

**CITY OF CAMERON
MINUTES
MAY 3, 2010**

REGULAR SESSION

Frank A. Buck	A
Mark L. Carr	A
Dennis M. Clark	P
David Fry	P
Ronnie Jack	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 3rd day of May 2010, at six o'clock p.m. at City Hall. Mayor Dennis M. Clark presided with the following Councilmembers present: David Fry and Ronnie Jack. Absent: Frank A. Buck and Mark L. Carr.

Present were City Manager David Watson, Attorney for the City Mitch Elliott and City Clerk Barbara J. O'Connor.

Minutes of the April 19, 2010, meeting were approved as submitted with a unanimous voice vote on motion made by Councilmember Jack and seconded by Councilmember Fry. Absent: Councilmembers Buck and Carr.

PUBLIC PARTICIPATION

None.

CITY MANAGER'S REPORT

1. Inflow and Infiltration Report. City Manager Watson asked Director of Utilities Mark Gaugh to give an inflow and infiltration (I&I) report. Mike Kalis, Archer Engineers, was also present to address the issue. Director of Utilities Gaugh stated I&I has been a long term situation. The State of Missouri has oriented enforcement and control regarding I&I statewide. The City has been working a long time to address maintenance from inflow and infiltration which create sanitary sewer overflows. Mr. Kalis said the Environmental Protection Agency (EPA) is the driving force all over the country to keep rain and storm water out of sanitary sewers. The City of Cameron has 46 miles of sewers. Regulations are not final, but there is a ten (10) year time line converging on the City for compliance. Staff is working on a pilot area at pump station number one (1) located near Ensign Trace, US 36 and Business 36. Once the pilot project is complete Staff will put together a plan for the entire City. The cost will be \$30 to \$40 per foot and could total \$1 to \$1.5 million dollars.

It has been determined that 70 percent of the I&I comes from private sources and 30 percent from public sources. Overflow from pump station number one (1) would go into the City Reservoir. Mr. Kalis again emphasized that the EPA regulations are not final, but the City is trying to stay ahead of the mandates. There are regulations on the books now for disinfection at the Wastewater Treatment Plant which must be in place by 2012. The cost for these mandates will be \$2 to \$2.5 million dollars. Financing will be determined for these mandates. Information from a previous study on I&I will also be used. City Manager Watson noted the Council Water/Sewer Committee will meet to discuss I&I and make recommendations to the full Council. A substantial sewer rate increase will be discussed at Committee level. Mr. Kalis indicated it will take two (2) years to get through the process and meet all the deadlines.

2. Special Council Sessions will be held May 10th and May 24th. The May 10th Session will focus on the 2010 Visioning Plan and the May 24th Session will be devoted to street maintenance.
3. City Manager Watson reported he spent 32 hours on his Certified Planner continuing education certification. City Manager Watson is also a Certified City Manager and has continuing education for that program as well.
4. In an effort to manage project reports, the City has purchased a software program called Smart Draw. City Manager Watson will unveil the program to Council at the May 10th Special Session. The program will be on the Council Chamber computers at the Regular Session May 17th.

DEVELOPMENT DIRECTOR'S REPORT

1. The Planning and Zoning Commission will meet May 10, 2010 and consider an attendance policy. A recent survey revealed that very few cities have a policy regarding attendance. The Commission will also review: additional Conditional Use Permit uses; RV's in commercial districts; representation on Tax Increment Financing Commission and the Tourism Commission; clarification on sign definitions; and, review a site plan for Walnut Street Medical Clinic.
2. Board of Adjustment. The Board will meet May 18, 2010 to consider a request for a fence variance from T&S Tire.
3. Missouri Economic Development Conference. The Conference will be held May 24-26, 2010. Development Director Shellby Hendee will help represent Northwest Missouri at the event.
4. Legislative Update. Development Director Hendee reported on the following: mandatory bidding process; landlord/tenant responsibilities, public notice time frames: stacked taxes: and, other issues of interest.

Chief of Police Corey Sloan reviewed, with all in attendance, a process used recently in a mutual aid effort to locate a missing person. The Clinton County Sherriff's Department, with the assistance of the Cameron Police Department, used a canned message distributed over the local telephone system asking for help in locating a person in need of medical attention. Unfortunately, the person was deceased when found. The Departments used a service which is

free to law enforcement agencies to send a telephone message to 1200 phones in an area where the person was last seen.

UNFINISHED BUSINESS

Bill 2010-22, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI AMENDING ARTICLE 4, DEFINITIONS, OF CHAPTER 13, ZONING, OF THE CAMERON CITY CODE AND AMENDING THE TERM “STRUCTURE” THEREIN**, was read by title by City Clerk O’Connor on third reading. Copies of said Bill 2010-22 were available for the public. Motion was made by Councilmember Fry and seconded by Councilmember Jack to pass said bill on third reading by roll call. Discussion. Staff recommends approval. Bill 2010-22 passed by the following roll call vote: “Aye”: Councilmembers: Clark, Fry and Jack. “Nay” none. Absent: Councilmembers Buck and Carr. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5593**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Bill 2010-31, **AN ORDINANCE FOR THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI APPROVING BUDGET ADJUSTMENT NO. 2 FOR THE BUDGET YEAR OF OCTOBER 1, 2009 TO SEPTEMBER 30, 2010**, was read by title by City Clerk O’Connor. Copies of said Bill 2010-31 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Fry to pass said bill on first reading. Discussion. City Manager Watson stated he feels good about the adjustments because increases in revenues have been realized since the conservative budget was originally adopted. On the expense side the increases were due to unforeseen expenses and new opportunities including a computer network upgrade and the addition of command vehicles for use by the Fire Department. The vehicles are pretty much free and the increase will be to outfit them for use. The Rural Fire District will match one half of the cost incurred. The first budget adjustment for the fiscal year eliminated the proposed position of Communications Director. Staff recommends approval. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

