CITY OF CAMERON
MINUTES
March 1, 2021

REGULAR SESSION

Dennis M. Clark	P
Darlene Breckenridge	P
Becky Curtis	P
Julie Ausmus	P
Roy Estes	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 1st day of March 2021, at 6:00 p.m. at the Cameron Community Center, 915 Ashland Drive. Mayor Dennis M. Clark led the Pledge of Allegiance to the flag of the United States of America.

Mayor Dennis M. Clark presided with the following Councilmembers present: Darlene Breckenridge, Becky Curtis, Julie Ausmus and Roy Estes. Absent: None.

Present were City Manager Stephen Rasmussen, Assistant City Manager Zac Johnson, Attorney for the City Padraic Corcoran, Finance Director Weigand and City Clerk Shellie J. Blades.

PUBLIC PARTICIPATION WITH COUNCIL

None.

CONSENT AGENDA

Motion was made by Councilmember Breckenridge to move item (a) the Minutes of the February 16, 2021 Regular Session from the consent agenda to new business. Motion was seconded by Councilmember Curtis and passed by unanimous voice vote. The remaining two items on the consent agenda were re-lettered following the removal of item (a).

Motion was made by Councilmember Ausmus and seconded by Councilmember Breckenridge to approve the Consent Agenda. Motion passed by unanimous voice vote.

a. Motion to appoint Councilmember Ausmus to the Community Action Partnership Board.
b. Motion to approve **Resolution 2021-10, A RESOLUTION AUTHORIZING THE CITY CLERK OF THE CITY OF CAMERON, MISSOURI TO DESTROY CERTAIN RECORDS IN ACCORDANCE WITH APPLICABLE RETENTION SCHEDULES**.

CITY MANAGER'S REPORT

City Manager Rasmussen:

- ✓ Asked Council to review and comment on the memorandum included in their packets regarding Main Street Inc.'s plans to revitalize buildings on Third Street. He also requested that Council host a joint meeting with Main Street Inc. in the future to work out a joint agreement.
- ✓ Reminded Council the April 5th meeting has been canceled. There will be a special meeting on April 12th to certify the election and their will be a regular meeting again on April 19th.
- ✓ Referenced the Commercial Development Timeline which was included in the packets to assist developers through the process. Councilmember Estes commented he is glad that this information is now available and that it is way overdue.
- ✓ Updated Council on the 2019 Goals and Objectives. All items on the 2019 list have now been completed with the exception of a new inspector position and a utility rate analysis. Utility Director Johnson discussed different rate and utility pre-pay options as well as upcoming legislation. Burns & McDonnell have been contacted to conduct the review but per Council's instructions, we have waited until a full year has passed after the vacation of the Crossroads Correctional Facility. Staff is also looking into new utility billing software in order to make more information available to our customers.
- ✓ Utility Director Johnson explained to Council that due to water meter shortages as a result of COVID-19 issues, the City purchased approximately 50 water meters from a new vendor last year. It was recently discovered that these meters were sending in decoded data instead of raw data and as a result, a few customers were underbilled. The total loss to the City was about $1,000. The issue has been corrected and letters to the affected customers have been mailed. We are not back-billing for the lost revenue. Councilmember Ausmus requested a copy of the letter being sent out to the affected customers also be provided to Council.
- ✓ Councilmember Breckenridge inquired about the recent freezing weather conditions and the effect on customers utility bills. Director Johnson stated he will research the question and get back to Council. Directors Johnson & Weigand explained the level payment process and how it can assist customers during extreme weather conditions.

EDOC / TERRY RUMERY UPDATE

Terry Rumery:

- ✓ Stated that he had a good announcement to make in the near future.
- ✓ The dirt work at the QTC site in the Business Park is moving forward.
- ✓ He's received several prospect inquiries in the last few days, unfortunately most have requirements that the City does not meet.

