CITY MANAGER REPORT

TO: Mayor and City Council
FROM: David Watson, City Manager
DATE: February 3, 2011
RE: City Manager Report

HOMELAND SECURITY GRANTS
The Regional Homeland Security voted and approved the grant applications of the Police and Fire Departments on Monday January 24, 2011.

The FD received: $46,107.60
The PD received: $26,689.06

The funds are all for interoperable communications equipment.

SUKUP PROPERTY
The required fence and signage is complete. Covenant restrictions have not been filed and the EPA press release regarding the agreement for the former Rockwool property has not been sent out.

MCELWAIN, ENSIGN AND US 36 INTERSECTION
Staff did meet with MoDOT and the following was decided:

1. **McElwain Drive Warning Signs**. Add flashing lights to the second set of intersection warning signs along the passing lanes in the median. The City will provide the lights and MoDOT will install. The State does not have any more in inventory.
2. **McElwain Drive Stop Signs**. Stop signs at McElwain Drive/Ensign Trace and US 36 include solar-powered, red LED flashing lights as well as reflective tape on the signposts. MoDOT will install the tape immediately and research the stop sign for compliance with traffic control devices.
3. **McElwain Drive Intersection Configuration**. The long-term solution to the intersection is a future overpass somewhere west of McElwain Drive. The City will write a letter to MoDOT asking them to explore scope of future West Cameron Interchange.
4. **US 36 Intersection Ahead Sign**. During the McElwain Drive process the City requested signage advising motorists that McElwain Drive is the street to the north and that Ensign /Grand/Bus. 36 is the south turn. Apparently, the request was stalled in the sign shop and the District Engineer will request the installation.
5. **US 36/US 69 Pedestrian Access**. MoDOT will proceed with US 36 pedestrian walkway using Jersey Barriers and guardrail height extension. The City will need to remove snow on the walkway. The City also requested that MoDOT identify the locations where the City is to provide sidewalk access. The City intends to install the walkways later this year according to MoDOT specifications. Please provide drawings indicating the preferred route and specs. MoDOT will step up their effort since the City indicated construction for the sidewalk connections in 2011.

Additional Concerns with MoDOT:

1) MoDOT can move Walnut St. resurfacing back if City requests. Dependent on results of storm water tax issue.
2) MoDOT will proceed with re-surfacing of US 69 S. of BB to I-35 independent of Walnut. St. re-surfacing. Project to bid 2011.
3) MoDOT will check on apparent error in traffic counts.

ECONOMIC DEVELOPMENT

Missouri Department of Economic Development proposes "Compete Missouri" which combines all six state incentive programs (quality jobs, EEZ, BUILD, etc.) into a single-application, single-tax-credit bucket, process. Local EEZ tax abatement would remain in place, however the tax credit portion of EEZ would use the new Compete Missouri process. No legislation submitted yet on this. This should be a hot topic at the Missouri Economic Development Council meeting.

GREAT NORTHWEST DAY

Great Northwest Day has been postponed until February 14th & 15th in Jefferson City. Mike O'Donnell and Shellby Hendee plan to attend so the Planning & Zoning meeting will be moved…date to be determined. There is no citizen-initiated action pending. Signs and CUPs are approaching final P&Z approval, but not time-sensitive.

JIM CLINE COMPLAINT

The City has received two bids for the defined scope of improvements. Attached you will find a cover memo along with drawings and specifications for improvements from Jim Cline.

MOVED COUNCIL MEETING

Please remember that the Monday, February 21st regular meeting has been moved to Tuesday, February 15, 2011. It was moved because February 21st is Presidents Day and a Holiday in which City Hall will be closed.

Future Agenda Items:

- Bill: (Second Reading) Professional Services Agreement with GBA (architects/engineers) for New Electric Yard – ***Gaugh*** This bill allows the City to engage an engineer/architect to design the site layout for a proposed combined electric service yard.
- Bill: Adding new Dangerous and Dilapidated Structures Ord. – ***Han, Watson, Hendee***
  Companion Bill: Transfer of Mack Porter money from the CDBG Fund to a new D and D Program. Since the City will soon have Mack Porter funds for demolition, staff has been asked to explore programs that would acquire property (donated or at low cost) that need demolition. Once acquired and demo is complete, the City would sell to developers for new infill residential construction.
- Bill: Accepting bid for Tree Inventory (TRIM Grant) – ***Bontrager***

The City recently received a grant to conduct a tree inventory from the State of Missouri. The grant requires that a certified Arborist conduct the tree identification and inspection.