Motion was made by Councilmember Jack and seconded by Councilmember Fry to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

On motion made by Councilmember Jack and seconded by Councilmember Fry said bill was placed on second reading, was read by title and passed by the following roll call vote: “Aye”: Councilmembers: Clark, Fry and Jack. “Nay” none. Absent: Councilmembers Buck and Carr. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5594**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2010-32, **AN ORDINANCE AUTHORIZING A LEASE AGREEMENT FOR SWIMMING POOL AND APPURTENANCES BY AND BETWEEN THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI; THE CAMERON**

PARK BOARD; AND, CAMERON REGIONAL YMCA, was read by title by City Clerk O'Connor. Copies of said Bill 2010-32 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Fry to pass said bill on first reading. Discussion. City Manager Watson reported this is the fifth year the City, Park Board and YMCA have entered into such an agreement. The agreement has benefits for all concerned and has proven successful over the years. This year the agreement includes running the concession stand. Staff recommends approval of the agreement. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

Motion was made by Councilmember Fry and seconded by Councilmember Jack to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

On motion made by Councilmember Jack and seconded by Councilmember Fry said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Clark, Fry and Jack. "Nay" none. Absent: Councilmembers Buck and Carr. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5595**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2010-33, AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH OSMOSE UTILITY SERVICES, INC. TO FURNISH POWER POLE INSPECTION AND TREATMENT SERVICES, was read by title by City Clerk O'Connor. Copies of said Bill 2010-33 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Fry to pass said bill on first reading. Discussion. Director of Utilities Gaugh informed Council that Request for Proposals had been solicited by Staff for the project. Inspections should be conducted on a ten (10) year cycle. Following review of the proposals submitted and a check of references, Staff recommends approval of the agreement with Osmose Utility Services, Inc. Mayor Clark complemented Staff for their attention to maintenance which will extend the life of the pole system. The Staff's proactive attitude is becoming a reoccurring theme and will benefit the City over the years. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

Motion was made by Councilmember Jack and seconded by Councilmember Fry to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

On motion made by Councilmember Fry and seconded by Councilmember Jack said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Clark, Fry and Jack. "Nay" none. Absent: Councilmembers Buck and Carr. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5596**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2010-34, AN ORDINANCE OF THE CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI, TO ACCEPT A PROFESSIONAL SERVICES

AGREEMENT FROM RSM McGLADREY FOR NETWORK IMPROVEMENTS, was read by title by City Clerk O'Connor. Copies of said Bill 2010-34 were available for the public. Motion was made by Councilmember Jack and seconded by Councilmember Fry to pass said bill on first reading. Discussion. City Manager Watson stated Staff has been working to improve the network and include the Public Safety Building and the Electric Department in the process. McGladrey has successfully worked on computer servers for the City in the past. The proposed exchange server will bring the City's email service in-house and will save the City approximately \$300 per month in expenses. Firewall issues and filter content will also be addressed by the improvements. Staff recommends approval. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

Motion was made by Councilmember Jack and seconded by Councilmember Fry to suspend the rules and place said bill on second reading. Discussion. None. Motion carried unanimously. Absent: Councilmembers Buck and Carr.

On motion made by Councilmember Fry and seconded by Councilmember Jack said bill was placed on second reading, was read by title and passed by the following roll call vote: "Aye": Councilmembers: Clark, Fry and Jack. "Nay" none. Absent: Councilmembers Buck and Carr. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 5597**, was thereupon signed by the Mayor and attested by the City Clerk.

PUBLIC PARTICIPATION

None.

MISCELLANEOUS

City Clerk O'Connor:

- Noted the upcoming Northwest Missouri Municipal League meeting to be held in St. Joseph May 26, 2010. Reservations need to be made by May 21, 2010.

Councilmember Fry:

- Thanked the Chief of Police and Fire Chief for their good work on the missing person situation yesterday.

City Manager Watson:

- Referenced a letter from the Department of Natural Resources stating the City is no longer under a Notice of Violation (NOV). City Manager Watson commended Director of Utilities Gaugh and Water Plant Superintendent Paul Rinehart for their work in getting the NOV lifted.

Mayor Clark:

- Stated he is pleased with the Staff level of work and with the City Manager. Staff is going over and above with their performances. Mayor Clark said the Police Department and the Street Department are both doing great jobs.

There being no further business on motion made, seconded and carried, the meeting was adjourned at 7:35 p.m. Absent: Councilmembers Buck and Carr.

APPROVED:

Mayor Dennis M. Clark

ATTEST:

City Clerk