BILL 2020-13

Second & Final Reading

Agenda Item

TO: Mayor and City Council

FROM: Zac Johnson, Director of Utilities

DATE: April 6, 2020

RE: **Annual Write-Off – Uncollectible Utility Accounts**

Issues

Council has the authority to write off bad debts. Staff has implemented an annual write off for uncollectible utility accounts. To that end, Ordinance 5189 was passed February 2005 allowing Staff to write off past due accounts.

Staff reviewed accounts and prepared the attached list for January 2017 through December 2017 (totaling $24,206.90) for your consideration. This amount has decreased from last year by $1813.32. The Uncollectible Account list contains accounts that are inactive and have been inactive at least two (2) years or longer. Staff will continue working on collection efforts by verifying new applications for utilities with the bad debt list. Any past due balances will be collected via an additional utility deposit before utilities are allowed to be set up by these customers. Last year 87 accounts were written off compared to 85 this year.

Recommendation

As this is a housekeeping matter, staff recommends approval following your review.

Bill 2020-13

AN ORDINANCE AUTHORIZING THE CITY OF CAMERON ACCOUNTING STAFF TO WRITE-OFF UNCOLLECTIBLE UTILITY ACCOUNTS FOR THE CITY OF CAMERON, MISSOURI

WHEREAS, the City experiences uncollectible debts for various goods and services; and

WHEREAS, the City auditors allow for uncollectible accounts on an annual basis; and

WHEREAS, the Council is authorized to write-off uncollectible debt as needed; and

WHEREAS, the Council authorized with Ordinance 5189 on February 1, 2005 the first write off; and

WHEREAS, Staff continues to review annually and has determined since the last annual write-off, $24,206.90 has accumulated as uncollectible utility accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF CAMERON, MISSOURI AS FOLLOWS:

Section 1. The accounting staff is hereby authorized to write-off 24,206.90 in uncollectible utility accounts, a list of which is attached hereto and made a part hereof.

Section 2. The Mayor is authorized to sign this Ordinance approving it on behalf of the City of Cameron.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Section 4. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

Passed and approved on first reading this 16th day of March 2020.
Passed and approved on second & final reading this 6th day of April 2020.

_____
Mayor Darlene Breckenridge

ATTEST:

_____
City Clerk

SECOND & FINAL