

**CITY OF CAMERON
MINUTES
FEBRUARY 16, 2010**

REGULAR SESSION

Frank A. Buck	P
Mark L. Carr	P
Dennis M. Clark	P
Everett W. Ice	P
Ronnie Jack	P

The City Council of the City of Cameron, Missouri met in Regular Session on Tuesday, the 16th day of February 2010, at six o'clock p.m. at City Hall. Mayor Everett W. Ice presided with the following Councilmembers present: Frank A. Buck, Mark L. Carr, Dennis M. Clark and Ronnie Jack. Absent: none.

Present were City Manager David Watson, Attorney for the City Mitch Elliott and City Clerk Barbara J. O'Connor.

Minutes of the February 1, 2010, meeting were approved as submitted with a unanimous voice vote on motion made by Councilmember Buck and seconded by Councilmember Clark.

PUBLIC PARTICIPATION

None.

CITY MANAGER'S REPORT

1. Communications Plan. City Manager Watson distributed a Communications Plan for Council review. A committee consisting of staff members is being developed with City Manager Watson as the spokes person except in emergency situations. The Chief of Police and Fire Chief would be the spokes person under certain circumstances. The City will take a pro-active stance on news releases. A community calendar will be developed in the future. The new City website is growing and improving. The City will use more directly targeted advertising than used in the past. Issues such as parking in the parkway and changes to the solid waste program will warrant special advertising efforts. City Manager Watson will continue with the Breakfast Club at the radio station. Other planned communication efforts include work on a public access channel and special electronic message board communications involving several local businesses. The Communications Plan will be on the agenda for the next meeting. The final version will be included in the Council Packet.

2. City Manager Watson reported on three (3) half day training sessions recently completed by some Staff members. Jack and Kathleen Randall of Windmill Leadership conducted the training which was directed toward customer service.
3. The 2009 Visioning Action Plan will be reviewed before the 2010 Visioning Plan is prioritized.

DEVELOPMENT DIRECTOR'S REPORT

1. Great Northwest Day at the Capitol. Over 600 attended the successful event. Development Director Shellby Hendee shared with Council a note book and other hand outs that were distributed to the Legislators.
2. Legislative Update. Proposed changes by the US Census Bureau could affect revenues of the City if residents of the Correctional Centers are counted in their home towns. Development Director Hendee said other issues were: replacing Missouri income tax with sales tax; a balanced budget for the State; a ban on texting while driving for all ages; and, a requirement that ten (10) percent of all construction projects be awarded to companies with less than 25 employees.
3. Development Director Hendee reported a website sponsored by the Northwest Roundtable is up and running. US 36 Heritage Alliance also has a website. Both of these sites are working on events calendars for Northwest Missouri.
4. Planning and Zoning. A quorum was not present at the February 8, 2010 Commission meeting. A public hearing for a kennel permit was continued to the March Commission meeting. Also at the March meeting, a public hearing will be held for a conditional use permit for a day care facility.
5. Court Services Building. Development Director Hendee asked City Manager Watson to report on the 43rd Judicial District location process. Cameron prepared a proposal rather than a bid. The Judicial District is a non-profit group that has been housed by the City of Cameron for several years. Hamilton, Missouri is trying to get the Judicial District to locate in their City. Development Director Hendee informed Council the City's proposal contains three (3) options involving the current City owned site occupied by the 43rd Judicial District. The options are: the District builds a facility with their money; a private developer builds the facility and leases the building to the District; or, the City builds the facility with a lease/purchase arrangement with the District. All options are designed so that the City would not own the facility.

City Manager Watson gave a follow up report on yard waste. The City has worked with R&W Container regarding yard waste disposal. Citizens can contract with R&W to have their yard waste picked up for \$6.50 a month. R&W is continuing to work toward a drop off center at their business site. It was noted that the yard waste service was discontinued in the refuse contract with R&W because it had become cost prohibitive. Only 20 percent of the customers were using the service and the cost of the service needed to be increased by at least \$2 per household.

UNFINISHED BUSINESS

Bill 2010-4, AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI, REPEALING AND REPLACING ARTICLE V, ALCOHOLIC BEVERAGES, CHAPTER 6, LICENSE AND BUSINESS REGULATIONS OF THE CAMERON CITY CODE, was read by title by City Clerk O'Connor. Copies of said Bill 2010-4 were available for the public. Motion was made by Councilmember Buck and seconded by Councilmember Carr to pass said bill on third reading by roll call. Discussion. Chief of Police Corey Sloan reported Staff met with the shareholders regarding the comprehensive update of the Code concerning alcoholic beverages. Two (2) meetings were held with six (6) individuals attending. The meetings were informative and all questions were answered by Staff. Chief Sloan reminded Council Bill 2010-4 is in compliance with the Missouri State Statutes regarding alcohol regulations.

Bill 2010-4 passed by the following roll call vote: "Aye": Councilmembers: Buck, Carr, Clark, Ice and Jack. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5573**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Resolution 2010-2, A RESOLUTION AUTHORIZING THE CITY CLERK OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO DESTROY CERTAIN RECORDS IN ACCORDANCE WITH APPLICABLE RETENTION SCHEDULES was read by title by City Clerk O'Connor. Copies of said Resolution 2010-2 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Jack to pass said resolution. Discussion. City Clerk O'Connor explained the records listed for destruction have met or exceeded the requirements of the Records Retention Manual from the State of Missouri and no longer holds any significance for the City. City Attorney Elliott noted this process complies with State laws. Staff recommends approval of Resolution 2010-2. Resolution 2010-2 passed with a unanimous voice vote.