UNFINISHED BUSINESS

Bill 2021-6, **AN ORDINANCE VACATING CERTAIN UNIMPROVED RIGHT-OF-WAY DEDICATED TO THE CITY OF CAMERON THROUGH THE SEMINARY PLACE PLAT** was read by title on second reading by City Clerk Blades. Copies of said Bill

2021-6 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass said bill on second reading by Roll Call. Discussion. None. "Aye": Councilmembers: Clark, Breckenridge, Curtis, Ausmus and Estes. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6174**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Motion was made by Councilmember Ausmus to approve the Minutes from the February 16, 2021 Regular Session. The motion was seconded by Councilmember Curtis which passed by voice vote. Four in favor, zero opposed and Councilmember Breckenridge abstained.

Bill 2021-7, **AN ORDINANCE AUTHORIZING THE CITY OF CAMERON ACCOUNTING STAFF TO WRITE-OFF UNCOLLECTIBLE UTILITY ACCOUNTS FOR THE CITY OF CAMERON, MISSOURI** was read by title on first reading by City Clerk Blades. Copies of said Bill 2021-7 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Curtis to pass said bill on first reading. Discussion. City Clerk Blades explained this is annual housekeeping process to remove uncollectible utility debts from our accounts. The accounts being written off are all inactive and from 2018 and older. Some of the account holders are deceased, some have moved out of state, but others are still in the area. If customers from any of the accounts that are being written off request utilities again from the City, they will be required to provide an additional deposit equal to the amount of the account that was defaulted. Bill 2021-7 passed on first reading only by unanimous voice vote.

Resolution 2021-9, **A RESOLUTION AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO A CONTRACT WITH LEE GROVER CONSTRUCTION FOR CONSTRUCTION OF AN UPSTAIRS OFFICE ADDITION AT THE CAMERON PUBLIC SAFETY BUILDING** was read by title by City Clerk Blades. Copies of said Resolution 2021-9 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Estes to pass Resolution 2021-9. Discussion. Fire Chief O'Donnell explained this Resolution is to award the bid for the office expansion project at the Fire Department. The City received three bids. Two of the bids received were within $35 of each other and the third bid was considerably higher. The bids were reviewed by the engineer and staff and the recommendation is for Lee Grover Construction for $62,945. This project will be funded by the Fire Department's sales tax and there are already adequate funds available collected. This project will be included in a future budget adjustment. This project will start soon and be completed in approximately nine weeks. Resolution 2021-9 passed with a unanimous voice vote.

PUBLIC PARTICIPATION WITH COUNCIL

None.

MISCELLANEOUS-STAFF

City Clerk Blades:

- ✓ Informed Council she will be attending the City Clerk's Conference in Columbia next week.

Public Works Director Bontrager:

- ✓ The South Orange Street Project is starting to mobilize again with the favorable weather and should be finished soon.
- ✓ Recently met with the developer for Weston Estates Phase II and are working out the details to asphalt overlay the new streets in this subdivision.

MISCELLANEOUS-COUNCIL

Councilmember Curtis:

- ✓ Inquired about the status of COVID-19 cases. City Manager Rasmussen responded that there were only two new cases in Clinton County during the last week and a total of six in the four-county area. Staff is looking at returning to the Council Chamber at City Hall for the April 19th meeting if conditions continue to improve.

Councilmember Breckenridge:

- ✓ Congratulated all the Cameron wrestlers that made it to State competition.
- ✓ ***Made a motion to include on the next agenda a discussion on having the full Council be part of the Budget & Finance Committee. Councilmember Curtis seconded the motion.*** City Manager Rasmussen explained how this could be accomplished.

Councilmember Estes:

- ✓ Also congratulated the wrestlers who've qualified for State and explained some of the obstacles they had to overcome due to COVID.

There being no further business on motion made by Councilmember Ausmus and seconded by Councilmember Curtis, the meeting was adjourned at 6:33 p.m. on unanimous voice vote.

APPROVED:

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Mayor Dennis M. Clark

ATTEST:

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City Clerk