CITY OF CAMERON
MINUTES
September 21, 2020

REGULAR SESSION

Dennis M. Clark	P
Darlene Breckenridge	P
Becky Curtis	P
Julie Ausmus	P
Roy Estes	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 21st day of September 2020, at 6:00 p.m. at the Cameron Community Center, 915 Ashland Drive. Mayor Dennis M. Clark led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Becky Curtis, Julie Ausmus and Roy Estes. Absent: None.

Present were City Manager Stephen Rasmussen, Attorney for the City Padraic Corcoran and City Clerk Shellie J. Blades.

PUBLIC PARTICIPATION WITH COUNCIL

North Central Missouri Business Facilitation (NCMBF) Quarterly Report, Shelby Berkemeier: Mark Baker introduced Shelby Berkemeier, the new Director of NCMBF following the retirement of Stephanie Williams. Mr. Baker also requested funding from Council at the same level they have donated in the past for NCMBF for the upcoming year. Ms. Berkemeier informed Council that the NCMBF currently has 267 clients in their seven-county area. Of those clients, 148 are new within the last 90 days. Ms. Berkemeier gave a brief overview of the services their organization provides to businesses and noted that those services are both free and confidential.

BJ Reed, 702 W. Third: Ms. Reed spoke on behalf of Cameron Main Street and stated several weeks ago she met with Tony Clark from the Chamber of Commerce regarding their shared goals, specifically flag poles and flowerpots. Ms. Reed stated they met again and came up with a plan for Main Street to sponsor approximately 30 flags in the Main Street area and the Chamber to sponsor approximately 60 flags in their area. Ms. Reed stated that this collaborative project would see a 60/40 split for the contribution from Main Street and the Chamber to the City for their portion of the collaborative flag project, the Chamber representing the 60%. Ms. Reed noted that this project is part of the Resolution being voted on tonight and she requested we pull this project off the list and consider it separately at a later date when the full details of the project are known.

John Feighert, 202 Golden Eagle Lane: Mr. Feighert stated he wished to address information from the Finance Committee and the funds that have been allocated. Mr. Feighert

inquired about the collaborative projects involving the School District and asked if they even wanted any money from the City? Did anyone contact them? The Orange Street Improvement Project has been moved back to the 2021 budget. He would like to see that funded and not have that expense taken from reserves. A lot of the City's roads need maintained and potholes need fixed. The City needs to fund streets and the Police Department. If the City has extra money in reserves then it should consider cutting taxes or putting that extra money toward the pipeline. Mr. Feighert stated the City is already giving approximately $36,000 annually to the Chamber of Commerce for economic development and doesn't think we should give them more.

CONSENT AGENDA

Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to approve the Consent Agenda. Motion passed with four in favor, zero opposed and one abstention (Councilmember Breckenridge due to being absent from the September 14th Special Work Session).

a. Motion to approve the Minutes of the August 31, 2020 Regular Session.
b. Motion to approve the Minutes of the September 14, 2020 Special Work Session.
c. Motion to reappoint Mike O'Donnell to the Cameron Board of Adjustment.
d. Motion to appoint Chris Wilkinson to the Cameron Park Board.

CITY MANAGER'S REPORT

City Manager Rasmussen:

- ✓ Advised Council there was a ribbon cutting ceremony earlier in the day at the new Fishing Deck at Sunrise Lake. This was a collaborative project with the Rotary Club and they held their weekly lunch there. The public was invited to attend. A special thank you was given to NW Electric who assisted in digging the holes for the awning/shade as well as to Zack Workman for creating the beautiful sign at the Fishing Deck.
- ✓ Reminded Council there will be another special work session next Monday here at the Community Building to discuss building safety. Given recent building safety events, this issue has renewed urgency.
- ✓ Informed Council that during the Missouri Municipal League's (MML) recent virtual conference, the City officially received awards for Innovation as well as the Member's Choice award.
- ✓ The grand opening of the new Animal Care Facility is tentatively scheduled for October 16th. More information will become available as we get closer to the date, please keep some time available on your calendars for this event.
- ✓ There is a Resolution on tonight's agenda regarding a new grade and step pay matrix for the Police Department. A full presentation on the salary study done by the Austin Peters Group will be given at the next meeting as will a Resolution to adopt a new grade and step matrix for the general employees.

EDOC / TERRY RUMERY UPDATE

Terry Rumery:

- ✓ Gave a brief overview on the current projects. The City is no longer in the running for project Marvin. Mr. Rumery has turned down two prospects that were not a good fit for our community. These projects were meat processing and involved 'kill' facilities.

