City Manager Report

To: Mayor and City Council

From: Steve Rasmussen, City Manager

Date: December 2, 2019

Subject: City Manager's Report

Annual Audit. We have been notified by our Auditors that they will not begin work here until January 6, 2020. This gives us a little more time to prepare but they indicated they would still be able to complete their work by our end of January dead-line

Chestnut Arms. To continue to keep you informed about the status of the Chestnut Arms, I want to report that we have scheduled the Dangerous Building Hearing for January 6th at 2:00 PM in the Council Chambers. We were required to give 15 day notice of this after their 30-day compliance letter had expired. I will appoint a hearing officer shortly and keep you posted,

Pay Matrix/Salary Study. In keeping with the Council's 4th Strategic Goal, we have sent out an RFP (Request For Proposals) for a salary study to a number of consultants. At this point it does not commit us to anything but we would like to see what a variety of consultants may be able to do for us and what it may cost. As we have an experienced and capable staff, I generally do not favor the use of outside consultants unless absolutely necessary. In this case, an outside third-party study group might well add time-saving expertise and credibility.