MEMO

To: Mayor and City Council

From: Mark Gaugh, City Manager

Date: April 2, 2012

Re: Manager's Report

Parks & Recreation- I attended the Park Board meeting on Thursday, March 22. I advised them of our continuing efforts and work to develop a hiking/biking trail at the reservoir and that the City would like to work with them in partnership toward the project. They agreed to help fund the materials, as long as expenses were not too great. The City will provide necessary equipment and labor. We will look into locating an area for a shelter and see if the Boy Scouts might help with the construction of a shelter-type structure. We are limited on space, however, at the most desired location. We will need to do more detailed measurements to make sure there is enough room for a structure off McElwain Drive. There are also portions of the project that will have a large capital need, such as a spillway crossing at Reservoir #2. We are still planning to secure a grant, however, since these expenses will exceed available resources.

In addition to the trails project, I mentioned that the City could help install better lighting at Recreation Park and recover the expense to the Electric Department through a monthly usage fee, similar to what we do with home security lights. This way, the Parks Department would not have a huge budget impact and over time (5 years, approx.), the Electric Division would be re-paid for the lights. This should satisfy our accounting process where each department accounts for their own expenses and revenues. The Board seemed very interested in this, and will prepare a rough lighting plan showing proposed locations and which lights might need higher wattages. The lights could be installed with our in-house crew, since the project is within our equipment capability. It would be less costly for the City crew to do it than hiring the work out.