMG Grave Services will allow for continuance of satisfactory service and proves to be the best bid; and

WHEREAS, City Staff and the Cemetery Board do hereby recommend approval of an "Interment Agreement" with CMG Grave Services for professional interments in the five (5) City cemeteries.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cameron, Missouri as follows:

Section 1. The Mayor is hereby authorized to sign this ordinance approving it on behalf of the City of Cameron, Missouri.

Section 2. The City Manager is authorized to sign the Interment Agreement.

Section 3. The City Clerk is directed to attest to the Mayor and City Manager's signatures.

Section 4. This ordinance shall be in full force and effect from and after the date of its passage and approval.

SECOND & FINAL

Passed and approved on first reading this 6th day of May 2019.
Passed and approved on second reading this 20th day of May 2019.
Passed and approved on third and final reading this 20th day of May 2019.

_____
Mayor Darlene Breckenridge

ATTEST:

_____
City Clerk

SECOND & FINAL