

Cameron Park Board Meeting

May 3, 2012

6:00 pm

Cameron City Hall

Members Present:

Chairman Bill Gimson

Al Briggs

Matt Jameson – 7:30

Jason Jones

Jennifer Helmich

Michael Teegarden

Rob Balliett

Amy Ford

Members Absent:

Krista Helton

Others Attending:

Drew Bontrager, Public Works Director

Steve Garr, Parks Director

Wally Galliam, Cameron Citizen Observer

Frank Buck

Chairman Gimson called the meeting to order at 6:03 pm.

Approval of December Minutes

Mr. Balliett made a motion to approve minutes of the March 22, 2012 meeting; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 0.

Public Participation

Frank Buck gave the Board an update on the Recreational Park Band Shelter located by the swimming pool. The band shelter was donated to the City by the Compton family at one time. Mr. Buck spoke to Dr. Bob Compton's daughter, Carol, and stated that they are willing to make a contribution to convert the shelter into a *picnic* shelter. Mr. Buck stated that the family had suggested picnic tables and BBQ grills as an idea. The idea is for the shelter to stay covered and the plaque would remain on the wall.

Chairman Gimson brought up the drainage problem that the shelter currently has and thinks that fixing the problem is part of the projected storm sewer project.

Mr. Garr recommended that the shelter be *opened up* to create more space and reduce risk.

Chairman Gimson stated that the City and Board needs to see what needs to be done to convert the shelter to ADA standards. Right now the shelter does not meet the regulation.

Mr. Bontrager stated that if the Compton family originally donated the money for the shelter, the recommendation would be to try and work with what the family would like the shelter to be.

Ms. Helmich would still like to price a racquet ball court and a possible family picnic shelter house to see which option is cheaper.

Mr. Bontrager and Mr. Garr will check-out the details on both options and also research what needs to be done to meet the ADA compliance standards.

Treasury Report

Ms. Ford asked what the costs for training were used for.

Mr. Bontrager stated that the funds were used for Steve Garr and the Parks classes he has been taking. There were no other comments.

Director/Foreman Report

Mr. Bontrager shared pictures from the Arbor Day celebration.

Earl Park

The Earl Park expansion project has been completed. The revised budget for the project was approximately \$14,000. The completed project came in under budget at approximately \$9,278.

With the death of Bob Earl, his wife Elsie Earl asked that donations be made for the fountain located in Earl Park. So far, \$530 has been donated to the restoration project.

Mrs. Earl has asked that a memorial plaque be placed on the fountain in memory of Earl. Elsie has stated that she will provide the plaque.

Mr. Bontrager stated that per Park policy, there are only two options for memorials; a memorial bench or a memorial tree. This is a wonderful thing Elsie is doing for a memorial fountain, but with the current policy, asked the Board to make an official exception on memorials.

Chairman Gimson stated that allowing a plaque to be placed on the fountain for Bob Earl in Earl Park would be a good gesture.

Mr. Jones made a motion to allow Elsie Earl to donate a plaque which will be placed on the fountain at Earl Park; seconded by Mr. Teegarden. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 0.

Recreation Park

Last month, City Manager Mark Gaugh asked the Board to consider improving the lighting at Recreation Park. Mr. Bontrager stated that a few ideas have been presented to Mr. Gaugh. Mr. Gaugh is currently reviewing the proposals and will determine which idea will work best. Mr. Gaugh will bring back his ideas and comments to the Park Board.

Reservoir #2 Trail

Additional work on the trail system at Reservoir #2 was completed. There are approximately 7 phases in the complete plan. Progress has been made, however the trail are not ready for foot traffic.

Contractors were hired to help with large tree removal and dirt work. The City did not have the proper equipment to complete this kind of work.

In future phases, contractors will have to be hired to help with the engineering and installation of bridges to complete the trail.

The project has been temporary halted until the City crews have more time for the development, or additional funding is available. Mr. Bontrager will apply for a Recreational Trails Grant.

Mr. Jones asked how much money was spent this spring on trail work. Mr. Bontrager stated there was approximately \$3,700 spent from the Parks Fund to date.

Swimming Pool

City Council approved the contract with the YMCA for the management of the pool for the 2012 season.

The swimming pool will be repainted and crack/seal work will be completed before the swim season.

New insurance requirements to take effect July 1, of this year including age restriction of employees under 18 shall not operate vehicles.

Summer Help

Mr. Garr stated that the Parks Department is fully staffed for the summer. Jason Erdman, summer help, is currently helping with the maintenance at the cemetery but will begin working part time for the Parks Department soon. Mr. Garr stated that they have one employee that is 16; however, this should not be an issue.

Tennis Courts

Mr. Bontrager stated that he looked into the pricing for resurfacing the tennis courts. He stated that it would be a good idea to resurface the top and bottom courts at the same time. The Park Board has the project budgeted for the 2012 fiscal year. Mr. Bontrager also stated that the school will split the expense 50/50, and should be able to do during their next fiscal year which begins on July 1, 2012.

Mr. Garr recommends completing the project before the courts get worse.

Chairman Gimson stated that the City needs to go ahead and get bids out because City Council will want to do three readings on the proposal.

If possible, Chairman Gimson would like to have the project completed before the school needs to use the courts in the fall.

Mr. Balliett made a motion to start the bidding process for the resurfacing project at the tennis courts; seconded by Ms. Briggs. On voice vote the motion carries as follows: ayes – 8, nays – 0, abstentions – 0, absent – 0.