- Bill: Amending Sign Regulations – ***Hendee***
  During some recent code interpretations, staff found some errors in the numbering system that created a missing section. Staff also believes we need an overhaul of this section that may include a more comprehensive matrix for user friendliness. With the recent letter from ACLU, staff will conduct a more thorough review and will be using services recently added by MPR to help communities in Planning and Zoning issues.
- Bill: Conditional Use Regulations – ***Hendee***
  P and Z is reviewing the conditional use regulations to possibly include certain land uses that have been granted conditional use permits by a loose interpretation of the code. Staff is reworking the proposal to place the listed conditional uses within the respective Zoning Districts
- Bill: Allowing Row Crops in Commercial Districts - ***Hendee***
  Within the City are several properties zoned commercial that are being used as row crop production. Row crops are not specifically allowed in this district but allowed in the lesser residential districts. Additionally, staff is working with Soil Conservation to create a usable document that controls sediment runoff within Cameron. The P and Z Commission is reviewing legislation to allow row crops as a conditional use so soil and erosion issues can be better addressed.
- Bill: Automated Meter Reading System and Rate Adjustment – ***Gaugh***
  The system improvement would replace all water meters and all older model electric meters and then link them wirelessly to City Hall.
- Bill: Accepting bid for aerial photography – ***Bontrager***
  Within the 2010-2011 budget is a project to fly new aerials and topography at a tighter resolution to support our GIS. The aerial is also important as we continue to develop our storm water improvements. Our current aerials were flown in 2006 and a lot of changes have occurred. The aerial will need to be flown in the Spring of 2011.
- Bill: Back to School Sales Tax Holiday - ***Watson***
  City Council and staff have been asked to consider joining the state in helping our citizens with school age children. In the past, the City has not elected to participate in any state sales tax holidays. As you may know, not all sales tax is forgiven only those items identified for school can be eligible for forgiveness. The loss of revenue to Cameron may in fact be minimal and provide goodwill in the Community. This item will need to be acted on by May in order to be in place with the Department of Revenue.
- Resolution: Accepting bids for Public Safety Building generator (Jan)– ***Sloan/O'Donnell***
  Within the 2010-2011 budget is a capital request for a permanent generator to support the Public Safety building during loss of power situations.
- Audit Presentation (March 21, 2011) – ***O'Connor***
  The annual activity of presenting the 2009-2010 audit.
- Bill: Approving Cameron Ambulance Dispatching Annual Agreement (Feb. 15) – ***Sloan***
  This will be the contract where final payment amounts are set to compensate the Ambulance District for their assistance in building the Public Safety building.

- Bill - Declare election results (Special Meeting on April 11, 2011) – ***O'Connor***
  After declaring and certifying election results and taking the oath of office at this Special Meeting, Council will also nominate and elect the Mayor and Mayor Pro-Tem.
- Bill - write off uncollectible utility bills (second meeting in Feb.) – ***O'Connor***
  Every year staff and auditors request that Council write-off uncollectible utility bills over 5 years old.
- Bill - Band Contract 2011 – ***O'Connor***
  Annual contract with the Municipal Band for the summer time concerts series.
- Bill - CMG Grave Service (contract expires March 2, 2011) – ***O'Connor***
  This was a two year contract Kurt Thompson of Cameron Memory Gardens.
- Certify delinquent taxes as of April 1 – ***O'Connor***
  This is an annual event that posts delinquent taxes.
- Resolution accepting $75,000 Homeland Security Grant – ***Sloan/O'Donnell***
  The Police and Fire Departments submitted and received Homeland Security grants. The FD received: $46,107.60 and the PD received: $26,689.06 for interoperable communications equipment.