

**CITY OF CAMERON  
MINUTES  
AUGUST 22, 2011**

**SPECIAL SESSION**

Frank A. Buck	P
Mark L. Carr	P
Dennis M. Clark	P
Jerri Ann Eddins	P
David Fry	P

The City Council of the City of Cameron, Missouri met in Special Session on Monday, the 22<sup>nd</sup> day of August 2011, at six o'clock p.m. at City Hall. Mayor Frank A. Buck led the Pledge of Allegiance to the flag of the United States of America.

Mayor Frank A. Buck presided with the following Councilmembers present: Mark L. Carr, Dennis M. Clark, Jerri Ann Eddins and David Fry. Absent: none.

Present were Interim City Manager Mark Gaugh and City Clerk Barbara J. O'Connor.

Mayor Buck introduced citizen members of the extended Committee established for the City Manager recruitment process. David Slover, Cameron Veterans' Home; Tanya Graham, Case New Holland, Matt Robinson, Cameron R-1 School District; and, Pat Bestgen, Cameron Regional Medical Center have agreed to serve on the City Manager Recruitment Committee.

Gary Markenson, Consultant for the City Manager Recruitment, addressed Council stating that the choice of a City Manager is one of the most important ones they will make during their tenure on the City Council.

Further discussion and comments from Mr. Markenson included:

- Mr. Markenson reminded Council of the importance of confidentiality regarding the resumes submitted for consideration.
- A profile session conducted by Mr. Markenson two (2) weeks ago revealed that the two (2) important characteristics Council is seeking are strength in finance and communication skills.
- The roll of the extended committee members needs to be determined. The decision was made allowing each of the nine (9) Committee members (Council and four (4) citizens) to vote to select which of the candidates will be interviewed. The entire Committee will participate in the interview process and recommend the candidate who would best fill the needs of the City in the position of City Manager.
- The Committee will determine how many interviews will be conducted.

- Interview questions need to be formatted and asked identically of each candidate.
- An offer should be extended to bring the spouse of the candidates for a tour of the city if they so desire; and, determination of who will conduct the tour needs to be made.
- Ideally, all interviews should be conducted on the same day.
- Council will make the final decision following the recommendation from the Committee and offer a contract to the candidate of their choice.
- If no one is chosen, Council can decide to expand the search and seek more applicants.

The question was asked if the current candidates meet required qualifications and deadlines. Mr. Markenson replied unlike bids, a resume deadline is arbitrary and all resumes can be accepted and considered upon receipt. Discussion was held on local applicants having more of a vested interest in serving in the position of City Manager.

Motion was made at 6:35 p.m. to adjourn into Executive Session to discuss Personnel [RSMo 610.021(3)] by Councilmember Fry. Seconding the motion was Councilmember Clark. Roll call vote: "Aye": Councilmembers: Buck, Carr, Clark, Eddins and Fry. "Nay" none. Mr. Slover, Ms. Graham, Mr. Robinson, Ms. Bestgen, Mr. Markenson and City Clerk O'Connor attended the Executive Session by invitation.

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Council reconvened Open Session at 8:10 p.m. There being no further business on motion made, seconded and carried, the meeting was adjourned at 8:10 p.m.

APPROVED:

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Mayor Frank A. Buck

ATTEST:

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City Clerk