

## **Cameron Park Board Meeting**

March 24, 2011

6:00 pm

Cameron City Hall

### **Members Present:**

Chairman Bill Gimson

Al Briggs

Rob Balliett

Jennifer Helmich

Krista Helton

Matt Jameson (6:30)

### **Members Absent:**

J. Alan Lovejoy

Matthew Archibald

### **Others Attending:**

Drew Bontrager, Public Works Director

Steve Garr, Parks Director

David Fry, City Council Member

Andrew Bottrell, Cameron Citizen Observer

Chairman Gimson called the meeting to order at 6:00 pm.

### **Approval of January Minutes**

*Mrs. Briggs made a motion to approve minutes of the January 27, 2011 meeting; seconded by Mr. Balliett. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 2.*

### **Public Participation**

None

### **Treasury Report**

No Comment

### **Director/Foreman Report**

A work release training program was attended by Doug Newell and Steve Garr on February 24, 2011.

### **Snow Removal**

Mr. Garr stated that future snow removal on sidewalks is discontinued in the future due to liability reasons. Mr. Garr stated that the City Manager believes that there is a greater liability to the City if a person falls on the sidewalk after the top portion of the snow is removed.

### **Soccer Field and Skate Park**

North Missouri Satellite has installed another security camera at the soccer field. The camera will now help monitor both the skate park and the parking lot.

Mr. Garr stated that the restrooms at the skate park have been re-opened and there has not been any damage since the re-opening.

During a future meeting, irrigation at the soccer field should be discussed.

### **Reservoir Trail**

Phase 1 work has been started at the reservoir to clean-up the walking trail. Public Works, the Park's Department, and work release will work together to clean-up the area, mark tree removal, and flag the walking trail.

The Board asked about the type of trail which is being developed around the reservoir. It was stated that right now, a wood chip trail is being developed. However, in the future, a hard surface trail will be constructed for bike riders and walkers.

Mr. Gimson asked about developing a walking trail around the old reservoir south of town and suggested constructing one in the future.

### **Turf Maintenance**

McCorkle Park, the Soccer Fields, and Fields 1-4 at Park Valley and Hilltop have had the first application of pre-emergence for crabgrass control and fertilizer completed. Lawns Unlimited treated McCorkle Park and the Park Staff treated the Soccer Fields and 1-4 at Park Valley and Hilltop.

### **Field 2 Renovation**

Bids were received from Game Time Athletics (\$13,241) and Performance Sports Fields (\$24,752) for the renovation at Field 2. Three hundred yards of clay will be brought in which will bring 4 inches of depth to the field. The pitcher's mound and batter's boxes will be reset to national standards.

Mr. Garr stated that work on the field can be started as soon as the bid is approved by the City. Game Time Athletics stated that they will work within the time constraints presented.

City staff will administer yearly preventative care on the fields for general maintenance and erosion control.

Mr. Garr stated that both companies are highly recommended and both do good work. After speaking with both companies, Mr. Garr recommended Game Time Athletics.

*Mr. Jameson moved to hire Game Time Athletics for the renovation of Field 2, seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 6, nays – 0, abstentions – 0, absent – 2.*

The Game Time Athletics bid will be presented to City Council on April 4, 2011.

### **Shelter House**

Bids were received from Quality Roofing and Construction Company (\$5,885), Precision Roofing (\$6,620), and Ed Riley Construction Company (\$3,800) for roof repairs on Shelter Houses 1 and 4. The shingles need to be removed and replaced. All three companies will replace the roof with 30 year shingles. The three bids were presented to the Board.

*Mrs. Briggs moved to hire Ed Riley Construction Company for the repairs on Shelter Houses 1 and 4, seconded by Mr. Balliett. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.*

The Ed Riley Construction Company bid will be presented to City Council on April 4, 2011.

Drew Bontrager informed the Board that Public Works received FEMA money from last year's disaster relief due to hail damage.

### **Swimming Pool**

The City is currently in contact with the insurance company about the swimming pool for the summer season. The YMCA is still planning on running the pool. More information will be available next month.

Small touch-up work will need to be completed on the swimming pool before it is opened to the public.

There has been a recall on drain covers used in many public swimming pools; however, after research, it is believed that the Cameron Swimming Pool has the correct drain covers and they were not on the recall list.

### **Old Business**

Drew Bontrager stated that Park Plan Process focus session ideas were being sorted through and combined as a large list. The ideas will be presented to the Board in the near future.

### **New Business**

#### **Summer Help**

The City is looking to hire help for the summer. Summer help works evenings and weekends to help regular City Staff. They also help Park Staff for spring and summer tournaments. Doug Newell, Jeff Rooney, Cody Gienapp, and Tyler Daniel were recommended for the summer help positions.

*Mr. Balliett moved to accept the recommended summer help positions, seconded by Mrs. Briggs. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.*

#### **Kindergarten Class**

The kindergarten class, Class of 2024, will be planting a tree for their class. Previous grades will visit the trees that they have planted in the past. Bob Dorton will donate the tree again this year.

#### **Earl Park**

Lawns Unlimited is working on landscaping designs for the Earl Park Expansion which will happen this summer.

#### **Tennis Courts**

Mr. Garr stated that the tennis courts will need to be discussed in the future. The lower tennis court has a significant crack through the court. Resurfacing of the courts has been built into the budget and the school has always worked with the City on maintenance and repairs by splitting the cost between the two.

### **Adjourn**

*Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Mrs. Briggs and seconded by Ms. Helmich. On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 0, absent – 3.*

Meeting adjourned at approximately 6:45 pm.

Minutes submitted by:  
Chris O'Donnell