AGENDA ITEM

TO: Mayor and City Council

FROM: Barbara J. O'Connor, CMC, City Clerk

DATE: June 9, 2011

RE: Interim City Manager Appointment and Bank Signatories

With the termination of employment of David Watson as City Manager on June 7, 2011, a Council appointment naming Mark Gaugh to serve as Interim City Manager needs to be made official by way of a resolution. The attached resolution formalizes the appointment of Utility Director/Assistant City Manager Mark Gaugh as Interim City Manager and sets forth the terms of the appointment.. Council needs to determine the approximate number of months described for the appointment under 2. A salary determination for the position under 5. also needs to be considered. Once that decision is made, the Resolution will be completed and ready for an official signature.

Resolution 2011-7, when approved, will also allow Director of Utilities Gaugh to become an authorized signature on City bank accounts. Policy for the City of Cameron is to have three authorized signatures for all checking accounts, with two signatures required on each instrument. Having the third signature (Administrative Assistant Shellie Blades) has been very helpful when Staff is out of the office for various reasons.

On the City Certificates of Deposits, we have two authorized signatures. Each instrument requires two signatures for any transaction.

With the termination of David Watson and the appointment of Mark Gaugh as Interim City Manager, I have been working with all the financial institutions used by the City to add Mr. Gaugh as an authorized signature. Our banks have requested the attached Resolution to allow Mr. Gaugh to sign our financial transactions.

We will go through this process again with the appointment of a new city manager.

Staff recommends approval.

RESOLUTION 2011-7

A RESOLUTION APPOINTING MARK GAUGH AS INTERIM CITY MANAGER FOR CITY OF CAMERON, CLINTON AND DeKALB COUNTIES, MISSOURI

WHEREAS, the City of Cameron, has terminated the employment of David Watson as City Manager as of June 7, 2011; and

WHEREAS, the City Council desires to have Assistant City Manager Mark Gaugh serve in the capacity of City Manager during the recruitment process of a permanent City Manager; and

WHEREAS, the Mayor and City Councilmembers of the City of Cameron, Clinton and DeKalb Counties, Missouri, wish to appoint Mark Gaugh as Interim City Manager serving until such time as a full time City Manager is appointed.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Cameron, Clinton and DeKalb Counties, Missouri, that Mark Gaugh, currently Utility Director/Assistant City Manager, is hereby appointed Interim City Manager with an effective date of June 7, 2011.

Be it further resolved and understood that:

1. This appointment is a temporary assignment.
2. The term of this appointment will be approximately _____ months.
3. The Council may reverse this appointment at any time.
4. Upon reversal, Mr. Gaugh will resume his position as Utility Director/Assistant City Manager.
5. As Interim City Manager, Mr. Gaugh will be compensated at Step _____ of Grade _____ in the City of Cameron's Step and Grade System.

Passed and approved this 13th day of June 2011.

_____
Mayor

Attest:

_____
City Clerk