UNFINISHED BUSINESS

Bill 2020-37, **AN ORDINANCE OF THE CITY OF CAMERON, MISSOURI AMENDING SECTION 2-160, JAILING OF DEFENDANTS, AND SECTION 2-166, COURT COSTS, BOTH IN DIVISION 1, GENERALLY, OF ARTICLE VIII, MUNICIPAL COURT, OF CHAPTER 2, ADMINISTRATION, OF THE CITY OF CAMERON CODE** was read by title on second reading by City Clerk Blades. Copies of said Bill 2020-37 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass said bill on second reading by Roll Call. Discussion. None. "Aye": Councilmembers: Clark, Breckenridge, Curtis, Ausmus and Estes. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6157**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Bill 2020-38, **AN ORDINANCE AMENDING CHAPTER 1, GENERAL PROVISIONS, OF THE CODE OF THE CITY OF CAMERON, MISSOURI TO ENACT PROVISIONS RELATING TO SELF-PREEMPTION AND ENFORCEMENT OF THE CAMERON CITY CODE** was read by title on first reading by City Clerk Blades. Copies of said Bill 2020-38 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass said bill on first reading. Discussion. Counselor Corcoran explained the purpose of this Ordinance is to ensure the Code does not get out of date. Also, if it becomes necessary for the City to go to court to enforce its codes, this Ordinance authorizes the City to collect attorney's fees. Bill 2020-38 passed on first reading only by unanimous voice vote.

Bill 2020-39, **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH K & K CLEANING FOR JANITORIAL SERVICES FOR CERTAIN FACILITIES OF THE CITY OF CAMERON, MISSOURI** was read by title on first reading by City Clerk Blades. Copies of said Bill 2020-39 were available for the public. Motion was made by Councilmember Breckenridge and seconded by Councilmember Curtis to pass said bill on first reading. Discussion. City Clerk Blades explained K & K Cleaning has the current contract for janitorial services and both City Hall and the Police Department have been very satisfied with their services. K & K Cleaning have agreed to another two-year contract at the same rate as the current contract. Bill 2020-39 passed on first reading only by unanimous voice vote.

Resolution 2020-32, **A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF CAMERON, MISSOURI TO ACCEPT CONVEYANCE OF RIGHT OF WAY**

IN FAVOR OF THE CITY OF CAMERON FROM THE DALE RAY BUCKMASTER REVOCABLE LIVING TRUST was read by title by City Clerk Blades. Copies of said Resolution 2020-32 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass Resolution 2020-32. Discussion. Public Works Director Bontrager explained this is for the City to accept a permanent right-of-way at Elm and Fourth Street. This area was identified on the street improvement tax as a future project. The project is not designed or planned at this time; we are just taking advantage of the opportunity to acquire the right-of-way in anticipation of that future project. Resolution 2020-32 passed with a unanimous voice vote.

Resolution 2020-33, **A RESOLUTION OF THE CITY OF CAMERON, MISSOURI ADOPTING A NEW, SEPARATE PAY GRADE AND STEP MATRIX FOR THE CITY OF CAMERON POLICE DEPARTMENT** was read by title by City Clerk Blades. Copies of said Resolution 2020-33 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Breckenridge to pass Resolution 2020-33. Discussion. City Clerk Blades explained that as a result of the 2019 Goals as well as the initiative to assist the Police Department in recruiting and retaining qualified employees, the Austin Peters Group (APG) was retained to conduct a salary and benefit study of the comparable market, review job descriptions and review compliance for ADA and FLSA standards. The Austin Peters Group representative, Beth Tatarko, will give a presentation on the study at the next regular Council Meeting. Part of the request of the APG was to create a new, separate salary grade and step matrix for the Police Department since a sales tax was recently approved by the voters to fund their salaries. This new pay matrix for the Police Department was based on the market study performed by the APG which set the pay grades and ranges. That matrix was then adjusted for COLA and further adjusted based on the directives of Council, the Public Safety Committee and the presentations given by the Police Department to be able to offer competitive salaries for recruitment and retention of Police Department employees. Police Chief Bashor stated the new matrix has been reviewed by the Police Department employees and they feel it will benefit them in recruitment and retention for years to come. Following the presentation of the APG at the next Council Meeting will be another resolution to adopt a new pay grade and step table for the rest of the City's employees. Resolution 2020-33 passed with a unanimous voice vote.

Resolution 2020-34, **A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR CERTAIN COMMUNITY PROJECTS** was read by title by City Clerk Blades. Copies of said Resolution 2020-34 were available for the public. Motion was made by Councilmember Estes and seconded by Councilmember Ausmus to pass Resolution 2020-34. Discussion. City Manager Rasmussen explained this Resolution comes as a result of the special work session held last week. The Resolution includes each of the seven community projects that Council indicated they wished to move forward with at this time. Once each item is fully vetted and planned, except for the weed kill of traffic islands, each item will come back to Council for final approval. This Resolution gives staff the authority to move forward with the planning. ***Councilmember Curtis made a motion to remove Section 1 from the Resolution involving the funding for the Main Street projects.*** Councilmember Curtis stated the projects identified in Section 1 need further clarification and development and should come back to Council for consideration once the parameters for these projects are fully defined. ***Councilmember Ausmus seconded the motion to remove Section 1 from the Resolution. The subsidiary motion passed by***

unanimous voice vote. Councilmember Ausmus clarified that the remaining projects listed in the Resolution will move forward and all remaining items (except for week kill) will come back to Council for final approval. Councilmember Breckenridge stated the Council needs to address the conditions of the streets; they need repairs and to be maintained first and she can't support funding projects that takes away from repairing the streets. Resolution 2020-34 passed with a voice vote of four in favor and one opposed.

