AGENDA ITEM

TO: Mayor & City Council

FROM: David Watson, City Manager

DATE: February 3, 2011

RE: **Update and Propose Revisions to the Vision 2010 Plan**

It is time to review the 2010 Vision Plan and determine if it needs to be revised. Staff has recommended that a review process should be undertaken to both update and also seek guidance on any possible revisions. It is not contemplated that any new projects be added but rather consolidation and removals be considered. A complete process and new vision plan should be considered next year. Therefore, this memo and subsequent review process on February 7th will be used to possibly revise and update the Vision 2010 plan.

Staff has been working on the 2010 Vision Plan projects for more than 10 months and has made progress on several items. Staff feels it is time to review with Council and to also present revisions to the plan. We believe, based on our progress, that the large number of projects (21) really needs to be reduced so that more energy can be directed to specific items. We also believe that several items should now be considered as on-going items as they have been integrated into our daily work and there is no foreseeable completion point.

The following projects are recommended to be continued and reprioritized. The original priority numbers are shown in parenthesis.

1. **Storm Water Management Plan and Program**
2. **Inflow and Infiltration (I&I) Improvement Plan**
3. **Walnut Street Improvements**
4. **Road Maintenance and Improvement Plan**
5. **(9) Volunteer Resource Center**
6. **(15) Comprehensive Plan Implementation**
7. **(17) Solid Waste Program**
8. **(18) Tree Planting**

Project Numbers 5 through 8 may move to another status quickly as they just need some direction given by Council. We will be seeking your direction during the review process. Please see the attached update for issues concerning these specific projects.

The following projects are recommended to be consolidated with others in the Vision 2010 plan. They will be addressed through these other projects to a sufficient degree to warrant the consolidation.

5. Waste Water Plant Improvements (consolidated with No. 2 – I and I Improvement Plan)
7. Recreation Complex (consolidate with No.8 – Park Master Plan)
14. Pedestrian Access (consolidate with No. 8 – Park Master Plan)

The following projects should be moved to an on-going status. The 'on-going' status recognizes that the project is part of City functions on a frequent and or permanent basis.

6. Walking / Bicycle/Equestrian Trails
8. Park Master Plan
10. Curb, Gutter and Sidewalk Program
11. Water Delivery
12. Dangerous and Dilapidated Structures Program
13. Physical Appearance
16. Water Quality
19. Street Signs
20. Code Enforcement
21. Seasonal Decorations

Recommendation:

Staff recommends that the Council approve the revisions to the 2010 Vision as presented.

2010 Vision
Revisions – February 7, 2011

This report is based on Council adopting the revisions recommended by staff. The report is both an update on projects and also a framework for staff to seek your direction on certain projects. Staff is requesting Council's direction on project numbers 5 through 8. Once Council completes their discussion, any revisions will be presented in a final report at the February 15th meeting.

1. Storm Water Management Plan and Program

Because of aging and inadequate systems plus looming additional regulations as we may reach 10,000 population (Census 2010), the City will need to develop a storm water plan and then an implementation plan.

- The City Council denied a request to place a ¼% sales tax issue for storm water improvements on the April 5, 2011 ballot. Staff was directed to prepare for a November 8, 2011 General Election.
- A Storm Water Plan is being developed to include:
    - NPDS Permit requirements
    - Drainage Basin delineation
    - Best Management Principles
    - Current areas of concern
    - Capital Plan
    - Financial plan
- The Storm Water Ordinance update is under review by David Watson and a third party.
- Watershed Study proposals from TranSystems & Midland are under review by David Watson and Mark Young
- Mark Young, PE, has been employed to identify & scope the Storm Water Plan.

2. Inflow and Infiltration (I&I) Improvement Plan (Consolidated with No. 5 – Waste Water Plant Improvements)

Due to old decisions or improper connections, storm water has been allowed into the waste water system. Volume has been increasing as regulatory efforts are intensifying.

- Sanitary Sewer Inspection/Inflow & Infiltration Assessment
    - HDR recommendations for disinfection: pilot project, I & I reduction, lift station upgrades and smoke & dye tests.
    - Staff and consultant are working on disinfection requirements.
    - The next step is meeting with the Council: Water/Sewer/Storm Water Committee.
    - Consider funding options, rate adjustments & SRF financing/10-year phase-in.
- Project to now include upgrades to Waste Water System Improvement Plan.
- Alliance services agreement—Complete
- HDR Rate study is near completion
- DNR will be ruling soon on the requirement of disinfection. The City may not be required under current regulation because of the distance to the tributary stream.

3. Walnut Street Improvements

The project would improve the physical appearance and quality of the road. The initial focus will be on storm water crossings, curb replacement/repair then design elements such as streetscape, signage, pedestrian access and finish with road overlay.

- Storm Water Improvements
    - Depending on funding (1/4% sales tax Storm Water) the City can complete the first phase of upgrading the storm water system including: curb and gutter replacement, drive approaches, drop inlets, pipe resizing and replacement. Improvements will need to include the first block east and west of Walnut St.
    - Because the Storm Water tax is scheduled for November 2011, actual construction may not start until late 2012 or early 2013.
- Streetscape Improvements
    - After storm water improvements, sidewalks and other streetscape projects could be undertaken. Funding for these improvements is not known at this time.

4. Road Maintenance and Improvement Plan

The City Council will review the last two years of effort and approve a three year plan of action for road maintenance and improvement. The first work session will be May 24 at City Hall.

- Griffin & Grand Intersection—Complete
- Mead Street—Complete
- West Street—Complete
- Park Valley Complex—Complete
- 8th St.—Interim Complete
- Street Committee to finalize Road Maintenance and Improvement Plan in February 2011.

5. Volunteer Resource Center

Develop a volunteer resource center where community members can connect with volunteers or organizations to assist them in life needs. Volunteers could help people with needs such as house painting or trash and yard waste pickup as examples.

- City staff has been working primarily with the Food Pantry to create a one-stop human services facility. Staff is now working to identify a new primary agency that could own and manage the building. The concept is still to have as many service providers as possible sharing space (temporary, permanent) in the facility. Some partners could be CAP, Dept. of Aging, Health Districts and MERIL.
- NEW DIRECTION: _____

6. Comprehensive Plan Implementation

Develop and plan or strategize to implement all components of the Comprehensive Plan.

- Staff reports involving physical development (rezoning, variances, alley vacations) now include comments on compliance with the Comprehensive Plan.
- Comprehensive plan is consulted on possible Capital and land purchases.
- Staff working with Parks Board on developing a Parks Master Plan as recommended by the Comprehensive Plan.
- NEW DIRECTION: _____

7. Solid Waste Program

Move drop-off center to Clinco.

- Proposals and counter proposals have been made. The City Manager and Director Bontrager will meet with the CLINCO Board. Building design and exact location on lot may change.
- NEW DIRECTION:_____

8. Tree Planting

Enhance the annual tree planting program throughout the City. Create a City owned tree farm to grow our own replacement trees.

- The Reservoir location would allow access to maintain and harvest. If a tree became too large to harvest, it would not have to be removed or concerned about roots and stumps as in a cemetery location. The added benefit of a tree farm and buffer at the reservoir is the reduction of silt, top soil and chemical runoff into our water supply.
- As the City negotiates with property owners on trail and water access, an exact location will be determined.
- NEW DIRECTION:_____