The lights located at the upper basketball and tennis courts behind the Middle School have been fixed.

Budget

Mr. Bontrager stated that the budget planning process has started for the 2013 fiscal year which begins on October 1, 2012, and if anyone has any discussion for capital items to let him know.

Boy Scout Disk Golf Project

Delvin Mulcahy, who would like to install concrete pads at the Frisbee Golf Course, has asked if the City would fund the money for the concrete and he will do all of the labor.

The Board asked what the budgeted cost of the project will be and Mr. Garr stated that he was not sure.

Mr. Garr has proposed that the pads be 4 inches thick and 3 inches across.

Chairman Gimson stated that he would like to see all of the "holes" to have concrete pads installed at the same time.

Mr. Teegarden stated that he would like to set-up an appointment with Delvin and see what his plans are for the project. He would also like to find out how much the project will cost. Mr. Teegarden would like to help him out if possible.

Mr. Jameson stated that he would like Delvin to prepare a budget and see how much money the project will cost.

The Board agreed that they would be willing to help Delvin with his project but he still needs to do fundraising and present his project to the Board.

McCorkle Park

The security cameras have been installed at McCorkle Park. Mr. Garr will receive training on how to use the new software so the Park can be monitored.

Mr. Bontrager stated that he has ordered signs that state the park is under surveillance.

Old Business

Beavers Park

Mr. Jameson inquired on the status of the addition of bathrooms at Beavers Park. The project was not in the budget, but the Board voted to proceed with the addition last fall. Mr. Bontrager further stated they agreed the installation would be complete this current construction year, and the planning is in the initial stages. Mr. Bontrager is currently exploring the option of two designs, one similar to the bathrooms at the Soccer Complex, and one as more of a storm safety shelter with reinforced concrete walls. The two options will be presented to the Board, before awarding the bid for construction.

Ethics Training

Ms. Helmich attended the Ethics Training and stated that the attendance policy was brought up.

Ms. Helmich asked if the Park Board had a current attendance policy.

Mr. Bontrager stated the Board previously voted if a member misses three or more consecutive meetings, the chairman will send the member a letter and inform them of their termination. Mr. Bontrager will double check on this policy and get back with the Board at the next meeting.

New Business

New Member

The terms of Bill Gimson, Matt Jameson and Krista Helton all expire at the end of June. Mr. Gimson and Mr. Jameson both agreed to serve another term and were previously approved by the Board. The open position was advertised in the local paper and on the City website and three applications were received for the Park Board position; Gary Frazier, Jamey McVicker and Kari Teel.

After discussion of all three applicants, Mr. Jones made a motion to recommend to City Council to appoint Kari Teel to the Park Board; seconded by Mr. Teegarden. *On voice vote the motion carries as follows: ayes – 5, nays – 0, abstentions – 3, absent – 0.*

Kari Teel will be submitted to City Council for appointment to the Park Board.

Park Planning

Mr. Bontrager stated that the Board needs to look at the big picture for the Parks system and decide what kind of future the Parks system would like to have.

Mr. Bontrager stated that a master plan will be costly but will also be helpful for planning purposes. Mr. Bontrager stated that the Board needs to make sure and do the best job possible with the money available and also meet the needs of the community. Mr. Bontrager believes the Board can accomplish the needs of the parks with more of a strategic plan for the parks at about half the cost of the full blown Master Plan.

Some marketing information from various firms was distributed to the Board for an example of the types of services offered for Parks Master Planning.

Mr. Bontrager suggested that surveys be utilized and that community involvement is vital.

Mr. Jones stated that he would like to look into having community groups facilitate the survey to save some money.

Many parks in Cameron need updating including the swimming pool, which was built in 1982, and will need some major attention in the next 5–10 years.

Larkin Aquatics has submitted a proposal and notes from their recent visit to the pool. They have mentioned areas of concern and a proposed scope of services that can be completed in approximately 90 days for a price of \$7,400.00.

From the public, Sue Manion stated that she would like the Board to focus on the swimming pool because it needs a lot of work. Ms. Manion suggested that the Board look into the possibility of a water park.

Mr. Bontrager stated that the swimming pool lacks water features. The proposal from Larkin Aquatics includes two concepts. Concept one consists of a phase replacement of the current pool and concept two is a complete facility replacement.

Both concepts will include making the swimming pool ADA compliant and will focus on the future needs of the community.

A tax may have to be passed to pay for the complete facility replacement.

Chairman Gimson stated that major planning will need to be conducted to determine how to pay for and maintain a new pool. The process needs to be started to see how funds will be received: i.e. sales tax or real estate taxes.

Mr. Bontrager stated that the Larkin Aquatics proposal will be an *idea* of what the community needs. Larkin will provide a life cycle cost of both concepts.

Public meetings will be held to help determine what that community wants and needs. Larkin will write the proposals accordingly.

Chairman Gimson stated that something needs to be done before there is a serious problem with the pool.

Mr. Jones made a motion to move forward with the Larkin Aquatics proposal; seconded by Ms. Ford. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 1.

Miscellaneous

None

Adjourn

Chairman Gimson entertained a motion to adjourn the meeting. Motion made by Ms. Briggs and seconded by Ms. Ford. On voice vote the motion carries as follows: ayes – 7, nays – 0, abstentions – 0, absent – 1.

Next meeting of the Park Board will be May 24, 2012.

Meeting adjourned at approximately 8:00 pm.

*Chris O'Donnell
Secretary Recorder
Cameron, MO 64429*

*Bill Gimson
5/24/12*