Resolution 2010-3, A RESOLUTION TO DECLARE SURPLUS A 1997 MODEL 725 GRASSHOPPER MOWER AND A 2001 MODEL 725 GRASSHOPPER MOWER OWNED BY THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AND TO AUTHORIZE THE SALE OF SUCH PROPERTY was read by title by City Clerk O'Connor. Copies of said Resolution 2010-3 were available for the public. City Manager Watson said the Park Board has approved the purchase of two (2) new mowers. Two (2) mowers need to be declared surplus. The Parks Department and the Cameron Municipal Airport have agreed to the transfer of a 2006 mower from the Parks Department to the Airport. The Airport will pay \$1,500 to the Parks Department for the mower. The Airport mower will then be used as a trade-in along with the other Parks mower in the purchase of two (2) new mowers for the Parks Department. Staff recommends approval of Resolution 2010-2. Resolution 2010-2 passed with a unanimous voice vote.

Bill 2010-11, AN ORDINANCE TO AUTHORIZE A WRITE-OFF OF UNCOLLECTIBLE UTILITY ACCOUNTS FOR THE CITY OF CAMERON, CLINTON AND DEKALB COUNTIES, MISSOURI, was read by title by City Clerk O'Connor. Copies of said Bill 2010-11 were available for the public. Motion was made by Councilmember Buck

and seconded by Councilmember Jack to pass said bill on first reading. Discussion. City Clerk O'Connor said this is the annual write off for uncollectible utility accounts. The accounts are five (5) years old or older and have been sent to TransWorld System, Inc., a collection agency. TransWorld discontinues their efforts on accounts that have aged to this point. This is the sixth year that the uncollectible accounts have been written off. City Manager Watson reported that the number of uncollectible accounts has decreased from 454 accounts to 171 accounts. The decreased amount was attributed to the increased customer deposit amount which is now applied to final bills; and to diligent efforts by the Administrative Staff to monitor closely utility accounts. Staff recommends approval of the write-off of uncollectible accounts. Motion carried unanimously.

Motion was made by Councilmember Jack and seconded by Councilmember Clark to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Buck and seconded by Councilmember Clark said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Buck, Carr, Clark, Ice and Jack. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5574**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2010-12, AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AUTHORIZING FULL DEEDS OF RELEASE IN SATISFACTION OF DEEDS OF TRUST FOR TWELVE (12) OWNERS OF LOTS IN VALLEY BROOK SUBDIVISION, was read by title by City Clerk O'Connor. Copies of said Bill 2010-12 were available for the public. Motion was made by Councilmember Carr and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Development Director Hendee reported the requirements for the \$3,000 forgivable promissory notes have been met by the twelve property owners in Valley Brook. Nine (9) of the twelve have completed their three (3) year obligation; two (2) have paid back \$1,000 because they moved out of the property before the three (3) years of the grant had transpired; and, one of the owners repaid the entire \$3,000 having not lived in the property the required amount of time. Staff recommends approval of Bill 2010-12. Motion carried unanimously.

Motion was made by Councilmember Jack and seconded by Councilmember Clark to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously.

On motion made by Councilmember Buck and seconded by Councilmember Clark said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Buck, Carr, Clark, Ice and Jack. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5575**, was thereupon signed by the Mayor and attested by the City Clerk.

PUBLIC PARTICIPATION

None.

MISCELLANEOUS

City Clerk O'Connor:

- Reported a Council Candidate orientation will be held February 18, 2010. This session will help inform the candidates of some of the processes of Council.

Councilmember Clark:

- Acknowledged former Mayor Larry McCord, Jr. who was in the Chamber.

Councilmember Carr:

- Asked Council to consider a recognized commercial bus stop. Councilmember Carr suggested the bus stop could provide safety, shelter, food and a restroom.
- Stated the Cameron Police Department should be paid overtime for their emergency work after their normal scheduled shift. Councilmember Carr said there should be criteria established regarding the overtime pay. City Manager Watson said Police Officers currently received comp time for any hours worked over and above their scheduled shift. City Manager Watson also said if overtime for the Police Department is considered, it should not be implemented until the 2010-2011 fiscal budget.
- Said a sidewalk on Walnut that would go to Wal-Mart is needed.

Councilmember Buck:

- Thanked Staff for all their work on the website.
- Stated he is excited about the Communications Plan.

Chief Sloan:

- Informed Council that Administrative Assistant/Records Clerk for the Police Department, Illona Jones, is retiring March 31, 2010. Ronnette Sherman, a current employee, will take over the responsibilities of Administrative Assistant/Records Clerk April 1, 2010.

Mayor Ice:

- Referenced recent email exchanges between Councilmembers and Staff. Mayor Ice challenged all who represent the City to remember that they are all public servants. All have the obligation to perform their duties with respect, courtesy and professionalism. Each should do a self evaluation regarding their performance. Everyone is obliged to abide by the laws and ordinances of the City without exception. Mayor Ice also noted that all should abide by the chain of command. Mayor Ice continued by reading the oath of office he had taken when first elected to Council. In reading the oath, Mayor Ice said the word "demean" instructs all to humbly serve the City. All Council and Staff have the obligation to hold themselves to the same standards citizens are held to.

Motion was made at 7:30 p.m. to adjourn into Executive Session to discuss Personnel [RSMo 610.021(3)] by Councilmember Buck. Seconding the motion was Councilmember Clark. Roll call vote: "Aye": Councilmembers: Buck, Carr, Clark, Ice and Jack. "Nay" none.

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Council reconvened Open Session at 9:30 p.m. There being no further business on motion made, seconded and carried, the meeting was adjourned at 9:30 p.m.

APPROVED:

Mayor Everett W. Ice

ATTEST:

City Clerk