Resolution 2020-35, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI APPROVING BUDGET ADJUSTMENT FOUR (4) FOR THE BUDGET YEAR OF OCTOBER 1, 2019 TO SEPTEMBER 30, 2020** was read by title by City Clerk Blades. Copies of said Resolution 2020-35 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass Resolution 2020-35. Discussion. Finance Director Weigand explained this is budget adjustment #4 for the current fiscal. The City generally has 4-5 budget adjustments per year. There will be a budget adjustment (#1) after the beginning of the 2021 budget year to recognize in the new budget some of the changes made with this Resolution. An adjustment is being made to the Orange Street Improvement Project since it won't actually begin until the new budget year instead of in the 2020 budget year as originally planned. The Professional Services line item which includes the legal fees paid on the CenturyTel Lawsuit requires adjustment due to the extra expense involved in wrapping up this issue. The Park Board purchased two tracts of land for the new park and that purchase needs to be recognized in the current budget. The Park Board also spent more subsidizing the pool operations this year due to a new management firm and issues arising from COVID-19. The Library has adjustments to make as well and this Resolution also recognizes that. City Manager Rasmussen restated that there will be another budget adjustment, possibly at the next meeting, to recognize some of the changes that this Resolution creates for the new budget. City Manager Rasmussen also stated that the reserve balances are expected to increase toward the end of the calendar year as some of the monies that were paid on projects gets reimbursed. Resolution 2020-35 passed with a unanimous voice vote.

PUBLIC PARTICIPATION WITH COUNCIL

None.

MISCELLANEOUS-STAFF

City Clerk Blades:

- ✓ Announced the recent death of Ike Taylor who was recognized by Council just a year ago upon retiring from the Cameron Fire Department after 52 years of service.
- ✓ Reminded Council there will be a brief executive session following the meeting to discuss personnel and a Public Safety & Policies and Procedures Committee Meeting after that.

Police Chief Bashor:

- ✓ On behalf of the Police Department, Chief Bashor wished to express his appreciation for the passage of the new grade and step matrix. Chief Bashor

also wished to recognize City Manager Rasmussen, City Clerk Blades and Sgt. O'Boyle for their efforts in bringing this project to fruition.

MISCELLANEOUS-COUNCIL

Councilmember Curtis:

- ✓ Was impressed with the new Fishing Deck, it is big and very nice. Relayed a special thank you to the crews of NW Electric for assisting with digging the holes at the site and to Zack Workman for creating a beautiful new sign at the location.

Councilmember Breckenridge:

- ✓ Reported the recent passing of Richard Whalen, former Park Board and Board of Adjustment member. He will be dearly missed.
- ✓ Recently participated in the MML Virtual Conference. There was a lot of great information and she encouraged Councilmembers to review some of the sessions as they were recorded for later playback.

Councilmember Estes:

- ✓ Thanked everyone involved in the Collaboration on the Fishing Deck. Thank all the 'boys in blue' who were present at the meeting.
- ✓ Responded to Dr. Woodworth that he will not be voting in favor of community projects unless they are well vetted and planned.

Mayor Clark:

- ✓ Expressed his condolences for both the Taylor and Whalen families.
- ✓ Requested thank you letters be sent to NW Electric and Zack Workman for their contributions to the Fishing Deck.
- ✓ Regarding the public participation comments about collaborative projects with the School District, Mayor Clark stated that the projects listed were his ideas. Members of the School District were present at the work session and indicated their interest in participating in collaborative projects.
- ✓ Explained that the City Council does not raise taxes, the public votes on them. The City Council just make the issues available on the ballot.
- ✓ The Orange Street Project would not have happened 10 years ago because the City had no money to fund it. We can do this project now because we've built up the reserves. The City must pay all the costs of the project up front and then get reimbursed after the project is complete.
- ✓ The City is spending approximately $1.3 million on street improvements this year.

At 6:56 p.m., motion was made by Councilmember Ausmus and seconded by Councilmember Estes to adjourn to Executive Session to discuss Personnel [RSMo 610.021(3)(13)]. Motion passed by Roll Call vote: "Aye:" Councilmembers Clark, Breckenridge, Curtis, Ausmus and Estes. "Nay:" none.

Council reconvened open session at 7:05 p.m. There being no further business on motion made by Councilmember Ausmus and seconded by Councilmember Estes, the meeting was adjourned at 7:05 p.m. on unanimous voice vote.

APPROVED:

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Mayor Dennis M. Clark

ATTEST:

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City Clerk