CITY MANAGER REPORT

TO: Mayor and City Council
FROM: David Watson, City Manager
DATE: February 10, 2011
RE: City Manager Report

SUKUP PROPERTY
Awaiting EPA sign off on Environmental Covenant language. The EPA press release regarding the agreement for the former Rockwool property has not been sent out.

JIM CLINE COMPLAINT
Please see cover memo in packet.

US 69 OVERLAY BB HIGHWAY SOUTH TO INTERSTATE 35
Staff is making contact with MoDOT District 1 office to verify scope of overlay project. Specifically we are looking for any drainage improvements. If storm water improvements are not included, we will ask for their inclusion prior to the overlay or a delay on the area within Cameron until storm water can be addressed. As an alternative, Staff will ask if US 69 south of US 36 to Grand Avenue can be resurfaced instead. We plan to have an update at the meeting.

Future Agenda Items:

- Bill: (Second Reading) Professional Services Agreement with GBA (architects/engineers) for New Electric Yard – ***Gaugh*** This bill allows the City to engage an engineer/architect to design the site layout for a proposed combined electric service yard.
- Bill: Adding new Dangerous and Dilapidated Structures Ord. – ***Han, Watson, Hendee***
  Companion Bill: Transfer of Mack Porter money from the CDBG Fund to a new D and D Program. Since the City will soon have Mack Porter funds for demolition, staff has been asked to explore programs that would acquire property (donated or at low cost) that need demolition. Once acquired and demo is complete, the City would sell to developers for new infill residential construction.
- Bill: Accepting bid for Tree Inventory (TRIM Grant) – ***Bontrager***
  The City recently received a grant to conduct a tree inventory from the State of Missouri. The grant requires that a certified Arborist conduct the tree identification and inspection.
- Bill: Amending Sign Regulations – ***Hendee***
  During some recent code interpretations, staff found some errors in the numbering system that created a missing section. Staff also believes we need an overhaul of this section that may include a more comprehensive matrix for user friendliness. With the recent letter from ACLU, staff will conduct a more thorough review and will be using services recently added by MPR to help communities in Planning and Zoning issues.
- Bill: Conditional Use Regulations – ***Hendee***
  P and Z is reviewing the conditional use regulations to possibly include certain land uses that have been granted conditional use permits by a loose interpretation of the

code. Staff is reworking the proposal to place the listed conditional uses within the respective Zoning Districts

- Bill: Allowing Row Crops in Commercial Districts - ***Hendee***
  Within the City are several properties zoned commercial that are being used as row crop production. Row crops are not specifically allowed in this district but allowed in the lesser residential districts. Additionally, staff is working with Soil Conservation to create a usable document that controls sediment runoff within Cameron. The P and Z Commission is reviewing legislation to allow row crops as a conditional use so soil and erosion issues can be better addressed.
- Bill: Automated Meter Reading System and Rate Adjustment – ***Gaugh***
  The system improvement would replace all water meters and all older model electric meters and then link them wirelessly to City Hall.
- Bill: Accepting bid for aerial photography – ***Bontrager***
  Within the 2010-2011 budget is a project to fly new aerials and topography at a tighter resolution to support our GIS. The aerial is also important as we continue to develop our storm water improvements. Our current aerials were flown in 2006 and a lot of changes have occurred. The aerial will need to be flown in the spring of 2011.
- Bill: Back to School Sales Tax Holiday - ***Watson***
  City Council and staff have been asked to consider joining the state in helping our citizens with school age children. In the past, the City has not elected to participate in any state sales tax holidays. As you may know, not all sales tax is forgiven only those items identified for school can be eligible for forgiveness. The loss of revenue to Cameron may in fact be minimal and provide goodwill in the Community. This item will need to be acted on by May in order to be in place with the Department of Revenue.
- Resolution: Accepting bids for Public Safety Building generator ***Sloan/O'Donnell***
  Within the 2010-2011 budget is a capital request for a permanent generator to support the Public Safety building during loss of power situations.
- Audit Presentation (March 21, 2011) – ***O'Connor***
  The annual activity of presenting the 2009-2010 audit.
- Bill - Declare election results (Special Meeting on April 11, 2011) – ***O'Connor***
  After declaring and certifying election results and taking the oath of office at this Special Meeting, Council will also nominate and elect the Mayor and Mayor Pro-Tem.
- Bill - write off uncollectible utility bills (second meeting in Feb.) – ***O'Connor***
  Every year staff and auditors request that Council write-off uncollectible utility bills over 5 years old.
- Bill - Band Contract 2011 – ***O'Connor***
  Annual contract with the Municipal Band for the summer time concerts series.
- Bill - CMG Grave Service (contract expires March 2, 2011) – ***O'Connor***
  This was a two year contract Kurt Thompson of Cameron Memory Gardens.
- Certify delinquent taxes as of April 1 – ***O'Connor***
  This is an annual event that posts delinquent taxes.
- Resolution accepting $75,000 Homeland Security Grant – ***Sloan/O'Donnell***
  The Police and Fire Departments submitted and received Homeland Security grants. The FD received: $46,107.60 and the PD received: $26,689.06 for interoperable communications equipment.