City Manager Report

To: Mayor and City Council

From: Steve Rasmussen, City Manager

Date: April 6, 2020

Re: Manager's Report

Coronavirus Update. I would like to remind everyone that the Mayor puts out a daily update at the end of each day. We send this to you, the media, and publish it on our website and Facebook pages. But I would like to also to let everyone know that the City Staff is isolated by department, the City Hall Lobby is closed but the drive-up window is open, and the staff is divided into two teams. Each team works in City Hall one day and then at home the next day so as to avoid the possibility of contaminating the whole staff at once.

Chestnut Arms Update. Considering the restrictions placed on everyone due to the current state of emergency, the Building Official has extended the deadline for the owner's determination of how he wishes to proceed until April 10th. But please know that the owner and his contractor are working hard on this project.

City Council Goals. Given the current state of affairs, we have not definitely scheduled this year's Goal Setting Offsite Meeting, but we are looking at the end of June and would welcome your suggestion. But to accomplish the ongoing goals from last year. I will periodically give you completion reports. To that end, you will find enclosed here the completion report for Goal 3, "Update the Emergency Operations Plan," and Goal 6, "Develop a Public Information Plan."