CITY MANAGER REPORT

TO: Mayor and City Council
FROM: David Watson, City Manager
DATE: December 15, 2010
RE: City Manager Report

MCELWAIN, ENSIGN AND US 36 INTERSECTION
Because this issue is so fluid, staff will update you at the meeting.

JIM CLINE COMPLAINT
The City has not received any correspondence from Mr. Cline or his Attorney. Staff will continue to wait before proceeding.

WATER MAIN PROJECT FINAL AND COMPLAINTS
We are scheduling next Wednesday to start the final walk through on the water main project. As we make those final inspections, all corrections will be identified. We will make a thorough inspection of Mr. Brightman's complaint and other known complaints during the final.

ADDITIONAL PARK LAND
Received a response about our request to see the trust the property is held under. Staff had asked to see the trust prior to making an offer so as to eliminate delays. Mr. Walker responded that the City will need to make an offer and have contingent review of the trust. Staff responded that they would discuss the response at the next Park Board meeting on January 27, 2011.

The Parks Board will be holding a second work session on park needs and the public and City Councilmember's are invited to attend. The 2nd planning session is scheduled for January 27, 2011 at 6:00 PM at City Hall. The session is intended to complete the first step of a planning process to identify park needs (facilities) and future park land size and location.

RURAL WATER AUTHORITY BILLING
At the last council meeting, it was presented that the rural water authority customers who are connected to Cameron and not past the rural water meter are paying double rate to Rural Water. That statement was incorrect and the following is the correct data.

Woodridge Lane has approximately 16 customers who are connected to Cameron but the meters belong to Rural Water who read and bill those customers. The City does not collect any revenue. The revenue generated is being accumulated to be used to purchase these customers. These customers of Rural Water are outside the City limits.

Packard Lane has 12 customers who are connected to Cameron with our meters and are read and billed by the City. The customers are outside the City and so pay the double water rate.

MOVING JANUARY 17th COUNCIL MEETING

I will be asking Council by voice vote to move the Monday, January 17, 2011 Regular meeting to Tuesday, January 18, 2011 because the 17th is the Martin Luther King Jr. Holiday and City Hall will be closed. The move will also allow Council to certify candidates and the April election as the last day to file is January 18th at 5:00 PM.

Future Agenda Items:

- Bill: (Second Reading) Professional Services Agreement with GBA for New Electric Yard – ***Gaugh*** This bill allows the City to engage an engineer/architect to design the site layout for a proposed combined electric service yard.
- Bill: Adding new Dangerous and Dilapidated Structures Ord. – ***Han, Watson, Hendee***
  Companion Bill: Transfer of Mack Porter money from the CDBG Fund to a new D and D Program. Since the City will soon have Mack Porter funds for demolition, staff has been asked to explore programs that would acquire property (donated or at low cost) that need demolition. Once acquired and demo is complete, the City would sell to developers for new infill residential construction.
- Bill: Accepting bid for Tree Inventory (TRIM Grant) – ***Bontrager***
  The City recently received a grant to conduct a tree inventory from the State of Missouri. The grant requires that a certified Arborist conduct the tree identification and inspection.
- Bill: Accepting the bids for SCADA system for the Waste Water Department - ***Gaugh***
  Within the 2010-2011 budget is a SCADA improvement project that will allow the City to move over to cellular from narrow band radio in managing the lift stations.
- Bill: Amending Sign Regulations – ***Hendee***
  During some recent code interpretations, staff found some errors in the numbering system that created a missing section. Staff also believes we need an overhaul of this section that may include a more comprehensive matrix for user friendliness. With the recent letter from ACLU, staff will conduct a more thorough review and will be using services recently added by MPR to help communities in Planning and Zoning issues.
- Bill: Conditional Use Regulations – ***Hendee***
  P and Z is reviewing the conditional use regulations to possibly include certain land uses that have been granted conditional use permits by a loose interpretation of the code. Staff is reworking the proposal to place the listed conditional uses within the respective Zoning Districts
- Bill: Allowing Row Crops in Commercial Districts - ***Hendee***
  Within the City are several properties zoned commercial that are being used as row crop production. Row crops are not specifically allowed in this district but allowed in the lesser residential districts. Additionally, staff is working with Soil Conservation to create a usable document that controls sediment runoff within Cameron.
- Bill: Defining Row Crops – ***Hendee***
  During the review for allowing row crops in Commercial districts it was found that we lacked a definition for row crops.

- Bill: Automated Meter Reading System and Rate Adjustment - ***Gaugh***
- Bill: Update Electric Code – ***Han***
  Council will be asked to adopt the current National Electric Code.
- Bill: Revise Building Code for ISO rating – ***Han***
  During our recent ISO inspection, several changes in the code were identified for amendment to make our code stronger and more in compliance with ISO standards.
- Bill: Accepting bid for aerial photography – ***Bontrager***
  Within the 2010-2011 budget is a project to fly new aerials and topography at a tighter resolution to support our GIS. The aerial is also important as we continue to develop our storm water improvements. Our current aerials were flown in 2006 and a lot of changes have occurred. The aerial will need to be flown in the Spring of 2011.
- Bill: Back to School Sales Tax Holiday - ***Watson***
  City Council and staff has been asked to consider joining the state in helping our citizens with school age children. In the past, the City has not elected to participate in any state sales tax holidays. As you may know not all sales tax is forgiven only those items identified for school can be eligible for forgiveness. The loss of revenue to Cameron may in fact be minimal and provide goodwill in the Community. This item will need to be acted on by May in order to be in place with the Department of Revenue.
- Resolution: Accepting bid for Public Safety Building generator (Jan)– ***Sloan/O'Donnell***
  Within the 2010-2011 budget is a capital request for a permanent generator to support the Public Safety building during loss of power situations.